

Agenda item 8 (b) ii. Technology Mechanism Initiative on Artificial Intelligence for Climate Action

# Draft terms of reference for an Advisory Group to the Technology Mechanism Initiative on AI for Climate Action (2024-2027)

Technology Executive Committee, 28<sup>th</sup> meeting and TEC-CTCN Joint session  
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**Moritz Weigel**

Team Lead, Technology Sub-division, UNFCCC Secretariat

## Background

- TEC 27/CTCN 22: The TEC and the CTCN Advisory Board agreed on a concept note for the Technology Mechanism Initiative on AI for Climate Action, including the joint development of draft terms of reference for an Advisory Group to the Initiative.
- The TEC and CTCN Secretariats received inputs from members of the TEC-CTCN joint taskforce on AI for a possible structure and elements of draft terms of reference for an Advisory Group.
- The TEC and CTCN Secretariats reviewed rules of procedures with regard to the establishment of an Advisory Group based on the inputs received, including on:
  - Roles and functions;
  - Membership and timeframe;
  - Mode of work; and
  - Conflict of interest.



## Possible structure and elements: Roles and functions

To make recommendations to the TEC and the CTCN Advisory Board on the implementation of the Technology Mechanism Initiative on AI for Climate Action by:

- Making recommendations to the TEC-CTCN joint taskforce on AI on the implementation of activities;
- Providing substantive inputs on knowledge products, awareness-raising and capacity-building activities organized by the initiative;
- Responding to other matter on which its advice is sought by the TEC-CTCN joint taskforce on AI or by the TEC and the CTCN Advisory Board.

## Possible structure and elements: Membership and timeframe

- Minimum of ten members, including from the public and private sector, international organizations, academia, and civil society (balanced composition in terms of gender, geography and developed/developing countries);
- Members to be identified by the TEC and the CTCN Secretariats through a transparent and open process and approved by the TEC and CTCN Advisory Board;
- Selection criteria: expertise on AI technology, law, policy, regulation, education and risks;
- Chair and Vice-Chair;
- Membership term of 12 months.



## Possible structure and elements: Mode of Work

- Electronic means as primary modality;
- In-person meetings, as deemed necessary, in conjunction with the TEC and the CTCN Advisory Board meetings, UNFCCC sessions or relevant external events;
- Members to participate in the Advisory Group without remuneration/ reimbursement of any costs of participation;
- Meetings under the Chatham House Rule, facilitated by the Chair;
- Chair to present recommendations to the TEC-CTCN Joint Taskforce on AI.

## Possible structure and elements: Conflict of interest

- Members shall avoid actual, potential, and perceived conflicts of interest:
  - Declare any actual, potential, or perceived conflict of interest at the start of a meeting;
  - Recuse themselves from participating in any work of the Advisory Group, including decision-making, in relation to which they have an actual, potential, or perceived conflict of interest;
  - Refrain from behaviour that may be incompatible with the requirements of independence and impartiality.
- Members may be suspended/their membership terminated by the TEC-CTCN joint taskforce on AI, if they fail to disclose a conflict of interest or fail to attend two consecutive meetings without proper justification.



## Review of the TEC and CTCN Advisory Board rules of procedures

- The **TEC rules of procedure provide** for the establishment of panels or working groups to provide expert advice to assist the TEC in its work. In establishing a panel or working group, the TEC shall determine its terms of reference, which shall include a workplan, the deadline for submission of documents, the criteria for selection of panel or working group members and the necessary budgetary requirements (Decision 4/CP.17, Annex II, paras 56-57).
- The **CTCN Advisory Board rules of procedure do not provide** for the establishment of an advisory group (Decision 25/CP.19, Annex II).

Thank you.



**Moritz Weigel**

Team Lead, Technology Sub-division, UNFCCC Secretariat