

Joint session of the Technology Executive Committee and the Advisory Board of the Climate Technology Centre and Network

18 September 2026 Bonn, Germany

Twentieth Eight Advisory Board of the Climate Technology Centre and Network

21-23 September 2026 Bonn, Germany

Information for participants

This document answers commonly asked questions and provides a range of information to facilitate your participation and stay during the meeting

Transport

From Cologne/Bonn airport:

By bus: To get to Bonn by public transport, take the SB 60 bus, which leaves from the airport terminal for Bonn Central Station every 30 minutes on weekdays and every 30 to 60 minutes on weekends. The 25 km bus journey from the airport takes about 30 minutes. The bus stop for Bonn is located at Terminal 1. Detailed information can be found here: [By train, bus & taxi to CGN](#). From Bonn Central Station, the UN Campus can be reached by bus or subway (see directions below). For exact timetables, please refer to the SWB website [here](#).

By taxi: Taxis are readily available. A one-way journey to the city centre or the UN Campus costs between EUR 70 and 80. More information about Cologne/Bonn Airport.

From Duesseldorf airport:

Take the sky train to the station "Duesseldorf Flughafen". From there, direct trains to Bonn Central Station leave every hour. For train departures, [check the website of the German railway](#). Type in "Duesseldorf Flughafen" as the departure station and "Bonn Hbf" (Bonn Central Station) as the arrival station. A second-class train ticket costs around 15-20 EUR one way. From Bonn Central Station, the UN Campus can be reached by bus or by subway (see directions below). [More information on Duesseldorf airport](#).

From Frankfurt airport:

Go to the Frankfurt airport long-distance train station by following the signs to "Frankfurt Flughafen Fernbahnhof". This station is located at the AIRail Terminal next to Terminal 1. Trains depart from platforms 4 to 7. You can travel either by high-speed Inter City Express (ICE) train to Bonn/Siegburg or by direct train to Bonn Hbf (Central Station). Both trains leave from the Frankfurt airport long-distance train station two to three times every hour between 5 a.m. and 9 p.m. For exact train departures, [check the website of the German railway](#).

ICE to Siegburg/Bonn: The high-speed train journey takes 40 minutes, and trains leave at least once an hour. A second-class ticket costs around 60 Euros one way and can sometimes be booked together with your flight. From Siegburg/Bonn, you can reach Bonn city centre or the UN Campus both

by taxi (20-30 mins) or subway line 66 (30-40 mins). A one-way journey by taxi from Siegburg to Bonn costs approximately 40 EUR.

Direct train to Bonn Central Station: The Intercity (IC)/Eurocity (EC) train, also leaving from the Frankfurt long-distance train station, goes directly to Bonn Central Station. Travel time is between 1.5 and 2 hours. From Bonn Central Station, the UN Campus can be reached by bus or by subway (see directions below). A second-class ticket costs around 40 EUR.

[More information on Frankfurt airport.](#)

By bus:

From Bonn Central Station: Take bus number 610 or 611 (direction Heiderhof) at the bus terminal opposite the main train station. Get off at stop "Deutsche Welle".

From Bad Godesberg: Take bus number 610 or 611 (direction Bonn Hbf) at stop "Rheinallee" next to the train station.

Get off at the stop "Deutsche Welle". Walk down to Platz der Vereinten Nationen (towards the Rhine River) for about two minutes. The main entrance pavilion of the UN Campus is located in the middle of the intersection of Platz der Vereinten Nationen, Heussallee and Kurt-Schumacher-Strasse. The cost of a one-way ticket is approximately EUR 4.

By subway:

From Bonn Central Station: Take subway ("U-Bahn") line 16, 63 or 66 (direction Bad Godesberg/Königswinter).

From Bad Godesberg: Take subway ("U-Bahn") line 16 or 63 (direction Bonn Hbf, Tannenbusch or Cologne).

Alight at the stop "Heussallee" and follow the signs for "Deutsche Welle/UN Campus". When you reach the street, go straight ahead until you reach the main entrance pavilion of the UN Campus. The distance from the subway station is about 250 metres. For the cost of a one-way ticket, please refer to the [ticket price list](#). Timetables for buses and subway can be found [here](#).

