



## UNITED NATIONS ENVIRONMENT PROGRAMME

### Terms of Reference Consultancy Assignment

VACANCY NOTICE NO	ROLAC-2015-031
ORGANIZATIONAL LOCATION	ROLAC
DUTY STATION	Panama City, Panama
FUNCTIONAL TITLE	Support to the Climate Technology Network
DURATION	5 months
CLOSING DATE	20 August 2015

#### **Organizational Setting**

The United Nations Environment Programme (UNEP) is the United Nations system designated entity for addressing environmental issues at the global and regional level. Its mandate is to coordinate the development of environmental policy consensus by keeping the global environment under review and bringing emerging issues to the attention of governments and the international community for action. The overall objective of UNEP's Division of Technology, Industry and Economics (DTIE) is to encourage decision makers in government, local authorities and industry to develop and adopt policies, strategies and practices and technologies that promote sustainable patterns of consumption and production, make efficient use of natural resources, ensure safe management of chemicals and contribute to making trade and environment policies mutually supportive. It promotes the development, use and transfer of policies, technologies, economic instruments, managerial practices and other tools that assist in environmentally sound decision making and the building of corresponding activities.

The CTCN is the operational arm of the UNFCCC Technology Mechanism and it is hosted by UNEP, in collaboration with UNIDO and with the support of 11 Centres of Excellence located in developing and developed countries. The Climate Technology Centre (CTC) is responsible for overall coordination, development of the Climate Technology Network (CTN), and liaison with National Designated Entities (NDEs) and is backed by the Consortium Partners. Delivery of CTCN services is facilitated through a wide and diverse Network of international, regional and national institutions that can respond effectively and efficiently to countries' requests. The CTCN promotes accelerated, diversified and scaled-up transfer of environmentally sound technologies for climate change mitigation and adaptation, in developing countries, in line with their sustainable development priorities.

UNEP is implementing several projects in Latin America and the Caribbean to support countries on creating capacity readiness and enabling conditions in the region through fostering knowledge sharing, public-private partnerships, and the development of institutional capacity and climate technology policies. The REGATTA project seeks to strengthen capacity and knowledge sharing of climate change technologies and experiences for adaptation and mitigation in Latin America and the Caribbean. Its design and development is aligned with the international climate change negotiations in the context of the United Nations Framework Convention on Climate Change (UNFCCC), after the Cancun Agreements at COP16, which established the CTCN. These activities would support work of Climate Technology Centre and Network (CTCN).

### **Duties and Responsibilities**

Under the direct supervision of the UNEP focal point for the CTCN in ROLAC Panama City in close collaboration with the UNEP climate technology manager of the CTCN, the consultant will support the operations and development of the CTCN in the LAC region. In particular, he/she will:

- Provide support to the development and implementation of regional CTCN capacity building activities, including the design and implementation of the same. Activities supported will include CTCN regional trainings and networking events, CTCN national consultative processes, etc.;
- Provide support in initiation of discussions with the National Designated Entities (NDEs) to the CTCN for generation and development of requests for technical assistance through the CTCN that are consistent with their national plans and other climate technology activities supported by ROLAC;
- Provide support in design, coordination and implementation of the technical assistance response plan to the NDEs;
- Provide support in development and building of Climate Technology Network (CTC) through identification, introduction and review of applications of possible CTC Network service provider members from Latin America and the Caribbean;
- Provide support to the CTCN Knowledge Management team by creating synergies between existing regional web-based knowledge sharing platforms (REGATTA) and CTCN's web-based knowledge management system, including synergies in delivery of webinars and other web-based trainings;
- Prepare monthly activity plans and progress reports for review and approval of ROLAC's CTCN Focal Point and UNEP's CTCN Technology Manager
- Represent CTCN in regional and national events and platforms and internal planning meetings as and when required.

### **Competencies**

- Understanding of the issues of climate change, good knowledge of climate technologies related issues is essential;
- Experience in design and delivery of technology transfer and/or knowledge sharing is essential;
- Experience of working with International Organizations is an asset;

- Understanding and experience with UN Programs, their development and implementation activities is an advantage.
- Good written and oral communication skills in Spanish and English;
- Ability to synthesize information in a clear and well structured manner;
- Ability to work under pressure, meet tight deadlines; plan, prioritize and deliver tasks effectively and on time;
- Record of working harmoniously in teams.

## **Qualifications**

### **Education**

- Advanced university degree (Master's degree or equivalent) in engineering, environmental science, international development, international public policy or related area.
- A post-graduate degree and/or additional training and qualifications in a relevant field are an advantage.

### **Professional:**

- At least 5 years professional experience in the field of environment, natural resources management and international development
- Broad understanding on climate change issues and of economic development levels of the different countries in Latin America and the Caribbean;
- Proven experience of interacting with government officials in developing countries on environment related topics/projects, in view of leveraging and sharing individual country experience and tapping into the expertise of peers and promote south-south cooperation;

### **Languages:**

Strong communication and writing skills in English and Spanish are required. Knowledge of other UN languages is an asset.

### **Preference will be given to equally qualified women candidates**

All applications to be sent to the following address on or before the deadline of **20 August 2015**. Applicants should send a completed United Nations PHP (Personal History Profile, available through <http://www.pnuma.org/vacantes/index.php>) together with a copy of academic achievement certificate/diploma/degree.

**e-mail : [vacancy.unep@pnuma.org](mailto:vacancy.unep@pnuma.org)**

Due to the volume of applications, only candidates under positive consideration will be contacted.

**PLEASE QUOTE VACANCY ANNOUNCEMENT NO : ROLAC-2015-031  
(Application without correct Vacancy Number will not be considered)**

The United Nations shall place no restrictions on the eligibility of men and women to participate in any capacity and under conditions of equality in its principal and subsidiary organs. (Charter of the United Nations - Chapter 3, article 8). The United Nations Secretariat is a non-smoking environment.

**The United Nations does not charge a fee at any stage of the recruitment process and does not concern itself with information on bank accounts.**