

Fourteenth meeting of the Advisory Board
UNESCO Headquarters, Paris, France
11-13 September 2019

Report

1. Opening of the meeting

1. The Chair of the Advisory Board, Ms. Orly Jacob, opened the fourteenth meeting of the Advisory Board of the Climate Technology Centre and Network at 13:00 on Wednesday, 11 September 2019.
2. The table below lists the Advisory Board members who attended the Advisory Board’s fourteenth meeting. Regrets were received from Board members Ms. Sara Aagesen Muñoz, Ms. Stella Gama, Mr. Seo Gon Ko, Ms. Meropi Paneli, Mr. Spencer Thomas, Ms. Vicky Noens, and Mr. Kazem Kashefi.

Advisory Board members attending the fourteenth meeting	
Mr. Joseph Amankwa Baffoe	Ms. Mette Møglestue
Mr. Pedro Garcia Brito	Mr. Kenichi Wada
Ms. Moa Forstorp	Mr. Ping Zhong
Ms. Orly Jacob	Ms. Dinara Gershinkova
Mr. Omedi Moses Jura	Mr. Emerson Resende
Mr. Sergio La Motta	Mr. Soumya Dutta
Mr. Erwin Rose	Mr. Matthew Kennedy
Mr. Hamid Abakar Souleymane	Mr. Henrique Schneider
Ms. Maia Tskhvaradze	Ms. Rose Mwebaza

2. Organizational matters

a) Adoption of the agenda

3. The Advisory Board adopted the provisional agenda as contained in document AB/2019/14/2.1 following revisions to the time schedule as agreed by the Chair, Vice-Chair and Board Secretary.

b) Minutes of the previous meeting

4. The Advisory Board adopted the minutes of its thirteenth meeting as contained in document AB/2019/14/2.2.

c) Organization of the work of the meeting

5. The Advisory Board took note of the revised organization of work as contained in the provisional annotated agenda with time schedule.
6. The meeting was open to observers from both Parties and accredited observer organizations, and

webcast via the CTCN website.

d) Membership matters

7. The Advisory Board took note of the membership information contained in document AB/2019/14/2.4 and welcomed Rose Mwebaza as Director of the CTCN and Secretary of the Advisory Board. The Chair noted the positive impact of the continuity that extending the term of NGO constituency has provided and encouraged all relevant constituencies to nominate their representatives at COP 25.

3. Introductory Remarks from the CTCN Director

8. The Advisory Board welcomed the opening remarks of Ms. Mwebaza, who laid out a vision for how the CTCN will continue to serve the climate technology needs of developing countries in support of the objectives of the Paris Agreement. Ms. Mwebaza extended her appreciation to the Advisory Board for its guidance and to host agencies for their support to the Centre to enable it to deliver on its mandate.

4. Coordination with other UNFCCC Constituted Bodies

a) Adaptation Committee

9. The sixteenth meeting of the Adaptation Committee overlapped with AB14, and the Committee has been invited to provide a summary of any relevant issues or actions that may be of interest to the Advisory Board that will be posted to the AB14 website.

b) Standing Committee on Finance

10. The Advisory Board was advised that a summary of any relevant issues or actions that may be of interest to the Advisory Board will be posted to the AB14 website.

c) UNFCCC Financial Mechanism

11. Manfredi Caltagirone (CTCN) presented on the partnership with the Green Climate Fund (GCF) that has led to the submission of twenty-seven proposals using GCF Readiness and Preparatory Funding, as well as an update on efforts to access funds from the seventh replenishment of the Global Environment Facility (GEF-7). Mr. Caltagirone also provided an update on the partnership with the Adaptation Fund through the partnership for innovation for adaptation.
12. Emerson Resende (Green Climate Fund) provided an introduction to the next generation of GCF Readiness, noting its support for programmatic and multi-country approaches to project development that have been used effectively in partnership with the CTCN and their respective country focal points. Mr. Resende also noted the opportunity to more effectively support the outputs of Technology Needs Assessments and updated the Board on the strategic plan and ongoing replenishment of the GCF.
13. Katya Kuang-Idba (Global Environment Facility) provided an update on the approach to the Seventh replenishment of the GEF and its support for climate technology, noting the opportunities to utilize the GEF's System for Transparent Allocation of Resources to scale-up the outcomes of CTCN technical assistance.
14. The Board took note of all presentations, noting the ongoing need for sustainable and predictable funding for the CTCN and indicating its expectation for continued and accelerated collaboration with both branches of the Financial Mechanism.

