

**Eighth meeting of the Advisory Board
UN City, Copenhagen, Denmark
23-25 August 2016**

Report

1. Opening of the meeting

1. Welcoming remarks were given by Mr. Mark Radka, UNEP, and Mr. Takeshi Nagasawa, UNIDO, representing the co-hosts of the Climate Technology Centre and Network. The Chair of the Advisory Board, Mr. Spencer Thomas, opened the eighth meeting of the Advisory Board of the Climate Technology Centre and Network at 13:30 on Tuesday, 23 August 2016. Past Advisory Board Chairs, Mr. Griffin Thompson, Mr. Fred Machulu Onduri, and Mr. Matthew Kennedy were acknowledged for their contributions to the CTCN.
2. The table below lists the Advisory Board members who attended the Advisory Board's eighth meeting. Regrets were received from Board members Mr. Samuel Adeoye Adejuwon, Mr. Chen Ji, Ms. Diann Black Layne, Ms. Duduzile Nhlengethwa-Masina, and Mr. Mohammed Sadeghzadeh. Observers present at the meeting are listed in Annex I of this document.

Advisory Board members attending the eighth meeting	
Ms. Shikha Bhasin	Ms. Tanya Morrison
Mr. Pedro Borges	Ms. Sara Aagesen Munoz
Mr. Jürg Grütter	Mr. Fred Machulu Onduri
Mr. Collin Guiste	Mr. Michael Rantil
Mr. Kazuhiko Hombu	Mr. Roque Pedace
Mr. Matthew Kennedy	Ms. Marina Shvangiradze
Mr. Karsten Krause	Mr. Spencer Linus Thomas
Ms. Mette Moglestue	Mr. Jukka Uosukainen
Ms. Lyne Monastesse	

2. Organizational matters

a) Adoption of the agenda

3. The Advisory Board adopted the provisional agenda as contained in document AB/2016/8/2.1.

b) Minutes of previous meeting and discussion of matters arising

4. The Advisory Board adopted the minutes of its seventh meeting as contained in document AB/2016/8/2.2.

c) Organization of the work of the meeting

5. The meeting was open to observers, both Parties and accredited observer organizations, and webcast via the CTCN website.
6. The Advisory Board took note of the proposed organization of work as contained in document AB/2016/8/2.3.

d) Membership matters

7. The Advisory Board took note of the new ENGO, BINGO and RINGO constituency members joining the Advisory Board and the required selection of Government representatives at COP22. The Advisory Board elected Ms. Mette Moglestue as its new Vice Chair and thanked Mr. Matthew Kennedy for his service as Vice Chair at the eighth meeting of the Advisory Board.

3. Outcomes of relevant meetings and events (information)

a) Bonn climate change meetings (SB44), May 2016, and preparations for COP22

8. The Advisory board took note of the presentation by Ms. Wanna Tanuchaiwatana (UNFCCC) that addressed the main outcomes of SB44 in relation to the work of the CTCN, including a periodic assessment of the Technology Mechanism, initiation of elaboration of the technology framework and a recap of Technical Expert Meetings. A preview of anticipated agenda items on technology at COP22 was also presented.

b) Technology Facilitation Mechanism STI Forum, June 2016

9. The Advisory board took note of UNEP's continuing engagement in defining the activities of the Technology Facilitation Mechanism including the sharing of lessons learned from the CTCN.

c) Adaptation (Forum May 2016 Rotterdam, TEM-As and AC side event May 2016 Bonn)

10. The Advisory Board took note of the Adaptation Committee's plans to establish a platform to provide adaptation technical support to developing countries. It was recognized that there is a risk of overlapping with the technical assistance provided by the CTCN. Coordination and collaboration between the services available from the CTCN and the Adaptation Committee was encouraged.

d) Standing Committee on Finance meeting 13, July 2016

11. The Standing Committee on Finance representative of the Advisory Board was not present. Thus, no presentation was provided on this agenda item.

e) Green Climate Fund Board meeting B.13, June 2016

12. Mr. Juan Hoffmaister and Mr. Clifford Polycarp both representing the GCF secretariat provided an update on the 13th meeting of the GCF Board. The Advisory Board took note of the GCF's future work plans to support the implementation of the Paris Agreement and to hold an annual meeting in order to enhance cooperation with UNFCCC thematic bodies. Linkages between the financial and technology mechanisms of the UNFCCC will be discussed at the next GCF Board meeting and the Chair of the CTCN has been invited to attend.