By railway:

From Bonn Hauptbahnhof (Central Station), take any regional train (RE, RB or S-Bahn) that stops at the new "UN Campus" train station, located approximately 800 m from the UN Campus main entrance.

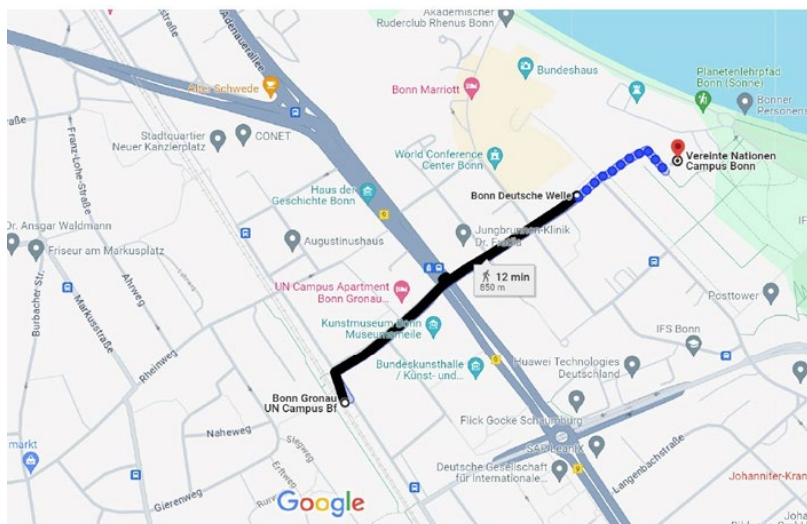
Travel information for trains can be found [here](#).

By taxi:

The fare for a taxi ride to the UN Campus (Platz der Vereinten Nationen 1) or WCCB (Platz der Vereinten Nationen 2) from Bonn city centre, Bonn Central Station or Bad Godesberg is around EUR 10–15. The central phone number for Bonn taxis is +49 228 555 555.

Where is the meeting venue?

The TEC-CTCN joint session and the 28th CTCN Advisory Board meeting will take place in the United Nations (UN) Campus, in room **LE 1916** in the **Langer Eugen building** located at: Platz der Vereinten Nationen 1, D-53113 Bonn, Germany. View [UN Campus, Bonn](#) on google maps.



At the front gate, please identify yourself as a meeting participant for the 33rd TEC meeting. You will be asked to show identification and go through security. After the security check, follow the signs to the meeting room in the second building on your right.



Where do I get my conference badge?

A registration desk will be in the lobby of the **Langer Eugen building**, near the main entrance. Registered participants and CTCN Advisory Board members can collect their conference badges there and complete the attendance check-in.

Registration desk opening hours:

Friday, 18 September 2026, 8:00-09:00 hrs. (TEC- CTCN Joint session)

Monday, 21 September 2026, 8:00-09:00 hrs. (CTCN Constituency meetings)

Monday, 21 September 2026, 11:00-12:00 hrs. (CTCN AB meeting)

Climate Technology Centre & Network (CTCN)
UN Climate Change Technology Mechanism
UN City, Marmorvej 51, 2100 Copenhagen, Denmark
<http://www.ctc-n.org/>

Please note that access to the conference area is limited to registered meeting participants.

To comply with the secretariat's security requirements, all participants must wear their identification badge visibly at all times in all conference areas.

If your badge is lost or misplaced, please report it immediately to Ms. Bibiana Sanchez.

Constituency meetings on Monday, 21 September 2026. 9:00-12:00

Annex I: Meeting room LE 132 ("Langer Eugen" 1st floor)

Non Annex I: Meeting room LE 130 ("Langer Eugen" 1st floor)

Constituency meeting: Meeting Room AAH H-424 (from 10:00 to 12:00).

Before the meetings start Coffee/tea break + pastries will be available on 29 floor – VIP Area

Coffee and Tea

Refreshments will be available during the event. In addition, participants may purchase coffee, cappuccino, espresso, latte, sandwiches, salads, and juices at the following location:

- Alter Schwede Café (located in the AAH building). Open Monday to Friday, 9:30 a.m. – 1:30 p.m. Please note that only major credit cards are accepted for payment.

