

INFORMATION TO VISITORS AND PARTICIPANTS AT
THE CLIMATE TECHNOLOGY CENTRE & NETWORK



UN-CITY COPENHAGEN
UN-City Marmorvej 51, 2100 Copenhagen Denmark
www.ctc-n.org

Our Address

Climate Technology Centre & Network
UN-City
Marmorvej 51
2100 Copenhagen
Denmark

Contact us at

Tel: +45 4533 5372/5377
Email: ctcn@unep.org
UN Security: +45 4533 5112

Emergency Services: 112

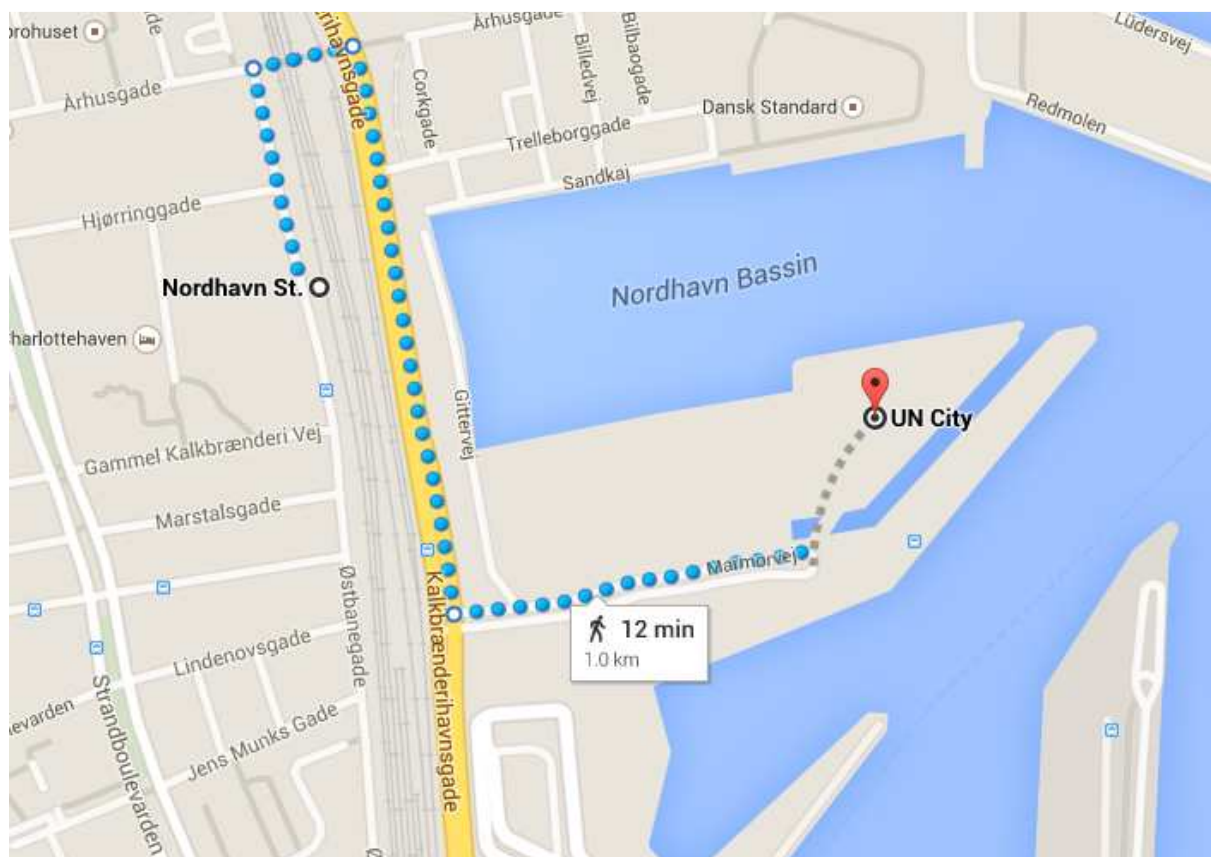
Transport

BY TAXI

A taxi ride from the airport to the city centre and UN-CITY costs around 350/400 DKK. Taxis are available just outside Terminal 3. Tel: +45 7025 2525 or +45 3535 3535.

BY TRAIN

At the airport, purchase a ticket using the machines, a single three-zone train ticket costs approximately circa. 36 DKK/7USD. Take the Metro to Nørreport Station (around 15/20 minutes), transfer to the “S-tog” train lines: A, B or C exit at Nordhavn Station (5-8 minutes from Nørreport Station).



WALKING FROM NORDHAVN STATION TO UN CITY The walking distance from the station to UN City is approximately 900m, as indicated by the blue dotted line on the above area map.