5. Matters relating to the Convention's Technology Mechanism

a) Joint activities to be undertaken between the TEC and CTCN

15. On March 27, 2019, the members of the Technology Executive Committee (TEC) and the CTCN Advisory Board met in a joint session to discuss and provide guidance on potential areas for collaboration and joint activities for the TEC and the CTCN that will support the implementation of the technology framework agreed at COP24. This work was advanced intersessionally by a joint task force of CTCN AB and TEC members, further identifying possible actions that can be undertaken jointly and establishing timelines for each activity.
16. The Board noted that additional specifics on roles and modalities of cooperation would be useful, and that the CTCN should consider prioritizing high-impact activities while being mindful of resource constraints. The role of key stakeholders should be clarified, and the important role of TNA would benefit from greater discussion between the two bodies. Finally, it was agreed that the Technology Mechanism should communicate to the COP those specific areas where TEC-CTCN collaboration is key to advancing the Technology Framework.
17. It was noted that this item would be taken up at the nineteenth meeting of the TEC the following week, and that the Chair would present a summary of AB discussion for its consideration.

b) Preparations for COP25 & TEC19

18. Wanna Tanunchaiwatana (UNFCCC) provided an update on preparations for TEC19, including an overview of its anticipated key outcomes, as well as a policy and logistical update on COP25 in December 2019 in Santiago, Chile.

6. Network engagement & outreach

19. Henrique Schneider (BINGO) presented the results and key findings of an informal survey undertaken among existing and potential Network members of the CTCN, and the Board engaged in a discussion of how Network engagement could be strengthened and whether the process for becoming a Network member could be streamlined. It was agreed that this discussion would be referred to the Advisory Board task force for consideration at its next meeting prior to COP25.

7. Gender & Climate Technology: In-session workshop

20. Wiebke Bender, (UNFCCC Gender Team) and Karina Larsen (CTCN Gender Focal Point) led a gender workshop for members of the CTCN Advisory Board as part of the UNFCCC's Gender Action Plan agreed at COP23. The workshop addressed ways to understand and address unconscious gender bias, as well as work underway through the Gender Action Plan and the Gender Strategy of the CTCN to incorporate gender considerations into the full range of activities undertaken by the CTCN.

8. Joint Annual Report of the Technology Executive Committee and the Climate Technology Centre and Network for 2019

a) Approval of the report of the CTCN

21. The Advisory Board considered the draft of the CTCN chapter of the Joint Annual Report and suggested revisions to strengthen the impact reporting of the CTCN's activities, include additional detail related to the multi-country approach and trends in technical assistance, address challenges related to resource mobilization and strengthen reporting related to challenges and lessons learned by the CTCN.
22. The Advisory Board empowered its Chair and Vice-Chair to approve the final draft of the report prior to its submission to the COP.

b) Review and approval of the Joint Chapter of the Joint Annual Report

23. The Advisory Board approved the draft joint chapter of the report of the TEC and the CTCN and empowered its Chair and Vice-Chair to approve any revisions suggested by the TEC at its 19th meeting.

9. Report of the Director

24. CTCN Director Rose Mwebaza provided an update on progress achieved by the CTCN so far in 2019. Ms. Mwebaza noted the development of the CTCN web portal and its important role in disseminating reliable information to target countries, the ongoing development of the Network, and work being undertaken to strengthen gender mainstreaming across the activities of the CTCN.
25. Ms. Mwebaza further identified overall trends and opportunities shaping the CTCN's work, particularly how regional and programmatic approaches, including in partnership with the GCF, can efficiently scale-up its impact. The role of National Designated Entities in strengthening CTCN efforts in-country was highlighted, as was the prominence of Nationally Determined Contributions and the opportunities presented by their revision and updating to frame the activities of the CTCN as part of a larger contribution to realizing the national priorities of developing countries.
26. The CTCN Director also identified a number of key challenges, particularly related to resource mobilization, visibility of the CTCN, and the demonstration of impact of its work.
27. The Advisory Board took note of the presentation, sought additional information from Ms. Mwebaza and her team, and engaged in a discussion of possible strategies to address key challenges including the use of intersessional meetings of the AB task force to identify solutions.