4. Advisory Board Task Forces - reporting

a) Funding – guidance on funding and mobilization of resources

13. The Advisory board took note of the presentation by Ms. Sara Aagesen Munoz, facilitator of the Funding Task Force. Key points presented were to (i) continue engagement with the Financial Mechanism of the Convention, namely the GCF and the GEF; (ii) explore approaches to mobilize funding from Network members, NDEs, and the private sector, including in-kind contributions; and (iii) strengthen visibility to donors through technical assistance case studies that demonstrate impacts.

b) Financial Visibility – guidance on financial information and reporting

14. The Advisory board took note of the presentation by Ms. Mette Moglestue, facilitator of the Financial Visibility Task Force. Key suggestions presented were to (i) build on the

supplementary budget information already provided to the Advisory Board; (ii) better link the certified financial statement with CTCN operational activities; and (iii) provide greater clarity and transparency on financial decisions.

c) RD&D – CTCN’s role in RD&D

15. The Advisory Board took note of the presentation by Ms. Lyne Monastesse, co-lead of the RD&D Task Force. Specific ideas presented were for the CTCN to match Network members to developing countries’ RD&D related requests and to explore having a Technical Expert Meeting on RD&D. Furthermore, the CTCN should be actively engaged in the TEC’s RD&D task force.

16. Overall, the use of task forces was deemed to be very useful for enhancing Advisory Board intersession processes and recommendations to the CTCN. A suggestion was made to invite Network members and observers to contribute to the work of future task forces.

5. Matters relating to the Convention’s Technology and Finance Mechanisms

a) Linkages between TM and FM: in-session workshop at SB44 and on-going consultations

17. The Advisory Board took note of the update presented by the UNFCCC secretariat on the in-session workshop at SB44 and the update presented by the CTCN on ongoing consultations with the GCF. Opportunities for GCF funding were identified to be through the Readiness Programme and the Project Preparation Facility. Further collaborative modalities were being explored at an operational level.

b) Matters relating to the Technology Executive Committee

18. The Advisory Board took note of the presentation by Mr. Michael Rantil (TEC Vice Chair) on the intersessional work of the TEC and the multiple areas of collaboration between the TEC and the CTCN such as on RD&D, providing inputs to technical expert processes, and south-south cooperation for adaptation technologies.

6. Report of the CTCN Director on CTCN activities since the last meeting

19. The Advisory Board took note of the oral report given by the CTCN Director on the overall status, progress and activities of the CTCN. As a result of a potential funding shortfall in the CTCN budget, the use of request prioritization and balancing criteria was explained to the Advisory Board.

7. CTCN operations moving forward

a) Technical assistance – balancing supply with demand and demonstrating impacts

20. The Advisory Board took note of the CTCN’s elaboration on its technical assistance processes and procedures in terms of how decisions are made when selecting Consortium Partners and Network members to respond to requests and on the use of balancing criteria to manage demand for CTCN services. Greater involvement of Network members in responding to requests was desired as well as additional guidance on how NDEs could be involved in responding to requests.