WELCOME TO UN CITY

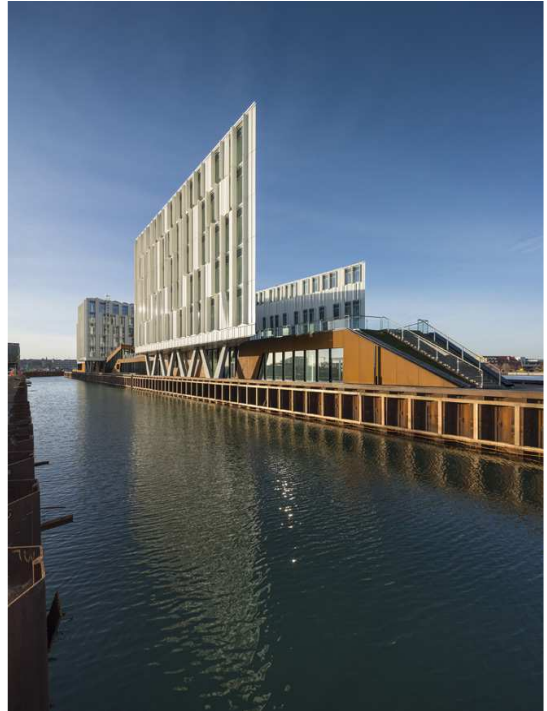
Arriving at our Office

Please make sure to arrive at least 40 minutes before the beginning of the meeting at UN City to ensure a smooth start, as security clearance may take up to 20 minutes.

You will be asked to show identification at the security gate, please bring your **passport** or **government-issued ID**.

On the first day of the meeting, we will set up a registration desk near to the UN City Reception, a staff member will meet you at the registration desk 30 minutes before the meeting starts.

You will be issued a visitor pass/sticker, which you are asked to wear for the duration of your visit, we will then direct you to the meeting room, [Auditorium A1](#).



Coffee/Tea

Coffee breaks will be included in the event. However, if you would like additional hot drinks, coffee/tea machines are available in the main reception area, as well as in the canteen. For the cost of 10 DKK, you may purchase coffee; cappuccino, espresso or latte. Hot water is free, tea bags can be purchased at the canteen.

Breakfast & Lunch

There is a canteen on the main floor of the building, which serves breakfast between 8:00 - 10:00 a.m., and lunch between 11:30 a.m. and 14:00 pm. Lunch includes a buffet with vegetarian choices, salad bar, sandwiches and soup. Cash, as well as major credit cards are accepted as payment at the canteen.

Internet Access

Login details for wireless access during your stay at the UN City:

Network name: UN-City-Guest

Username: guest

Password: uncity2013

Office Smoking Policy

The UN City in Copenhagen is a non-smoking zone. A designated smoking area is available which we can direct you to. Smoking is prohibited in all other areas.

INFORMATION FOR YOUR STAY IN COPENHAGEN

Banking

The Danish currency (DKK) is the krone (crown). Denmark does not participate in the single European currency (EURO) however some major shops will accept payment in EURO. The banks are open from 10:00 to 16:00 Monday to Friday, and most banks have cash dispensers at street level. All major credit cards are accepted (be sure to have the PIN code). The most common credit card in Denmark is the Visa card. **There is also an ATM located in the UN City Reception area which dispenses Danish Kroner and Euros.**

DSA Disbursement and Travel

CTCN Board members eligible for funding should contact UNEP staff to collect their daily subsistence allowance (DSA) during the coffee break on the first day of the meeting. You will need your passport or other official identification (with photo ID), flight ticket and original boarding passes when claiming DSA.

Hotels

Copenhagen: <http://www.hotels-in-denmark.dk/booking-map-hotels-copenhagen.asp>

Adina Apartment Hotel
Amerika Plads 7
2100 Copenhagen
Tel: +45 3969 1000
acph@adina.eu
www.adina.eu

Wakeup Copenhagen
Borgergade 9
1300 Copenhagen
Tel: +45 4480 0090
book@arp-hansen.dk
www.wakeupcopenhagen.dk

Hotel Opera
Tordenskjoldsgade 15
1055 Copenhagen
Tel: +45 3347 8300
book@arp-hansen.dk
www.hotelopera.dk

Find out more

- Copenhagen Airport : <http://www.cph.dk/en/>
- United Nations in Denmark Web page: <http://un.dk/en/>
- Tourist Information: <http://www.visitcopenhagen.com/copenhagen-tourist>
- The Copenhagen Post, Danish News in English: <http://cphpost.dk/>
- Weather in Copenhagen: <http://www.dmi.dk/en/vejr/til-lands/regionaludsigten/>
- Journey Planner for Copenhagen and surrounding areas: <http://www.rejseplanen.dk/>
- The Copenhagen Diplomatic List, (containing all diplomatic missions in Copenhagen): <http://um.dk/en/about-us/the-protocol-department/>