



UNITED NATIONS INDUSTRIAL DEVELOPMENT ORGANIZATION
ORGANISATION DES NATIONS UNIES POUR LE DEVELOPPEMENT INDUSTRIEL
ORGANIZACION DE LAS NACIONES UNIDAS PARA EL DESARROLLO INDUSTRIAL

**VACANCY ANNOUNCEMENT
TEMPORARY APPOINTMENT OF PROJECT PERSONNEL
INTERNAL/EXTERNAL**

Female candidates from all Member States are particularly encouraged to apply.

Vacancy Announcement No:	VA2015_L_EXT_000077	Date of Issuance:	05 November 2015
Post Title and Level:			Climate Technology Manager, L4
Duty Station:			Copenhagen, Denmark
Indicative Minimum Net Annual Remuneration: <i>(for further information on salaries, refer to the International Civil Service Commission website: http://icsc.un.org/secretariat/sad.asp?include=ss)</i>			US\$101,212
Type of Appointment:			Fixed Term (200 series)
Employment Fraction:			Staff-Full-time
Closing Date:			25 November 2015

Organizational Context

The United Nations Industrial Development Organization (UNIDO) is the specialized agency of the United Nations that promotes industrial development for poverty reduction, inclusive globalization and environmental sustainability. The mandate of UNIDO is to promote and accelerate inclusive and sustainable industrial development in developing countries and economies in transition.

The Programme Development and Technical Cooperation Division (PTC) is primarily responsible for providing capacity-development support and technical cooperation services to enhance the capabilities of developing countries and transition economies to process their agriculture-based raw materials, participate in international trade flows for manufactured goods, increase investment and technology flows, and develop entrepreneurship, while also promoting environmentally sustainable production techniques, developing renewable and rural energy for productive use, increasing energy efficiency, and supporting the implementation of major multilateral environmental agreements. In doing so, the Division develops implements and monitors sectoral, cross-sectoral and thematic programmes and projects, and provides technical advisory and institutional and human capacity-building services. The Division comprises the Office of the Managing Director (PTC/OMD), the Partnerships and Results Monitoring Branch (PTC/PRM), the Agri-Business Development Branch (PTC/AGR), the Business, Investment and Technology Services Branch (PTC/BIT), the Trade Capacity-building Branch (PTC/TCB), the Energy Branch (PTC/ENE) and the Environment Branch (PTC/ENV).

The responsibility of the Energy Branch (PTC/ENE) is to assist member countries in the transition to a sustainable energy future under the overarching mandate of inclusive and sustainable industrial development, through the application of renewable energy for productive uses, adoption of the efficient use of energy by industry and the introduction of low carbon technologies and processes. In transitioning to a sustainable energy future, the challenges of addressing energy poverty and climate change become an integral part of the Branch activities.

The Climate Policy and Networks Unit (PTC/ENE/CPN) is responsible for coordinating integrated policies, global partnerships and global fora in the field of sustainable energy and climate change. The Unit specifically positions UNIDO strategically in the global energy and climate change forums, and coordinates global and regional programmes on low carbon technologies and networks. The Unit focuses on promoting programmatic approaches, and coordinates work related to new and ongoing global and regional programmes, cross cutting themes, nexus and knowledge management issues.

UNIDO with the United Nations Environment Programme (UNEP) is co-lead in the hosting and management of the Climate Technology Centre and Network (CTCN). The mission of the CTCN, the operational arm of the UNFCCC Technology Mechanism, is to stimulate technology cooperation and to enhance the development and transfer of technologies to developing countries. The CTCN assists developing country Parties at their request, building or strengthening their capacity to prepare and implement technology projects that span the technology transfer continuum. The CTCN supports public and private sector action on mitigation and adaptation, enhancing low emissions and climate-resilient development in a manner consistent with the capabilities and priorities of countries.

The incumbent of the post reports directly to the first reporting officer, the Unit Chief of PTC/ENE/CPN, second reporting officer, the Director of PTC/ENE, and operates under the supervision of the CTCN Director and works in close coordination with the Project Manager at UNIDO HQ. The post of Climate Technology Manager is based at the Climate Technology Centre in Copenhagen, Denmark.

