

Climate Centre Technology & Network.



UNLOCKING THE POWER OF TECHNOLOGY FOR CLIMATE-SMART SOLUTIONS
CTCN: THE OPERATIONAL ARM OF THE UNFCCC TECHNOLOGY MECHANISM



LOGISTICS NOTE FOR PARTICIPANTS TO THE 7TH ADVISORY BOARD MEETING OF CLIMATE TECHNOLOGY CENTRE & NETWORK

TO BE HELD AT
VIENNA INTERNATIONAL CENTRE
(VIENNA, AUSTRIA)
ON
11-13 APRIL, 2016

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TRANSPORT FROM/TO VIENNA AIRPORT

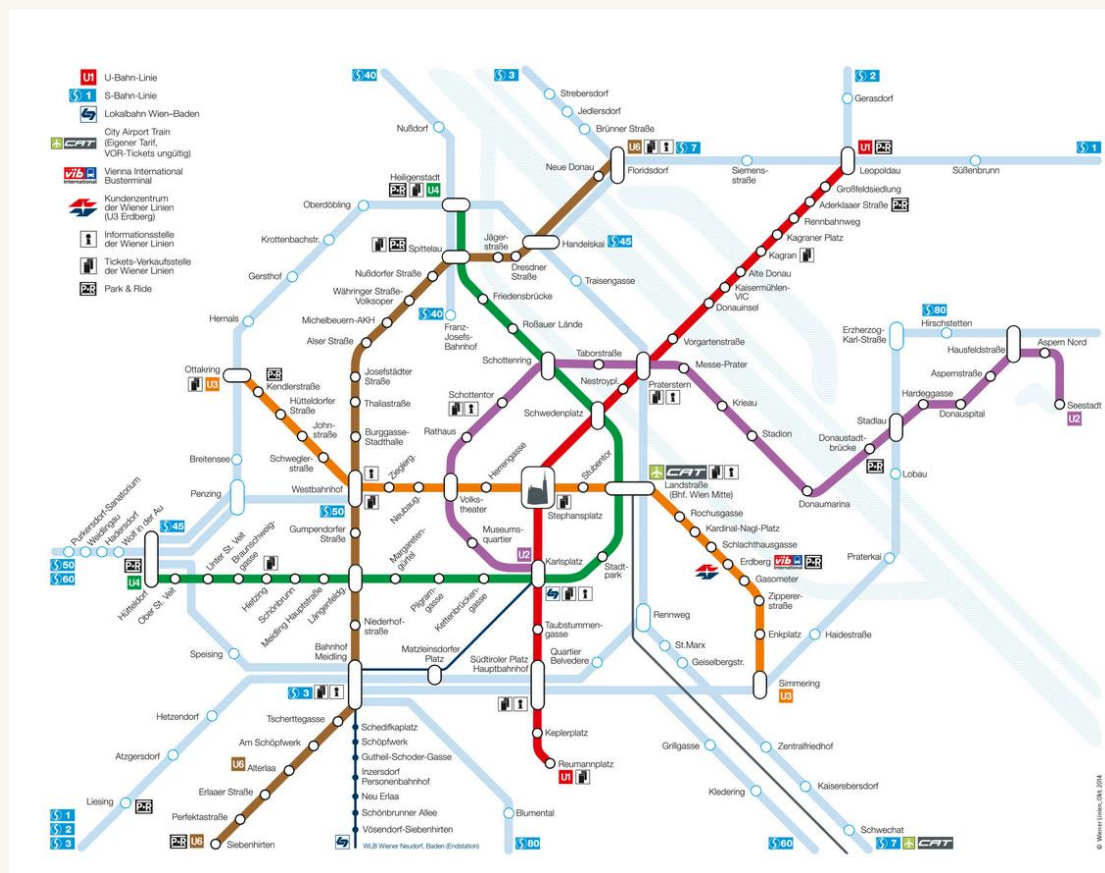
Suggested means of travel: Vienna Airport – Hotel/UNIDO:

FROM VIENNA AIRPORT

City Airport Train - Highspeed from/to the airport

Single Ticket € 11,00 (adults); Return Ticket € 17,00.

The City Airport Train (CAT) links the Vienna International Airport with the city centre at the Landstrasse Subway/U-Bahn Station. Once there, please take **U4 Subway – Green Line**; only one stop up to Schwedenplatz Station. The Vienna International Centre (VIC) can be reached with the underground (U-Bahn) by taking the the **U1 Subway – Red Line** towards Leopoldau and getting off at the station Kaisermühlen-VIC (please click on the map below to make it bigger).