Lunch

Lunch options are available at the canteens located in the following buildings:

- Deutsche Welle Building
- Telekom Building

Travel expenses (for funded participants)

As per UN rules for eligible participants, all travel expenses including DSA, terminal expenses and visa fee shall be paid upon your arrival at the meeting venue. The financial support will be provided via a UN Debit Card which will be issued during the event, and can be used at most locations across the Republic of Korea, including Automatic Teller Machines (ATMs). Funded participants will also receive an email with detailed instructions on DSA.

Ticket (for funded participants)

As per the UN Secretariat travel rules, meeting participants will receive an air travel itinerary for their confirmation. The official itinerary is the most direct and cheapest flight available via the UN travel agency (CWT). A ticket will be automatically issued on the date indicated in the itinerary. Once the ticket is issued, and a participant requests a change of itinerary, the said participant shall bear all

costs associated with that change. Please note that any change to an itinerary once issued is considered a personal deviation. If a participant wishes to change to his/her itinerary, they will be required to call CWT (+41 22 917 28 50), provide their CWT trip locator (at the top of your itinerary), request the desired change, and make the necessary payment.

Daily Subsistence Allowance (DSA) (for funded participants)

The DSA rate for Incheon is 285 USD per night. Following the UN rules, UNEP-CTCN will cover nights of DSA as per official itinerary. This will cover a participant's stay during the meeting dates.

Terminal Expenses (for funded participants)

UNEP-CTCN will support a one-time terminal expense of USD 252.

How to book a hotel in Bonn?

Participants are responsible for making their own accommodation arrangements.

For information on hotels in Bonn and to make a reservation, please visit the websites of hotels in the Bonn area using the following link: <https://www.visit-bonn-region.de/>

We recommend booking your accommodation as early as possible, as hotel availability may be limited during busy periods.

Notices – anything else I should know?

Visa Requirements

All foreign participants entering the Federal Republic of Germany must have a valid passport. Participants requiring an entry or transit visa are strongly encouraged to contact the appropriate consular authorities as soon as this notification is received. The issuance of a visa for the Schengen States may take up to two weeks from the date of submission of the visa application. To facilitate the issuance of a visa, a copy of this notification should be attached to the visa request. For more information, please visit the website of the Federal Foreign Office: <https://www.auswaertiges-amt.de/en> (also available in French and Spanish).

Consulates and embassies in and around Bonn

For further information about relevant Consulates and Embassies please visit below mentioned link for complete contact [list of the foreign diplomatic missions](#).

Medical, accident and travel insurance

Insurance Disclaimer: The UNEP secretariat disclaim all responsibility for medical, accident and travel insurance, for compensation for death or disability, for loss of or damage to personal property and for

any costs or losses that may be incurred during travel time or the period of participation. Participants are therefore strongly encouraged to obtain adequate **international medical, accident and travel insurance** for the entire duration of their travel and participation.

Health and Safety

Kindly inform the secretariat immediately if you feel unwell through e-mail (bibiana.sanchez@un.org) and refrain from coming to the UN Campus. If you are feeling unwell while at the UN Campus, please also let us know to coordinate the next steps.

Emergency contact numbers

- ☒ Police: 110
- ☒ Fire brigade / Emergency doctor / Ambulance: 112
- ☒ 24-hour medical assistance: 116117

Information about Bonn

For recommendations on restaurants, cafés and other dining options in Bonn, please visit the following website: [here](#).

Further information for visitors can be found on the website of the city of Bonn [here](#).

Facts about Germany

Time zone:	Central European Summer Time (GMT +2)
Currency:	Germany is a member of the Eurozone. 1 EUR = 100 cents. There are eight different denominations of EUR (€) coins: €0.01 (1 cent), €0.02 (2 cents), €0.05 (5 cents), €0.10 (10 cents), €0.20 (20 cents), €0.50 (50 cents), €1 and €2. Denominations of the notes range from €5 to €500.
Telephone country code:	++49
Internet TLD:	.de (one of the ten most frequent top-level domains)
Power voltage	230 V, 50 Hz 
Time zone:	Central European time (CET) with European daylight savings time
Climate:	Moderate climate zone
Average temperature in September:	Daily high temperatures decrease from 21°C (71°F) to 17°C (64°F), rarely falling below 13°C (56°F) or exceeding 27°C (82°F). Daily low temperatures decrease from 12°C (54°F) to 9°C (49°F), rarely falling below 5°C (41°F) or exceeding 15°C (60°F).