



# Update on Efforts to Enhance Logistical Support to NDEs

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24th CTCN Advisory Board Meeting  
20-25 September 2024  
Agenda Item 16.2

# Background

**NDEs play a fundamental role** in ensuring effective submission of climate technology requests to the CTCN and coordination of CTCN support provided at national level.

Recent **COP Decisions have called for increased support** from the UNFCCC Technology Mechanism to Non-Annex I NDEs:

*Decision 4/ CP.28 Welcomes the engagement of the TEC and the CTCN with national designated entities to provide technical and logistical support to them.*



# NDE Logistical Support: Request template

**UN** environment programme **CTCN**

**TEMPLATE: REQUEST FOR LOGISTICAL SUPPORT**

**Guidelines:**

- This Request Submission Form to the Climate Technology Centre & Network (CTCN) should be completed by the National Designated Entity (NDE) of the country in question.
- The Form must be signed by the NDE. Please see updated contact list of NDEs here: <http://unfccc.int/tc/lear/support/national-designated-entity.html>
- The Form can be submitted as a Word file containing a digital signature or as a signed and scanned PDF file in combination with an un-signed Word file.
- The support has a total value generally not exceeding 5,000 USD.

Please complete the following CTCN NDE Support Template to request logistical support from the CTCN:

|                     |   |
|---------------------|---|
| Requesting country: |   |
| NDE                 | Add the name of the organisation, name of the individual, position, email, and address. |
| Support period      | Enter the expected start date and end date for implementation of the activities.        |

**The objective of the request:**  
Please describe the main objective and expected impact of the support (in no more than 200 characters) and click in one or several boxes related to the request.

Description:

Logistical support (meetings and workshops for CTCN promotion)     Technical Assistance monitoring, and follow up (add TA reference number)     Local or National Representational Travel     Other expenses (5% of the total)

The logistical support offered by the CTCN towards NDEs aims to **enable effective delivery of climate action at national level.**

## The request can cover:

- Organization and facilitation of meetings and workshops to promote CTCN assistance.
- Preparation, coordination and monitoring of technical assistances.
- Production and dissemination of information material related to the NDE / CTCN.
- Participation in meetings and workshops at national level (if not covered through CTCN already).

Subject to availability of funds, the support should have a total value not exceeding **5,000 USD per request** per year per NDE.

# NDE Logistical Support: Procedure

1. **Completion of the Logistical Support request template** by the NDE, incl. Objectives, activities, results, activity-based budget and NDE signature
2. **Review of the request by the CTCN** in terms of eligibility for support, prioritization for LDCs / SIDS and geographical balance, and availability of funds
3. Upon approval, an **agreement will be prepared** between the NDE hosting institution and the CTCN (*modality to be defined*)
4. **Disbursement of funds** upon signature or submission of deliverables (*modality to be defined*)
5. **Final reporting by NDEs** on the usage of funds

# NDE Logistical Support: Operationalisation

- **Consultations with NDEs were carried out** during the NDE regional Fora. The African NDEs have jointly submitted a 12-point list on modalities for ease of accessing logistical support. Currently, only Cambodia has submitted a request.
- The **CTCN is exploring different ways of implementation**, both internally under UNEP's rules and procedures, as well as through interagency arrangements (e.g. UNDP, UNFCCC).
- **Concerns about high transactional costs** and limitations for transactional operations within NDEs hosting institutions and Implementing Partners have been raised.



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## Supported by



# Annex: Types of Logistical Support

| What can be considered   | What cannot be considered   |
|--|---|
| Organisation of national meetings with national stakeholders.  | Any type of infrastructure.   |
| Promote visibility of the actions/projects taken by the NDE, and synergies with the technical assistance received from CTCN. | Any asset or equipment, such as laptops, tablets, cell-phones, etc.                     |
| Promote engagement of key national stakeholders.   | Any international travel to participate in meetings and conferences, such as COPs, SBs. |
| Field visits to the implemented projects.  |   |
| Post TA implementation activities to increase visibility and <b>leverage future actions</b> .                                |   |
| National campaigns to promote the results, and increase awareness of stakeholders.   |   |