

## **Minutes from the fifth meeting of the Advisory Board**

UN City, Copenhagen, Denmark

14-16 April 2015

### **REPORT**

#### **1. Opening of the meeting**

1. The Chair of the Advisory Board, Mr. Fred Machulu Onduri, opened the fifth meeting of the Advisory Board of the Climate Technology Centre and Network at 2:00 p.m. on Tuesday, 14 April 2015.
2. The table below lists the Advisory Board members who attended AB 5. Regrets were received from Board members Mr. Samuel Adeoye Adejuwon, Mr. Majid Al Suwaidi, Mr. Piotr Paschalis Jakubowicz, and Mr. Spencer Linus Thomas. Observers present at the meeting are listed in annex I of this document.

<b>Advisory Board members attending AB 5</b>	
Mr. Ahmed Abdel Latif	Ms. Tanya Morrison
Mr. Gabriel Blanco	Mr. Fred Machulu Onduri
Mr. Pedro Borges	Mr. Klaus Radunsky
Mr. Jürg Grütter	Mr. Michael Rantil
Mr. Collin Guiste	Mr. David Reidmiller, replacing Mr. Griffin Thompson
Mr. Niclas Hällström	Mr. Mohammed Sadeghzadeh
Mr. David Henry	Mr. Kunihiko Shimada
Mr. Kazuhiko Hombu	Ms. Marina Shvangiradze
Mr. Matthew Kennedy	Mr. Jukka Uosukainen
Mr. Karsten Krause	

3. The Chair introduced new Advisory Board members Ms. Marina Shvangiradze (Georgia), Mr. Karsten Krause (European Union), and Mr. Mohammed Sadeghzadeh (Islamic Republic of Iran).
4. The Chair informed the Advisory Board about the resignation of Mr. Griffin Thompson prior to the end of his term of office and the nomination of Mr. David Reidmiller by his constituency as replacement. In accordance with para 6 of its Rules and Procedures,<sup>1</sup> the Advisory Board appointed Mr. Reidmiller to replace Mr. Thompson and complete his term of office as member of the Board.

#### **2. Organizational matters**

##### a) Adoption of the agenda

5. The Advisory Board adopted the provisional agenda as contained in document AB/2015/5/2.

<sup>1</sup> Decision 25/CP.19, Annex II, as contained in document FCCC/CP/2013/10/Add.3

b) Minutes of previous meeting and discussion of matters arising

6. The Advisory Board adopted the minutes of its fourth meeting as contained in document AB/2015/5/3.

c) Organization of the work of the meeting

7. The meeting was open to observers, both Parties and accredited observer organizations, and webcasted on the CTCN website.

8. The Advisory Board took note of the proposed organization of the work (document AB/2015/5/2) and anticipated outcomes of the meeting.

### **3. Briefing on CTCN activities at COP 20 and at ADP 2.8**

a) Lima climate change conference (COP 20)

9. The Advisory Board took note of the information presented by the Secretary on CTCN activities during the Lima climate change conference held in Peru from 1 to 14 December 2014.

b) Geneva climate change conference (ADP 2.8)

10. The Advisory Board took note of the information provided by the Secretary on CTCN activities during the eighth part of the second session of the Ad-Hoc Working Group on the Durban Platform on Enhanced Action (ADP), which took place from 8 to 13 February 2015 in Geneva, Switzerland.

### **4. Feedback from the 10th meeting of the Technology Executive Committee**

11. The Advisory Board took note of the oral report given by the Chair of the Technology Executive Committee on the main outcomes of the 10th meeting of the TEC held in Bonn from 9 to 12 March 2015.

### **5. Update on CTCN activities**

a) General update

12. The Advisory Board took note of the oral report given by the Secretary on the overall status, progress and activities of the CTCN. It also took note of a statement by a Board member on the role of NDEs of developed countries and potential for their involvement in the CTCN process.

b) NDE support activities

13. The Advisory Board took note of information presented by the Secretary on the training and support activities for National Designated Entities conducted by the CTCN, and on its approach and planning for regional NDE fora to be conducted in 2015.

c) Technical assistance services

14. The Advisory Board took note of information presented by the Secretary on the CTCN request-response procedures in place, and progress made in responding to steadily increasing numbers of NDE requests for technical assistance (documents AB/2015/5/4, AB/2015/5/5 AB/2015/5/6). It also took note of CTCN's experience and approaches used for applying the request eligibility and prioritization criteria and balancing principles, and endorsed the proposal of the Secretary to present a revised document on this matter at its next meeting (document AB/2015/5/7).