21. Case studies on technical assistance to demonstrate CTCN impacts were welcomed by the Advisory Board but greater clarity and accuracy were sought. The knowledge products related to CTCN technical assistance should also be made widely available through the CTCN’s Knowledge Management System.

b) Capacity building – upcoming activities

c) Network members and stakeholder engagement - activities

22. The Advisory Board took note of the update on capacity building activities, stakeholder engagement and Network involvement in CTCN activities. Board members expressed interest in the results and findings of the online NDE and Network member survey conducted by the

CTCN.

d) Knowledge Management System (KMS) and the Technology Library

23. The Advisory Board took note of the update on the KMS and was generally pleased with the proposed KMS forward plan presented. The CTCN was encouraged to connect with other online platforms, use existing information from Network and other partner organizations and focus on technologies related to technical assistance requests. Some Advisory Board members were concerned with the cost implications of the forward plan but were reassured that existing budget was sufficient to carry out the proposed revisions. The Advisory Board was informed that the timeline for implementation of the KMS forward plan was the end of the fourth quarter of 2016.

e) M&E – Framework for measuring and evaluating CTCN wide impact

24. The Advisory Board decided to defer this agenda item to the 9th Advisory Board meeting or conduct an intersessional vote if the M&E framework is ready for endorsement.

f) Communications and outreach plans for COP22

25. The Advisory Board took note of the CTCN's outreach plans for COP22. The CTCN announced that it was seeking the participation of Network members and consortium partners to collaborate at events being held during COP22.

8. CTCN programme of work and financial matters

a) Endorsement of the 2015 financial statement

26. The CTCN Director informed the Advisory Board that the 2015 financial statement would not be available during the Advisory Board meeting but would be available approximately one month later. The Advisory Board agreed to seek endorsement of the 2015 financial statement, when available, via an intersessional voting process.

b) Introduction of the programme of work/annual operating plan for 2017

27. The CTCN presented a draft 2017 Annual Operating Plan for approval by the Advisory Board. The plan outlined a series of activities and plans to be undertaken by the CTCN and draws from the overarching 5 year Programme of Work. The Advisory Board approved the 2017 Annual Operating Plan except for the 2017 budget contained within the plan.

c) Endorsement of the CTCN budget for 2017

28. The Advisory Board discussed the two budget options contained in the draft 2017 Annual Operating Plan and debated the risks of having an unrealistically high budget versus a more achievable budget that takes into consideration the current funding situation of the CTCN. The Advisory Board provisionally endorsed a lower, more realistic budget that will be accompanied by text which highlights the associated risks including a need to renegotiate current contractual agreements with some partners.

9. TEC/CTCN Joint Annual Report for COP22

a) Report on CTCN activities and performance: CTCN contribution to joint annual report

29. After taking into consideration comments from Advisory Board members including new key messages related to the funding gap experienced by the CTCN, the Advisory Board approved the CTCN contribution to the joint annual report of the TEC and CTCN.

b) Updated procedures for preparing the joint chapter of the joint annual report

30. The Advisory Board endorsed the updated procedures for preparing the joint chapter of the joint annual report, subject to a minor correction to the text. The updated procedures subsequently will be sent to the TEC for their endorsement.

c) Joint chapter of the joint annual report

31. The Advisory Board agreed with the joint chapter of the joint annual report as presented by the Chairs.

10. Advisory Board Task Forces – discussion and guidance

a) RD&D – CTCN's role in RD&D

32. The Advisory board decided that the RD&D Task Force has provided a report with recommendations and thus completed its work. In light of the TEC's establishment of a working group on RD&D and a desire to integrate the RD&D work under the Technology Mechanism, the Advisory Board decided that the CTCN should join the TEC's RD&D task force and terminate its own RD&D Task Force. The Chair noted that work on RD&D continues within the CTCN at the Advisory Board level.

b) Funding – guidance on funding and mobilization of resources

33. The Advisory Board decided that the Funding Task Force will continue its work to deal with the ongoing funding gap. In addition to continuing to engage with the GCF, there should also be a re-focus on the GEF. NDEs can fund CTCN technical assistance and case studies illustrating CTCN impacts will help in this regard. Lastly, the Advisory Board decided that a clear message on funding in the Joint Annual Report to the COP was required.

c) Financial Visibility – guidance on financial information and reporting

34. The Advisory Board decided that the Financial Visibility Task Force continue its work until the 9th Advisory Board meeting at which point the Advisory Board may wish to dissolve the Task Force.

11. Advisory Board Decisions – review of document revisions

35. The CTCN prepared revised versions of the 2017 budget as requested by the Advisory Board for its further consideration.

