

CTCN Regional Forum for National Designated Entities

Region: Asia

Date: 28 (optional)-29-30 April 2015

Venue: United Nations Convention Center (UNCC) - Bangkok, Thailand

Objectives

Develop and strengthen the regional network of National Designated Entities (NDEs), and their relationship with key financial institutions, regional Consortium Partners, current and potential Climate Technology Network members.

- Share experiences on:
 - o NDEs set-up and activities at national level
 - o Use of CTCN Technical Assistance, and other CTCN services
 - o Linkages between the CTCN and the Technology Need Assessments undertaken by several participating countries;
- Facilitate linkages between CTCN technical assistance and financial mechanisms, financiers and institutions that are relevant to Climate Technologies, with a view to identify matchmaking opportunities to secure funding for follow-up actions to CTCN requests or other climate technology activities;
- Present the CTCN and its services; describe and clarify NDE roles and responsibilities, as well the processes to submit requests for technical assistance to the CTCN (for participants in the 28 April session)

Participants (approx. 50)

- NDEs from Asia
- CTCN Staff and Consortium partners
- DNV GL
- CTI PFAN
- Representatives from Financial Institutions
- Climate Technology Network members from within the region, and potential members
- UNEP ROAP
- Host Government representatives

Methodology

- Presentations, group exercises, and group discussions – possibly supplemented by e-courses, and/or webinars in the following months.

Day 0: Inception meeting with newly established NDEs

1. The CTCN [1 hour]
 - *History of the CTCN*
 - *Status of the CTCN*
 - *The Centre*
 - *The Network*
2. National Designated Entities [1 hour]
 - *Possible roles and responsibilities*
 - *NDEs Structure*
3. CTCN Services [2 hours]
 - *Overview of climate technologies and CTCN Services*
 - *Technical Assistance*
 - *Information & Knowledge: The CTCN Knowledge Management System*
 - *Collaboration and Networking*
4. The NDE Manual [3 hours]
 - *Generating and Submitting Requests for Technical Assistance + exercise*
 - *Technical Assistance Response Planning and Implementation + exercise*
 - *M&E*

Networking reception – social event [2 hours]

Day 1: Linking CTCN requests with financial mechanism and institutions

1. High level segment with CTCN Director, UNEP-ROAP Director, Minister, ADB, CTCN Advisory Board Chair [1 hour]
2. The Asian Development Bank work on Climate Technologies and follow up actions to CTCN assistance [1 hour]
3. How GEF can support follow up actions to CTCN Requests (focus on type of inputs generated from/through CTCN to make good GEF proposals) [45 minutes] – tbc
4. CTI-PFAN and its services to NDEs: CTCN Requests and private sector financial opportunities [1.5 hours]
5. WIPO and its Green Market Place [45 minutes]
6. Green Climate Fund [1 hour] - tbc
or
Q&A with individual financial institutions and present programme ideas
or
Match making – prioritizing my CTCN TAs to securing future funding
7. Q&A Session with the CTCN Director [30 minutes]

Networking reception with representatives of the financial institutions [2 hours]

Day 2: NDE experience sharing and networking

1. Exchange of experience on NDE set-up and activities [1.5 hours]
 - *NDE set-up and processes*
 - *Outreach and stakeholder engagement in the country*
 - *Incubator programme*
2. Exchange of experience on requests [1.5 hour]
 - *Experience and challenges with request development/generation, requests submitted to date and response from CTCN (national and multi-country requests)*
 - *How Phase I country NDEs are using their TNA to generate requests (including a brief summary of TNA related requests submitted by the countries)*
 - *Discussion on possible regional/multi-country requests*
3. The CTCN Knowledge Management System [1 hour]
 - *Presentation of KMS functionalities and services*

A KMS booth will be available at the premises to enable participants to familiarize themselves with the CTCN KMS, and to perform user testing of the KMS

4. CTCN and Technology Needs Assessment [1 hours]
 - *Linkages between TNAs and CTCN*
 - *TNAs tools to prioritize CTCN Requests at national level*
5. Panel discussion with Climate Technology Network Members on “*From Technical Assistance to financeable initiatives - Technical expertise tools and approaches*” [1.5 hours]