VIC - Kaisermühlen



S7 (Schnellbahn S7)

Another alternative is to take the train S7 (Schnellbahn S7) from the airport to Praterstern. The train leaves every 30 minutes. The fare, including luggage, is €4.40. The trip lasts about 24 minutes. Arriving at Praterstern, change to the underground line **U1** (same as above) to get to the VIC. [Time Table \(German Only\)](#)

BUS CONNECTIONS:

Schedule: **The Vienna Airport Lines** operate every hour 7 days a week from 06:10 to 19:10 to the Airport and from 07:10 to 20:10 from the Airport. The drive takes approximately 30 minutes.

The fare is € 8,- (one way). Tickets have to be purchased with the bus driver (CASH ONLY)

For further information call Vienna Airport Lines on Tel. 05 1717 or (01)700 732 300 (available 24 hours a day) or have a look at the information screen in the rotunda (C0E).

The airport bus stop is located in the **Bus Terminal Platform 9**.

The **Kaisermuhlen VIC** bus stop nearby both hotel and UNIDO is located on Wagramer Strasse in front of Check Point 1. Schedule available at: <http://www.oebb.at/busplan2013/118300.pdf>

DRIVER SERVICE (door to door):

For a fixed price of € 34, a taxi will pick you up from hotel or drive you from the airport to your hotel. These taxis need to be reserved in advance (preferably a few days in advance to ensure that they are not booked out) under Airport Driver Service: <http://www.airportdriver.at/index.php/en/>

BY TAXI

As all participants will have to go through the registration formalities, passengers should ask the driver to drop them at the pedestrian Gate 1. From within the building, taxis may be called from the telephone next to the entrance to the Rotunda. The customary tip for taxi drivers is 10 per cent of the fare. There is an extra charge for luggage, which is not shown on the meter.

BY PRIVATE CAR

Access to the VIC parking garage is through Gate 3. Drivers must have a valid parking permit. Meeting participants and visitors wishing to park their car in the VIC garage should inform the contact person of their meeting of the registration plate number of the car so that a parking permit can be prepared in advance. A parking permit will be issued.

Please note: on the day of arrival participants must first go through the registration formalities and should park their car outside the VIC, near Gate 1, on the Wagramer Strasse. Upon completion of the registration process and obtaining a parking permit, the driver may then park the car in the VIC garage.

PURCHASING TICKETS FOR PUBLIC TRANSPORTATION

Weekly tickets can be purchased from vending machines in all U-bahn (subway) stations or at tobacco shops marked Tabak Trafik, at central U-Bahn stations and also at the VIC newspaper stand. The weekly ticket is valid Monday through Sunday with unlimited use of all Viennese public transport facilities (U-Bahn, bus, tramway). Single tickets may also be purchased from the vending machines located in the U-bahn Stations and are valid for one trip lasting no longer than one hour in one direction. Single tickets can also be purchased in batches of 5, 10, etc.

HOW TO REACH THE 7TH CTCN AB MEETING VENUE AT THE VIC

The address of the VIC is: Wagramer Strasse 5; A-1220 Vienna

The VIC accommodates the United Nations Industrial Development Organization (UNIDO), the United Nations Office at Vienna (UNOV), the Preparatory Commission for the Comprehensive Nuclear-Test-Ban Treaty Organization (CTBTO PrepCom), the Office for Drug Control and Crime Prevention (ODCCP), and other smaller United Nations entities.

The VIC is comprised of several buildings, labelled A to G. Buildings A and B house the IAEA. Building C is the main conference building. Buildings D and E house UNOV, UNIDO, CTBTO and other UN entities. Buildings F and G house various support services such as the computer centre, the print shop, the medical centre, etc.

Security check and registration

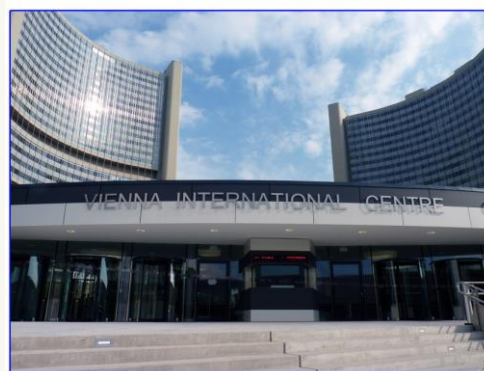
All AB Meeting participants should please **consider a minimum of 30 minutes to complete their security check** at Gate 1 and obtain entry badges. After entering the VIC at Gate 1 you will go through a security screening. Past security you will find a registration desk to your right. Here Advisory Board members will receive their entry badges upon showing their passports (UNIDO Pass Office will contact AB members in advance via email asking to submit a picture for the badge. If this picture is not provided a badge cannot be prepared in advance). Observers will have to take a picture at the pass office to the left of the registration desk to receive their badges.