10. CTCN Financial Matters

28. This item was held in-camera. Amanda Lees (CTCN financial administrative officer, UNEP) presented an overview of the financial situation of the CTCN. Ms. Lees explained that the CTCN carried over USD 10.3 million into 2019, had received cash totaling nearly USD 3.1 million against an approved annual operating budget of USD 9.1 million, and forecast 2019 expenditure of USD 7.7 million.
29. Ms. Lees noted the projected fund balance of the CTCN at the end of 2019 is USD 5.6 million, and that the carryover will be supplemented by additional pledges already made for 2020, refunds from partners and carryover of prior commitments to provide available resources of USD 11.3 million in 2020.
30. The Advisory Board took note of the presentation, and engaged in a discussion covering the projected underspend of the CTCN budget, plans for resource mobilization to secure the long-term activities of the CTCN, the use of GCF Readiness funding, scaling-up the provision of pro bono services, the use of Consortium Partners, and potential for financial contributions from host organizations.

11. CTCN Annual Operating Plan and Budget for 2020 (AOP)

31. The Advisory Board considered a presentation by Manfredi Caltagirone (CTCN) that explained the format of the 2020 AOP and how its activities and indicators linked to the CTCN Programme of Work (2019-2022) approved at AB13 in March, and with the Monitoring and Evaluation framework being implemented by the CTCN. It was noted that targets associated with identified activities in the AOP could be set on an ex-ante, ex-post or qualitative basis depending on the nature of the activity and the degree to which it depended on the request of a developing country party. The budget presented to the Advisory Board for 2020 totaled USD 11.1 million.
32. Advisory Board members expressed a desire for multi-country requests to play a more prominent

role due to their heightened impact and efficiency as well as a focus on any other areas where the CTCN was best positioned to add value to the implementation of the Technology Framework. The Board also discussed the need for closer attention to be paid to the budget for Technical Assistance and that the CTCN should focus on the full expenditure of its budget. The Board expressed a desire to see gender better reflected throughout the AOP and requested that activities be mapped against the Technology Framework.

33. CTCN officials highlighted the country-driven mandate of the organization and challenges when targeted funding has not aligned with requests received, as well as noting that while GCF Readiness collaboration presented an excellent opportunity, it was also a time- and labour-intensive process to develop and coordinate. Officials developed a matrix that was annexed to the AOP showcasing how activities across the CTCN's three service areas satisfied the outcomes of the Programme of Work and aligned with the actions identified in the Technology Framework.
34. The CTCN Advisory Board approved the 2020 AOP and budget of USD 11.1 million providing the adjustments requested by the AB would be made and reviewed by the Chairs following the meeting.

12. Monitoring & Evaluation (M&E) of CTCN activities

35. The Advisory Board received a presentation from the expert engaged by the CTCN to update the M&E framework for the CTCN and align it with that of the Technology Executive Committee to capture the impact of the activities of both bodies of the Technology Mechanism.
36. Gaetan Quesne (Groupe Baastel) presented the work undertaken to develop a Theory of Change, Logical Framework and Performance Measurement Framework (PMF) for the CTCN that aligned with its mandate, key services, and themes of the technology framework of the Paris Agreement.
37. Mr. Quesne noted that the updated approach will capture both TA- and non-TA-related activities, streamlines the number of indicators captured by the CTCN, and provides revised guidance for closure reports including methodological guidance for project proponents to improve the quality of impact data reported to the CTCN.
38. Board discussion addressed the need to identify highest-impact activities and sectoral actions along with the ability of the CTCN to react accordingly. The board requested that this be aligned with UNFCCC methodologies including for funding leveraged and establishing an appropriate level of ambition and investment for monitoring and attributing the impact of the activities of an organization the size of CTCN.
39. The Advisory Board took note of the presentation.

13. Other matters

a) Interventions from Gender and Women Constituency (GWC) and Youth constituency (YOUNGO)

40. Anne Barre (GWC), Béatrice Coroenne and Sara Nyberg (YOUNGO) all intervened in support of revising the constitution of the CTCN Advisory Board to include representation from GWC, YOUNGO and Indigenous Peoples Organizations (IPO) when it is reviewed by the COP in 2020. These interventions were supported by the ENGO representative to the Board.
41. The Advisory Board took note of all interventions.

14. Advisory Board administrative matters

b) Guidance to Advisory Board task force

42. The Advisory Board agreed to pursue discussions related to strengthened engagement with Network members and on Monitoring & Evaluation, and that other topics may be proposed by AB

members. Matthew Kennedy will continue to lead intersessional advisory board task force discussions open to participation from all members of the Advisory Board.

c) Date and venue of the next meeting

43. It was agreed that the fifteenth meeting of the Advisory Board will be held 30 March – 1 April 2020 in Copenhagen, the week following the 20th meeting of the TEC. It was agreed that the TEC and CTCN AB see the value of joint sessions and will explore opportunities intersessionally to increase this type of collaboration.

15. Closure of the meeting

44. The meeting was officially closed at 14:30 on Friday, 13 September 2019.