d) Formation of the Network

15. The Advisory Board took note of information presented by the Secretary on the current status of the Climate Technology Network, plans for further expansion and

engagement, and progress made on its formation (documents AB/2015/5/8 and AB/2015/5/9). The Advisory Board stressed the need to further expand the Network, and to make all efforts to increase membership of organizations and institutions based in developing countries. The Board members shared some concern regarding the limitation of membership validity of only two years and endorsed the proposal made by the Secretary to develop a revised approach on this matter for discussion at its next meeting.

e) Network criteria

16. The Advisory Board took note of information presented by the Secretary on the experience to date with the application of the Network criteria, and a proposal for revision of the procedure for Network membership application (document AB/2015/5/10). The Board members endorsed the proposal made by the Secretary to present a revised document on this matter for discussion at its next meeting.

f) Knowledge Management System

17. The Advisory Board took note of information presented by the Secretary on the progress made on the development of the Knowledge Management System.

## 6. CTCN budget and financial situation

a) Budget and financial statement

18. The Advisory Board endorsed the financial statement of the CTCN as presented by the Secretary.

b) Funding and resource mobilization

19. The Advisory Board took note of the report of the Secretary on the budget and financial situation of the CTCN and his resource mobilization strategy (documents AB/2015/5/11 and AB/2015/5/12).

## 7. Monitoring and Evaluation of the work of the CTCN

20. The Advisory Board took note of information presented by DNV GL on behalf of the Secretary on the progress made towards the establishment of rules and procedures for the Climate Technology Centre to monitor and evaluate the quality and effectiveness of responses in consultation with the requesting NDE,<sup>2</sup> a proposal to monitor the impacts and outcomes of the work of the CTCN, and its potential contribution to the monitoring of the Sustainable Development Goals (document AB/2015/5/13) and agreed to decide on it at its next meeting.

21. The Secretary reminded the Advisory Board on COP decision 14/CP.18, where the Board was requested to put in place the rules and procedures to monitor, assess and evaluate the timeliness and appropriateness of responses of the CTCN to requests by developing country Parties.<sup>3</sup> The Board requested the Secretary to present a proposal for such rules and procedures for discussion at its next meeting.

## 8. Strategic issues

a) Links with other mechanisms under the convention

22. The Advisory Board took note of the report of the Secretary on his efforts to build strong and sustainable links with other mechanisms under the Convention.

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<sup>2</sup> Para 2(f) of the Modalities and Procedures of the CTCN, as contained in Annex I to decision 25/CP.19 (document FCCC/CP/2013/10/Add.3)

<sup>3</sup> Para 9(e) of the Terms of Reference of the CTCN, as contained in Annex VII to decision 2/CP.17 (document FCCC/CP/2011/9/Add.1)

b) CTCN role and links with the Green Climate Fund

23. The Advisory Board took note of the report of the Secretary on suggested activities for establishing links with the Green Climate Fund (document AB/2015/5/14).

c) GEF support to the CTCN and collaboration with Development Banks

24. The Advisory Board took note of information presented by the Secretary on the support received by the Global Environment Facility and progress made towards collaboration with the GEF and its regional climate technology and finance centres (RCTFC) project under the Poznan Strategic Programme (documents AB/2015/5/15 and AB/2015/5/16). The Advisory Board welcomed the participation of the GEF Secretariat in this session via teleconference.

d) CTCN's TNA Implementation Support Programme

25. The Advisory Board took note of information presented by the Secretary on its proposed 'TNA Implementation Support Programme' (document AB/2015/5/17). The Advisory Board agreed that the work on TNAs offers strong opportunities for collaboration between the TEC and the CTCN, notably since the COP requested the TEC "to provide guidance on how the results of the technology needs assessments, in particular the technology action plans, can be developed into projects that can be ultimately implemented, and to provide an interim report on its preliminary findings to the subsidiary bodies at their forty-third sessions." (Decision 17/CP.20).

## 9. Outreach and communications

a) Stakeholder engagement

26. The Advisory Board took note of information presented by the Secretary on the progress made towards the development of communications tools and activities in the promotion of CTCN's services, and the CTCN's stakeholder engagement plan (document AB/2015/5/18). The Board endorsed the proposal made by the Secretary to present a revised document on this matter for discussion at its next meeting.

b) Guidelines for the use of the CTCN brand

27. The Advisory Board took note of information presented by the Secretary on the guidelines for the use of the CTCN brand, and emphasized the importance of protecting the CTCN brand (document AB/2015/5/20).