The UNIDO Staff Performance Management System reinforces the collaboration within formal units as well as among cross-functional teams. In this context, the incumbent collaborates with his/her supervisor and colleagues, within as well as outside the unit. Within the formal teams, the incumbent may be expected to backstop other team members as required.

Main Functions

Project management and administration:

- Provide technical and strategic assistance for the CTCN activities, including planning, monitoring, and external relations, and ensuring quality control of the support services and activities.
- Identify opportunities for offering targeted support for low carbon technology transfer actions.
- Provide hands-on support to developing countries in the areas of CTC technology request design, management and planning, implementation, information management, monitoring, and impact assessment, through direct contact and communications with Nationally Designated Entities (NDEs).
- Conduct a preliminary appraisal of the CTCN requests for technical assistance received from NDEs, taking into account the CTCN scope and the prioritization criteria approved by the Advisory Board.
- Refine requests in close consultation with NDEs, request clarification and any needed additional information from NDEs.
- Identify suitable experts/organizations (including consortium partners and network members) to respond to country requests and support developing countries on technology transfer for low carbon and climate resilient development.
- Work with NDEs and other host country institutions, as well as with a team of experts to develop response plans and relevant Terms of Reference (TORs).
- Coordinate the necessary procurement process and related contractual arrangements in order to set up the quick response assistance and/or the response projects.
- Coordinate the work of consultants, partners and sub-contractors, review intermediary outputs, documents and reports, ensure the timely delivery of expected outputs, and effective synergy among the various sub-contracted activities.
- Monitor the timely delivery of high quality responses from solicitation of appropriate services from consortium partners and Network members.
- Capture and ensure the dissemination of lessons learned and results achieved, linking with the CTCN Knowledge Management System, and reporting requirements.
- Contribute to communication efforts related to the technical assistance delivered by the CTCN by providing specific inputs.
- Ensure that individual projects are managed through the project cycle including Monitoring and Evaluation Tools (M&E), secure additional technical oversight where necessary.
- Contribute to further develop and streamline procedures to deal with CTCN requests for technical assistance.
- Contribute to the reporting requirements on CTCN activities, including substantive achievements and financial performance.
- Coordinate activities related to budget and funding through programme/project preparation and submissions, progress reports, and financial statements and prepare related documents/reports.
- Perform other relevant assignments that may be assigned from time to time.

Core Competencies:

Core values: integrity; professionalism; respect for diversity.

Core competencies: results orientation and accountability; planning and organizing; communication and trust; team orientation; client orientation; organizational development and innovation.

Minimum Requirements

Education:

University - Master's degree or equivalent, Engineering - technology, environmental science, external relations, or related area.

UNIDO Languages:

English (Fluent), Working knowledge of another UN language is an asset.

Field of Expertise:

A minimum of seven years of progressively responsible experience in environment, engineering, technology, international development, climate change or a related field, of which at least five years spent in relevant national or international institutions dealing with climate change adaptation and mitigation issues, technology development, deployment and transfer. Experience within the UN system on climate change and technology transfer and experience in working with governments in developing countries is desirable. Familiarity with modalities, policies and processes practiced by international agencies, financing institutions, NGOs, government agencies, and international private sector organizations.

This appointment is limited to the specified project(s) only and does not carry any expectation of renewal.

Employees of UNIDO are expected at all times to uphold the highest standards of integrity, professionalism and respect for diversity, both at work and outside. Only persons who fully and unconditionally commit to these values should consider applying for jobs at UNIDO.

All applications must be submitted online through the Online Recruitment System

Correspondence will be undertaken only with candidates who are being considered at an advanced phase of the selection process.

Selected candidate(s) may be required to disclose to the Director General the nature and scope of financial and other personal interests and assets in respect of themselves, their spouses and dependants, under the procedures established by the Director General.

Visit the UNIDO web site for details on how to apply: www.unido.org

NOTE: The Director General retains the discretion to make an appointment to this post at a lower level.

Notice to applicants:

UNIDO does not charge any application, processing, training, interviewing, testing or other fee in connection with the application or recruitment process. If you have received a solicitation for the payment of a fee, please disregard it. Vacant positions within UNIDO are advertised on the official UNIDO website. Should you have any questions concerning persons or companies claiming to be recruiting on behalf of UNIDO and requesting payment of a fee, please contact: recruitment@unido.org