12. Other matters

36. The Chair presented the guidance that he will bring to the upcoming GCF Board meeting on behalf of the CTCN. No comments were provided by the Advisory Board.

13. Advisory Board administrative matters

a) Date and venue of the next meeting

37. It was agreed that the ninth meeting of the Advisory Board would take place in Copenhagen, Denmark during the week of 3-7 April 2017.

14. Closure of the meeting

38. The Chair officially closed the meeting at 13:15 on Thursday, 25 August 2016.

Annex 1: List of Advisory Board Meeting Observers

Country/Organization	Participant	Title/Affiliation
United Nations Organizations		
World Intellectual Property Organization (WIPO)	Anja Von Der Ropp	Legal Officer Global Challenges Division
UNFCCC	Bert Van Der Plas	Programme Officer Finance, Technology and Capacity-Building
UNFCCC	Wanna Tanunчайwatana	Manager, UNFCCC
European Commission		
European Commission	Michel Van Den Bossche	Europe Aid – C6
BINGO		
HIPH Polish Steel Association	Mirosław Motyka	President of the Council
Lambwe Becot Self Help Group	Daniel Lago Okomo	Representative
ENGO		
Practical Action	Jonathan Casey	Policy Officer
RINGO		
Centre for International Governance Innovation	Bassem Awad	Deputy Director for Intellectual Property and Innovation
PARTY OBSERVERS		
Brazil	Sonia Bittencourt	Science and Technology Analyst, Ministry of Science, Technology and Innovation
Germany	Julian Louis Thilo Frohnecke	Federal Ministry for Economic Affairs and Energy
Germany	Antonio Pflueger	
Italy	Sergio La Motta	Researcher, Italian National Agency for new Technologies, Energy and Sustainable Economic Development (ENEA)
Japan	Kenichi Wada	Senior Researcher, Research Institute of Innovative Technology for the Earth (RITE)
Japan	Takahiro Murayama	Assistant Manager, Global Environment Centre Foundation (GEC)
United States	Ian Lloyd	Foreign Affairs Officer
Korea	Hwa Young Lee	Researcher, Green Technology Center Korea

Korea	Hyung-Ju Kim	Principal Researcher, Green Technology Center Korea
Invited Speakers		
Colombia	Rodrigo Suárez Castaño	NDE, Colombia
Thailand	Surachai Sathitkunararat	NDE, Thailand
PFAN	Albert Boateng	Implementer, Mali
Banja Luka	Nevena Predojevic	Implementer, Bosnia and Herzegovina
Københavns Kommune	Lykke Leonardsen	Head of Department
DHI	Morten Rungø	Head of Department, Urban Water
CTCN Network Member		
HEAT GmbH	Julia Both	Consultant, Habitat, Energy Application & Technology
Global CCS Institute	John Scowcroft	Executive Advisor
Grue + Hornstrup A/S	Arindam Basu	Deputy Head
Quercus Group Aps	Neelabh Singh	Partner
CO2GeoNet	Niels Poulsen	Senior research scientist at GEUS, Executive committee member and Treasure of CO2GeoNet
CTCN Consortium and Strategic Partners		
GIZ	Marion Geiss	Project Leader
GIZ	Nika Greger	Project Manager
DNV GL	Eelco Kruizinga	Principal Consultant
DNV GL	Edwin Aalders	Principal Consultant
DNV GL	Mats Rinaldo	Senior Consultant
UNIDO	Takeshi Nagasawa	Group Leader
UNEP	Mark Radka	Head, Energy, Climate and Technology Branch
CTC		
CTCN	Patrick Nussbaumer	Industrial Development Officer
CTCN	Manfredi Caltagirone	Programme Officer
CTCN	Victor Low	Special Advisor
CTCN	Marta Moneo	Regional Coordinator for Latin America
CTCN	Rajiv Garg	Capacity Building and Network Manager
CTCN	Karina Larsen	Communications and Knowledge Manager
CTCN	Jason Spensley	Technical Assistance Manager