Please note that the AB Meeting will take place at Building C, Conference Room C4. To get to C4, cross the plaza and enter C building as indicated by the blue arrows on the map above. Take an elevator to the 7th floor. C4 is indicated via signs.

In case you need assistance, please call:



Open 24 hours a day, 7 days a week.
Pedestrian entrance and exit only.



Mr. Gentjan Sema (Office: +43 (0)1 26026 5286 | Mobile: +43 680 3235 159)
Mr. Adrian Guhr (Office: +43 (0)1 26026 5375 | Mobile: +43 660 612 0606)

SERVICES IN THE VIC AND GENERAL INFORMATION

CATERING SERVICES

The VIC Cafeteria is located on the ground floor of building F and offers a variety of hot and cold dishes, snacks and drinks. Opening hours are 7:30–10:00 and 11:30–14:30. The Coffee Corner in the VIC Cafeteria is open 8:00–15:30. The VIC Restaurant is located on the ground floor of building F. Opening hours are 11:30–15:00. Table reservations can be made from 9:30 by dialling internal extension 4877.

Coffee bars are located on the ground floor, 1st and 2nd floors of building M. The coffee bar on the 1st floor is open daily 9:00–16:00. The opening hours of the coffee bar on the 2nd floor correspond to the planned coffee breaks of meetings held on this floor.

The Coffee Shop (UNO Café) at Gate 1 is open daily 8:00–18:00.

The Cocktail Lounge is located on the ground floor of building F. Opening hours are 11:30–15:00 and 16:30–20:00.

MEDICAL SERVICES

The VIC Medical Service is located on the 7th floor of building F (F07). Opening hours are 8:30–12:00 and 14:00–16:30 (15:00 on Thursday). Emergencies, however, are dealt with at any time during regular office hours. The internal extension is 22223. **In case of emergency, dial 22222.**

The Pharmacy is located on the 7th floor of building F (F0715). It sells over-the-counter and prescription drugs. Opening hours are 10:00–12:00 and 12:30–16:30. The internal extension is 21599.

BANKING SERVICES

Bank Austria has two branch offices in the VIC.

One branch office is located in building D on the ground floor (D0E71), external telephone no.: 050505-30200, fax no.: 050505-30205, internal extension: 4988+30231, [email: vic@ba-ca.com](mailto:vic@ba-ca.com). Another branch is located in building C (level 1, C0113), external telephone no.: 050505-30200, fax no.: 050505-30210, internal extension: 4988, email: vic@ba-ca.com.

Opening hours are 9:00–15:00 (17:30 on Thursdays). Bankomat (ATM) machines are available outside the bank on D0E71 and C0113.

POST OFFICE

The VIC post office is located in building C, first floor. Opening hours are 8:00–18:00, Monday to Friday. The internal extension is 4986.

TELEPHONES

The official telephone number of the UNIDO is: +43-1-26026 plus the extension. Telephones are available in all meeting rooms which may be used for internal and local calls. For internal calls lift the receiver and dial the required extension. For local (Vienna) calls lift the receiver, press 0 and dial the desired telephone number. Long distance calls can be made from the post office.

TRAVEL SERVICES

Carlson Wagonlit is located in building F (F0E11) and is also available for private travel, external telephone no.: 26026-3186, internal extension: 3186, email: unleisure@carlsonwagonlit.at.

Opening hours are 9:00–17:00 (15:00 on Wednesdays).

LIST OF SELECTED HOTELS IN VIENNA

We aim to organize the Advisory Board Meeting according to the criteria of the Austrian Eco-label for Green Meetings and encourage participants to make their stay as green as possible. Eco-friendly hotels are included in the list below.

Please note that the hotels are enlisted based on their vicinity to the VIC/UNIDO premises and on the preferential rates they provide.

Legend



..... Hotels which are certified with the Austrian eco-label



..... Hotels which offer special UN/UNIDO rates

- Subject to direct reservation with hotels
- All rates include taxes, services and breakfast, unless otherwise indicated.
- All rates are subject to change



Park Inn by Radisson Uno City ****

Few minutes walking distance from VIC, U1/VIC



Address: Wagramer Strasse 16, 1220 Vienna,

Tel: + (43-1) 260 400, Fax: + (43-1) 260 40-699

E-mail: reservation.vienna@rezidorparkinn.com, Internet:

www.rezidorparkinn.com

Single/double room: EUR 97/112 including breakfast

Rates are per room, per night, garage, service and taxes

**ARCOTEL Kaiserwasser ******

U1/Vienna International Centre, opposite VIC

Address: Wagramerstrasse 8, 1220 Vienna

Tel: + (43-1) 52165 813, Fax: + (43-1) 52165 810

E-mail: reservation.kaiserwasser@arcotel.at, Internet:

www.arcotel.at/kassierwasser

Single and double room: EUR 110 including breakfast including service and taxes

**AustriaTrend Hotel Donauzentrum ******

In the Shopping Centre nearby, U1/Kagran (two stops with the underground only from VIC)

