

Overview of Roles and Responsibilities of NDEs

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NDE Forum for Eastern Europe
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Establishment of the National Designated Entity (NDE)

Decision 4/CP.13

2007 (Bali)

8. Invites Parties in a position to do so to identify and designate their **national entity for the development and transfer of technologies** and to communicate this to the secretariat by the fourteenth session of the Conference of the Parties;

Decision 14/CP.18

2012 (Doha)

12. Invites Parties to nominate their **national designated entities** for the development and transfer of technologies pursuant to decision 2/CP.17, annex VII, and decision 4/CP.13, paragraph 8, and to communicate this information to the secretariat by 29 March 2013, in order to facilitate the operationalization of the Climate Technology Centre and Network;



CTCN Operating Manual for National Designated Entities (NDEs)



Following the 27th Meeting of the Advisory Board, the Operating Manual for the NDEs has been updated and finalized.

The Manual provides strategic and operational guidance on the scope of CTCN services and the request submission and management process, with a specific focus on the role of NDEs from non-Annex I countries.

Roles and Responsibilities



01

Act as National Technology Focal Point

- Engage national stakeholders and identify synergies with CTCN activities
- Complement existing programmes and avoid duplication
- Integrate climate technology into national and sectoral development plans
- Facilitate information exchange on climate technologies and CTCN activities



02

Manage the national submission process of technical assistance requests to the CTCN

- Lead national consultations to identify and prioritize high-impact requests
- Develop and refine requests aligned with national priorities and existing initiatives
- Coordinate implementation and follow-up with national stakeholders and the CTCN
- Monitor results and mobilize funding to maximize the impact of CTCN support



03

Increase collaboration and networking opportunities within the CTCN – including through Network membership

- Share relevant climate technology resources with the CTCN
- Showcase national best practices and case studies
- Document and share CTCN success stories



04

Contribute to increase information and knowledge sharing through the KMS

- Promote and expand CTCN Network membership
- Connect national members with regional and global networks
- Facilitate peer learning, collaboration and knowledge exchange
- Support participation in climate technology events and forums

Other NDE Engagements

Participation in NDE Forum (UNFCCC Technology Mechanism)

Annual organization of regional NDE Forums to provide updates on CTCN and TEC activities, share emerging topics, receive feedback from NDEs, and map their needs.

Biennial NDE Survey (UNFCCC Technology Mechanism)

Collection of feedback from the NDEs on ex-post impact of the CTCN and TEC activities, mapping of needs, understanding of awareness around the role of the NDE.

Coordination with other Climate Change-related focal points (UNFCCC Technology Mechanism)

Coordination with other focal points such as the GCF National Designated Authority (NDA), GEF focal point, Adaptation Fund focal point, TNA focal point, Climate Change focal point.

Provision of feedback and updates on technical assistance (CTCN)

Completion of the NDE Feedback Form at the end of technical assistance and the annual Post-Implementation Form for up to 3 years after the completion of each technical assistance.

Notification of Changes of the NDE

An interested Party to the UNFCCC should have its National Climate Change Focal Point communicate its selected NDE to the UNFCCC Secretariat. If you are unsure whether your country has an NDE, check the UNFCCC [list of current NDEs](#).

To update your country's details, ask your UNFCCC national focal point to contact secretariat@unfccc.int

NATIONAL DESIGNATED ENTITIES

The Conference of the Parties, in decision 4/CP.13, invited Parties to nominate a National Designated Entity (NDE) to serve as the national focal point for matters relating to technology development and transfer. NDEs facilitate engagement with the UNFCCC [Technology Mechanism](#) and support national coordination on climate technology issues. To contact your NDE, please consult the list below.

Nominations of NDEs should be communicated by the respective UNFCCC [National Focal Point](#) via email to the UNFCCC secretariat at secretariat@unfccc.int, with a copy to TEC@unfccc.int and CTCN@un.org.

Search	All Countries	Reset
Country	Entity	Focal Points
Albania	Ministry of Tourism and Environment, Albania Website	Ms. Fatjona Cinaj <i>Director of the Directorate of Climate Change</i> Email: fatjona.cinaj@turizmi.gov.al
Algeria	Commissariat aux Energies Renouvelables et à l'Efficacité Énergétique Website	Mr. Noureddine Yassaa <i>Comissioner</i> Email: n.yassaa@cerefe.gov.dz
Antigua and Barbuda	Environment Division - Ministry of Agriculture, Housing, Lands and the Environment Website	Ms. Diann Black-Layne <i>Standing Committee</i> Email: dcblack11@gmail.com
Argentina	Ministerio de Relaciones Exteriores, Comercio Internacional y Culto	Ms. Corina Lehmann <i>Director of Environmental Affairs</i> Email: dlehma@carilleria.gob.ar

- NDEs play a fundamental role in ensuring effective submission of climate technology requests to the CTCN and coordination of CTCN support provided at national level.
- Recent COP Decisions have called for increased support from the UNFCCC Technology Mechanism to Non-Annex I NDEs
- Decision 4/CP.28 Welcomes the engagement of the TEC and the CTCN national designated entities to provide technical and logistical support to them.



