

Information Note

2026 LAC Joint Programme: NDE Forum and Capacity Building

Hosted by UNEP CTCN and the National Climate Change Office, Ministry of Sustainable Development, Climate Change and Solid Waste Management, Belize

19th 22nd May 2026, San Ignacio, Belize, In-person

VENUE

The 2026 LAC Joint Programme: NDE Forum and Capacity Building will be held in San Ignacio, Belize. The meeting Venue will be at the [San Ignacio Hotel and Resort](#)

SEQUENCE OF PROGRAMS

Date	Program
Tuesday 19 th May	LAC NDE forum
Wednesday 20 th May	LAC NDE Forum, Network Fair, Bilateral meetings NDEs – CTCN Secretariat
Thursday 21 st May	Capacity building
Friday 22 nd May	Site Visit: Mountain Pine Ridge Forest Reserve and Chiquibul Forest Reserve

MODALITY

The Forum and Capacity Building event program will run as an in-person meeting program. However, some speakers may join virtually. A complete Agenda for the meeting will be shared later.

ACCOMODATION

Kindly note that each participant is responsible for booking their own accommodation. UNEP-CTCN will provide Daily Subsistence Allowance (DSA) which can be used to pay for accommodation.

Feel free to book any location near the venue [San Ignacio Hotel and Resort](#).

1. [San Ignacio Hotel and Resort](#). Offers a 30% discount on room rates. To book rooms you need to contact the reservations department at reservations@sanignaciobelize.com. Please inform the department that you are attending the Latin America and the Caribbean NDE Regional Forum, May 19–22, 2026.
2. [Cahal Pech Village](#)
3. [Log Cabin Inn](#)

TRAVEL EXPENSES (for funded participants)

As per UN rules for eligible participants, all travel expenses including DSA, terminal expenses and visa fee shall be paid upon your arrival at the meeting venue (San Ignacio, Belize). The financial support will be provided via a UN Debit Card which will be issued during the event, and can be used at most

locations across Belize, including Automatic Teller Machines (ATMs). Participants will also receive an email with detailed instructions on issuance of DSA.

TICKET

As per the UN Secretariat travel rules, meeting participants will receive an air travel itinerary for their confirmation. The official itinerary is the most direct and cheapest flight available via the UN travel agency (CWT). A ticket will be automatically issued on the date indicated in the itinerary. Once the ticket is issued, and a participant requests a change of itinerary, the said participant shall bear all costs associated with that change. Please note that any change to an itinerary once issued is considered a personal deviation. If a participant wishes to change to his/her itinerary, they will be required to call CWT (+41 22 917 28 50), provide their CWT trip locator (at the top of your itinerary), request the desired change, and make the necessary payment.

DAILY SUBSISTENCE ALLOWANCE (DSA)- only for NDEs.

The DSA rate for San Ignacio is 201 USD per night. Following the UN rules, UNEP-CTCN will cover 5 nights of DSA as per official itinerary to cover a participant's stay during the program dates.

TERMINAL EXPENSES

UNEP-CTCN will support a one-time terminal expense of USD 252.

VISA

If applicable, UNEP-CTCN will reimburse a participant's Visa application fee for an Entry Visa to Belize, which must be supported by an official receipt indicating the amount paid. Only officially receipted Visa application fees are reimbursable. Other costs related to visa acquisition, e.g., visa agents fee and transport costs to Embassies/Consulates are not reimbursable. The reimbursements will be made at the meeting venue via the UN Debit Card. To get Visa fee costs reimbursed, participants are requested to submit a copy of their visa, invoice and proof of payment (official receipt) **before 1 of May 2026** to Bibiana Sanchez bibiana.sanchez@un.org. Visa fee claims submitted after the deadline will not be honored.

Visa application process

1. Visitors to Belize must obtain a Visa from one of the Belizean diplomatic missions unless they come from one of the Visa exempt countries. Please check here if you need a visa: <https://immigration.gov.bz/visa/visa-who-qualify/>
2. Follow this link <https://immigration.gov.bz/visa/visa-forms/> for instructions on how to apply. Participants should apply for the Belize Single Entry Visa

OTHER ENTRY REQUIREMENTS

Immigration officials at the airport may request proof of accommodation, return tickets, and contact details upon arrival.

Please complete the Traveller Declaration Form before your trip:

https://ideclare.gov.bz/Belize_Digital_Forms/

TRANSPORT: BELIZE CITY-SAN IGNACIO-BELIZE CITY

The host country will make arrangements for bus transport from Belize city Airport (BZE) to San Ignacio and back. Details of these transport arrangements will be announced before 15th May 2026. If a participant does not wish to use the bus transport organized by the host country, they are requested to make plans for their preferred mode of transport (bus/taxi) to and from the hotel. In such cases, participants may use part of their terminal expenses to cover this cost.

GENERAL INFORMATION

Time Zone

Belize is GMT-6

Weather

At the time of the meeting, May is one of the hottest months in Belize, with temperatures continuing to increase. The average temperature during this month is around 85°F (29°C), with lows around 77°F (25°C).

Dress Code

Dress code for the event will be smart casual.

Site visit to Bulridge's Management Areas

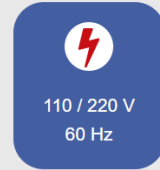
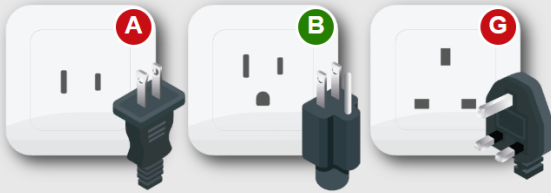
Please bring comfortable clothes and hiking shoes.

Currency and Payment

Belize's official currency is the **Belize dollar** (BZD). Belize currency exchange is extremely easy for American visitors as the Belize dollar is locked at \$2 Belize = \$1 USD. Most accommodations are listed in US\$ prices, and most restaurants, shops, etc. are listed in BZ\$.

Electricity and connectivity

Belize operates on a 110/220V supply voltage and 60Hz, using plugs and sockets types A, B, and G. For travelers from countries using different plugs and sockets, please carry universal travel adapters for compatibility.



In Belize, power plugs and sockets (outlets) of type A, type B and type G are used. The standard voltage is 110 / 220 V at a frequency of 60 Hz.

- ! Yes, you need a power plug travel adapter for sockets type A and G in Belize.
- ! You may also need a voltage converter.

EMERGENCY TELEPHONE NUMBERS

The main emergency number in Belize is 911 for all services, including police, ambulance, and fire.

GETTING AROUND

San Ignacio is a highly walkable town where you can easily navigate the downtown area, local markets, and restaurants on foot. For nearby attractions (Xunantunich, Actun Tunichil Muknal Caves), book a guided tour, or use local taxis (look for green license plates) for BZ\$6–\$10. **There is no Uber in Belize.**

Contacts

For any questions on information not covered in this document, please contact Ramiro Salinas +50760527123 (ramiro.salinas@un.org), and Bibiana Sánchez (bibiana.sanchez@un.org)