## 10. Other matters

a) Election of new Chair and Vice-chair

28. The Advisory Board elected Mr. Matthew Kennedy as Chair and Mr. Fred Machulu Onduri as Vice-chair of the Advisory Board. [In accordance with para 12 of the Rules and Procedures of the CTCN Advisory Board,<sup>4</sup> their term shall start at the closure of AB 5 and end at the closure of AB 7.]

b) Date and venue of the next meeting

29. The Advisory Board agreed to hold its next meeting (AB 6) from 14 to 16 September 2015, either in Vienna or Copenhagen.

c) Other matters

30. The Advisory Board took note of the proposal made by one of its members to address global collaboration on research and development and demonstration of

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<sup>4</sup> Decision 25/CP.19, Annex II, as contained in document FCCC/CP/2013/10/Add.3

climate technologies, including endogenous technologies. The Secretary will prepare a brief input on this matter for discussion at the next AB meeting.

31. The Chair noted with concern that some AB members were unable to participate in two consecutive meetings. The Advisory Board encouraged its members to ensure that their constituencies participate fully in its future meetings.
32. The Advisory Board took note of the proposal made by some of its members to also capture the rich discussion and guidance provided during AB 5. The Secretary will provide a summary of the key discussion points made by individual members during the AB 5 meeting. For future AB meetings, the Secretary will improve the meeting format to better capture the guidance provided by AB members.

#### **11. Closure of the meeting**

33. The Chair officially closed the meeting at 1:00 p.m. on Thursday, 16 April 2015.

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<b>Annex 1: List of Advisory Board Observers</b>		
<b>United Nations Organizations</b>		
World Intellectual Property Organization (WIPO)	Anja Von Der Ropp	Legal Officer, Global Challenges Division
<b>BINGO</b>		
Carbon Trust	Jon Lane	Associate Director, Innovation
EDF	Jean-Yves Caneill	Head of Climate Policy
Global CCS Institute	John Scowcroft	Executive Adviser for Europe, the Middle East and Africa (EMEA)
Inventec Performance Chemicals	Patrice Rollet	Managing Director
SHELL	Tanya Morrison	International Government Relations Manager
<b>ENGO</b>		
Renewable Energy and Energy Efficiency Partnership (REEEP)	Martin Hiller	Director
<b>RINGO</b>		
Oxford University	Laurent A. Lambert	DPhil Researcher, School of Geography & the Environment
CO2GeoNet Association	Niels Poulsen	Senior Research Scientist
Technical University of Catalunya/University of Bradford	Nicola Tollin	Senior Research and Knowledge transfer fellow
<b>YOUNGO</b>		
Network for African Youth for Development	Emmanuel Duker	Country Coordinator
<b>WOMEN AND GENDER</b>		
Women in Europe for a Common Future (WECF)	Miriam Elise Reindl	Project Assistant
<b>PARTIES</b>		
Brazil	Sonia Bittencourt	Science and Technology Analyst
Burundi	Nindamutsa Astere	Technology Needs Assessment Project Coordinator
Central African Republic	Jean-Claude Bomba	
European Commission	Karsten Krause	Policy Officer
France	Jean-Pierre Tabet	NDE Focal Point, ADEME
Germany	Jens Mundhenke	Deputy Head of Department, Federal Ministry of Economics and Energy
Italy	Sergio La Motta	NDE focal point, ENEA

Japan	Kenichi Wada	Senior Researcher, Research Institute of Innovative Technology for the Earth (RITE)
Japan	Takahiro Murayama	Researcher, Global Environment Centre Foundation
Norway	Einar Telnes	Director, Climate, Energy and Environment, NORAD
South Africa	Dumisani Mthembu	Senior Specialist
Saudi Arabia	Noor Al Daham	International Policy Analyst
South Korea	Minyoung Jung	Assistant Manager, Korea Energy Management Corporation
<b>CTCN Consortium and Strategic Partners</b>		
DNV GL	Eelco Kruizinga	Principal Consultant
DNV GL	Matthew Jones	Senior Consultant
DNV GL	Edwin Aalders	Principal Consultant
DNV GL	Asuncion Torrellas Lera	Senior Principal Scientist, Climate Change Program
GIZ	Marion Geiss	Advisor
UNEP	Mark Radka	Chief, Energy, Climate, and Technology Branch
UNEP DTU Partnership	John Christensen	Director
UNIDO	Pradeep Monga	Director, Energy and Climate Change