The logistical support offered by the CTCN towards NDEs aims to enable effective delivery of climate action at national level.

Subject to availability of funds, the support should have a total value not exceeding 5,000 USD per request per year per NDE.

The request can cover:

Modality 1

Organization and facilitation of National workshops to promote CTCN in countries.

Modality 2

Undertake activities to facilitate TA follow-up actions for increasing impacts from CTCN TAs – and fine-tune CTCN TA impact monitoring processes.

UN environment programme | CTCN | NDE Logistical Support Template | Version: 05/2024

NDE LOGISTICAL SUPPORT TEMPLATE

Guidelines:

- Subject to availability of funds this modality should have a total value not exceeding 5,000 USD per request.

Requesting country:	
NDE	Add the name of the organization, name of the individual, position, email, and address.
Modality	☐ Modality 1 (Organization of national climate technology workshops to promote the CTCN and support the ideation process of TAs) or ☐ Modality 2 (post-TA implementation monitoring, reporting and follow-up)

The objective of the request:
Please describe the main objective of the NDE logistical support (in no more than 200 characters).

Description:

Expected activities:
Please describe the expected activities (e.g. organization of meetings, field visits, preparation of materials) and deliverables including estimated timeline.

Description of activities:

Activity 1: Add title.
Add description.

Activity 2: Add title.

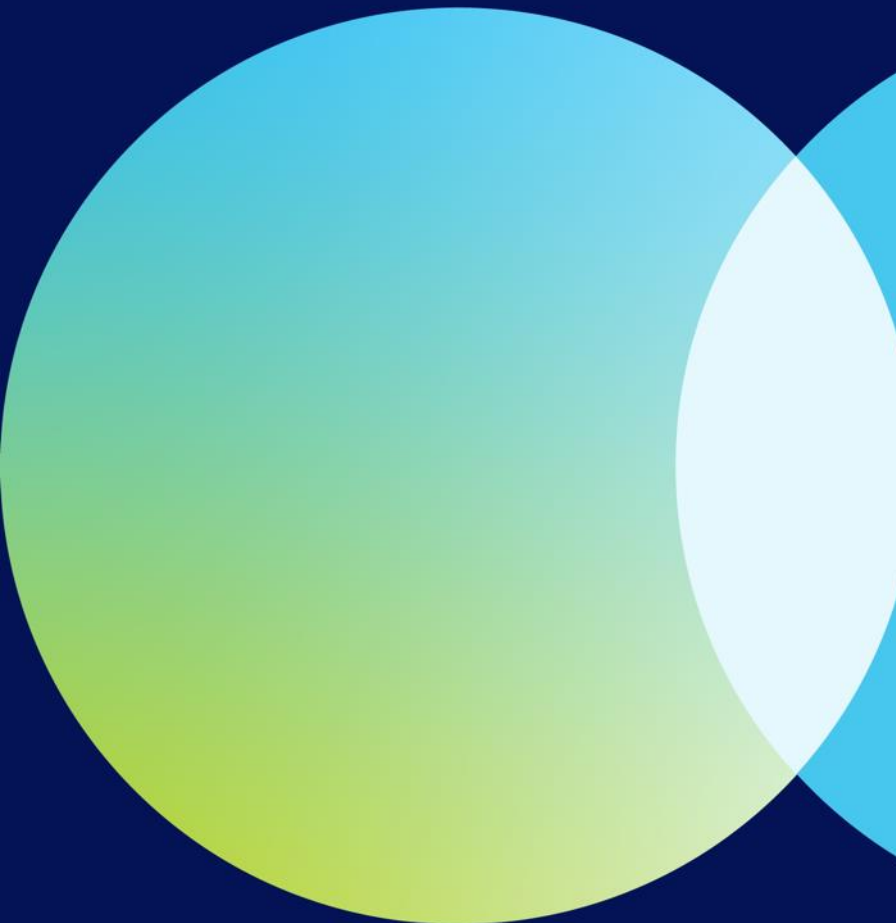
1. Logistical Support Request:
Completion of the request by the NDE, including objectives, activities, results, activity-based budget and NDE signature.

2. Review request:
CTCN reviews in terms of eligibility for support, prioritization for LDCs/SIDS and geographical balance, and availability of funds.

3. Agreement preparation:
Upon approval, agreement between the NDE hosting institution and UNEP

4. Disbursement of funds:
Upon signature and/ or submission of deliverables.

5. Final reporting:
Done by NDEs on the usage of funds and disbursement of pending funds.



Roundtable Discussion on NDE Positioning in each country

- How well is the NDE's role understood and recognized by national stakeholders?
- In which national ecosystem you, as the NDE, are situated, and who are your key partners?
- What are the main opportunities and challenges in fulfilling your NDE role?
- How can the CTCN and TEC better support and engage with NDEs?



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