



## UNITED NATIONS INDUSTRIAL DEVELOPMENT ORGANIZATION

### TERMS OF REFERENCE FOR PERSONNEL UNDER INDIVIDUAL SERVICE AGREEMENT (ISA)

Title:	<b>Secondee – Adaptation Technology</b>
Main Duty Station and Location:	<b>CTCN Headquarters, Copenhagen</b>
Mission/s to:	<b>Copenhagen, Denmark</b> (including international travel as required)
Start of Contract (EOD):	01/04/2017 (estimated)
End of Contract (COB):	Minimum six months and up to twelve months upon mutual agreement

#### **ORGANIZATIONAL CONTEXT**

The United Nations Industrial Development Organization (UNIDO) is the specialized agency of the United Nations that promotes industrial development for poverty reduction, inclusive globalization and environmental sustainability. The mandate of UNIDO is to promote and accelerate inclusive and sustainable industrial development in developing countries and economies in transition.

#### **PROJECTS CONTEXT**

UNEP in collaboration with UNIDO host the Climate Technology Centre & Network (CTCN). This programme aims to address the objectives set by the Parties under the climate convention to establish effective mechanisms, enhanced means, appropriate enabling environments and the removal of obstacles to the scaling up of the development and transfer of technology to developing country Parties. CTCN supports action on mitigation and adaptation and thus enhance low emissions and climate-resilient development. The specific objective is to stimulate climate technology cooperation and to enhance the development and transfer of mitigation and adaptation technologies and to assist developing country Parties at their request, consistent with their respective capabilities and national. To achieve this, developing countries capacity to identify technology needs, to facilitate the preparation and implementation of technology projects and strategies will be built or strengthened through the function of the CTCN to achieve increased action on climate mitigation and adaptation technologies.

The issue of technology transfer has been a cornerstone of the United Nations Framework Convention on Climate Change (UNFCCC) since it was established. Acknowledging the need to accelerate the transfer of climate change mitigation and adaptation technologies, the Parties to the Climate Change Convention took a major step forward, by establishing the Technology Mechanism at the 16th session of the Conference of the Parties (COP) in Cancun in December 2010. The decision was to establish new institutions suited to address technology transfer, hence the Technology Mechanism would comprise of a Technology Executive Committee and a Climate Technology Centre and Network (CTCN). Following competitive bidding, the COP decided that the CTCN would be hosted by UNEP through a consortium to be co-led by UNIDO.

This joint UNEP-UNIDO programme aims to address the objectives set by the Parties to establish effective mechanisms, enhanced means, appropriate enabling environments and the removal of obstacles to the scaling up of the development and transfer of technology to developing country Parties. The Programme shall support action on mitigation and adaptation and thus enhance low emissions and climate-resilient development. This objective is to be reached by promoting the transfer and scaling up of the deployment of adaptation and mitigation technologies in developing countries.

The specific objective is to stimulate climate technology cooperation and to enhance the development and transfer of mitigation and adaptation technologies and to assist developing country Parties at their request, consistent with their respective capabilities and national priorities. To achieve this, developing countries capacity to identify technology needs, to facilitate the preparation and implementation of technology projects and strategies will be built or strengthened through the function of the CTCN to achieve increased action on climate mitigation and adaptation technologies. The CTCN serves three main functions:

- i. Managing requests and responses in the technology cycle;
- ii. Fostering collaboration to accelerate technology transfer;
- iii. Strengthening networks, partnerships and capacity building for technology development and transfer, and fostering collaboration to accelerate technology transfer.

The anticipated outcome CTCN support is “building and strengthening of developing countries’ capacities to identify technology needs to facilitate the preparation and implementation of technology projects and strategies, taking into account gender considerations to support action on adaptation and mitigation and enhance low emissions and climate-resilient development.”

## **FUNCTIONAL RESPONSIBILITIES**

Under the supervision of the Climate Technology Manager overseeing CTCN’s adaptation portfolio, and working with the broader CTCN Technical Assistance team and other CTCN colleagues as appropriate, this Secondee will advance the following activities:

- Review all new Requests to the CTCN for Technical Assistance related to the region and substantive area of expertise of the Secondee, including analysing the relevance of each Request to national planning processes (e.g. NDC/NAP/TNA/TAP).
- Provide in depth support in the review, refinement and drafting of at least two Technical Assistance Response Plans within their regional and/or substantive area of expertise.
- Support coordination of the implementation of at least one technical assistance Response Plan.
- Support coordination of one CTCN Regional Forum, with the possibility of collaboration with the sending organization of the Secondee as feasible.
- Provide inputs to the CTCN Secondment Programme manual to improve the programme based on personal experiences.
- Produce a substantive study on climate change adaptation technology practice of strategic interest to the Secondee’s organisation and the CTCN, as jointly agreed by the Secondee, their sending organisation, and supervisor.

## **MINIMUM ORGANIZATIONAL REQUIREMENTS**

**Education:** Advanced university degree in Engineering, Economics, International Relations, or Business Administration or other relevant discipline.

**Technical and Functional Experience:**

In the context of climate change mitigation and adaptation, at least three years of relevant professional experience is required within the following areas of work:

- Climate change adaptation or climate resilient development
- Project design and management
- Preparation and facilitation of multi-country workshops or conferences
- Research and analysis of political, financial and technical information
- Excellent writing skills

In the context of climate change adaptation, the following expertise/experience will be considered an asset but is not required:

- Private investments, private sector project development and/or public-private engagement
- Assessment and inclusion of gender equality and vulnerable groups into project design
- Experience with international climate financing mechanisms

**Languages:** Proficiency in English and another UN language (oral and written) is a requirement. Working knowledge of another official UN language is desirable.

## **REQUIRED COMPETENCIES**

**Core values:**

1. Integrity
2. Professionalism
3. Respect for diversity

**Core competencies:**

1. Results orientation and accountability
2. Planning and organizing
3. Communication and trust
4. Team orientation
5. Client orientation
6. Organizational development and innovation