Address: Wagramer Strasse 83-85, 1220 Vienna,

Tel: + (43-1) 203 55 45-113, Fax: + (43-1) 203 55 45-183

E-mail: reservierung.donauzentrum@austria-trend.at, Internet: www.austria-trend.at

Single room: EUR 96, Double room : EUR 111

Rates are per room, per night, incl. breakfast, service and taxes

**Suite Novotel Wien Messe **** (Accor Hotel)**

U1/Vorgartenstrasse

Address: Radingerstrasse 2, A-1020 Vienna

Tel: + (43-1) 245880

E-mail: h3720@accor.com, frederick.salesse@accor.com

Single room: Euro 101, double room: Euro 113 including breakfast

**Ibis Wien Messe *** (Accor Hotel)**

U1/Vorgartenstrasse

Address: Lasallestrasse 7A, 1020 Vienna

Tel: + (43-1)21770506

E-mail: h2736@accor.com, frederick.salesse@accor.com

Single room: Euro 69 to 119, double room: Euro 74 to 139, breakfast Euro 11/person

**Austria Classic Hotel Wien *****

Close to U1 Nestroyplatz or Praterstern

Address: Praterstrasse 72, 1020 Vienna

Tel: + (43-1) 211 30-0, Fax: + (43-1) 211 30-72

E-mail: info@classic-hotelwien.at, Internet: www.classic-hotelwien.at

Single room: EUR 89, Double room: EUR 109

Rates are per room, per night, incl. breakfast, service and taxes

**Hotel Post *****

U1 Schwedenplatz

Address: Fleischmarkt 24, 1010 Vienna

Tel: + (43-1) 515 83-0, Fax: + (43-1) 515 83 808

E-mail: office@hotel-post-wien.at, Internet: www.hotel-post-wien.at

Single room: EUR 68 to 91,- Double room: EUR 95 to 122

Rates are per room, per night, incl. breakfast, service and taxes

**Hotel Kärntnerhof *****

U1/Stephandplatz or U1/4 Schwedenplatz

Address: Grashofgasse 4, 1010 Vienna

Tel: + (43-1) 512 19 23, Fax: + (43-1) 513 22 28-33

E-mail: info@kartnerhof.com, Internet: www.kartnerhof.com

Single room: EUR 72 -120, Double room: EUR 90 - 143

Rates are per room, per night, incl. breakfast, service and taxes

**Sofitel Vienna Stephansdom (Accor Hotel) *******

Address: Praterstrasse 1, 1020 Vienna

Tel: + (43-1) 906160,

E-mail: h6599@sofitel.com, frederick.salesse@accor.com, Internet:

www.sofitel.com/Wien

Single/double room Euro 175 excluding breakfast, breakfast Euro 29/person

**Hotel Sacher *******

Address: Philharmonikerstrasse 4, 1010 Vienna

Tel: + (43-1) 51 456-0, Fax: + (43-1) 51456-810

E-mail: wien@sacher.com, aglueck@sacher.com (Mr. Glueck), Internet:

www.sacher.com

Single and double room: EUR 207, breakfast: EUR 34

Rates are per room, per night, incl. service and taxes, WLAN included

**Hotel Bristol *******

Address: Kärntner Ring 1, 1010 Vienna

Tel: + (43-1) 515160, Fax: + (43-1) 5151655

E-mail: hotel.bristol@luxurycollection.com

Single or double room: EUR 199, breakfast: EUR 35 (per room, night including service and taxes)

**Grand Hotel Wien *******

U1/Karlsplatz

Address: Kaerntner Ring 9, 1010 Vienna

Tel: + (43-1) 515 80-1818 or 1819, Fax: + (43-1) 515 13 13

E-mail: reservation@grandhotelwien.com, vbukovics@jjwhotels.com

Single/ double room: EUR 170, breakfast Euro 32

Rates are per room, per night, incl. service and taxes

**Hotel Imperial *******

Address: Kärntner Ring 16, 1010 Vienna

Tel: + (43-1) 501 23-368, Fax: + (43-1) 501 23-345

E-mail: hotel.imperial@luxurycollection.com

Single or double Classic room: EUR 265 including breakfast (per room, per night incl. service and taxes)