

**Provisional agenda for the third meeting of the Advisory Board to the Climate
Technology Centre and Network (CTCN)**

19-21 March 2014

*UN City, in Copenhagen, Auditorium II: Marmorvej 51,
2100 Copenhagen Ø, Denmark*

I. Provisional agenda

- 1. Opening of the meeting.**
- 2. Welcoming the CTCN Director.**
- 3. Organizational matters:**
 - 2.1 Adoption of the agenda.
 - 2.2 Minutes of second meeting.
 - 2.3 Organization of the work of the meeting.
- 4. Readout of CTCN activities at COP19.**
- 5. Feedback from the 8th TEC meeting, Bonn 5-7 March 2014.**
- 6. Update by UNEP on its activities to support the full operationalisation of CTCN.**
 - 6.1 Support and training of NDEs.
 - 6.1.1 Regional training.
 - 6.1.2 Guidance for NDEs in Annex-I parties.
 - 6.2 Requests for CTCN support received from NDEs.
 - 6.3 Formation of the Network.
 - 6.3.1 Current list of institutions who expressed interest.
 - 6.3.2 Adjustment to the “Criteria for establishing the network”.
 - 6.4 Knowledge Management System.
- 7. Strategic issues and mandated deliverables for SB40 and COP20:**
 - 7.1 GEF support to the CTCN.
 - 7.2 Joint annual reports of the TEC and the CTCN for 2013 and 2014.
- 8. Outreach and communications**
- 9. Other matters:**
 - 9.1 Transition of Chair and Vice-Chair.
 - 9.2 Date and venue of the next meeting.
 - 9.3 Other matters.
- 10. Closure of the meeting.**

II. Tentative timetable for the third meeting of the CTCN Advisory Board.

| Day 1 (19 March) | |
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| 14.00 – 14.30 | Registration |
| 14.30 – 14.40 | Agenda item 1 – Opening of the meeting |
| 14.40 – 15.10 | Agenda item 2 – Endorsement of appointment of Director |
| 15.10 – 15.30 | Agenda item 3 – Organisational matters 3.1 Adoption of the agenda. 3.2 Minutes of second meeting. 3.3 Organization of the work of the meeting |
| 15.30 – 16.15 | Agenda item 4 – Report on CTCN at COP19 |
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| 16.15 – 16.45 | <i>Coffee break</i> |
| 16.45 – 17.30 | Agenda item 5 – Report from the 8th TEC meeting, Bonn 5-7 March 2014. |
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| 19.00 – 21.00 | Reception |
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| Day 2 (20 March) | |
| 09.30 – 11.00 | Agenda item 6 – Report by UNEP on its activities 6.1 Support and training of NDEs 6.1.1 Regional training 6.1.2 Guidance for NDEs in Annex-I parties |
| 11.00 – 11.30 | <i>Coffee break</i> |
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| 11.30 – 13.00 | Agenda item 6 – Report by UNEP on its activities 6.2 Requests for CTCN support received from NDEs |
| 13.00 – 14.30 | <i>Lunch</i> |
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| 14.30 – 17.00 | 6.3 Formation of the Network 6.3.1 Current list of institutions who expressed interest 6.3.2 Adjustment to “Criteria for establishing the network” |
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| Day 3 (21 March) | |
| 09.30 – 10.30 | Agenda item 6.4 Knowledge Management System |
| 10.30 – 11.30 | Agenda item 7 – Strategic issues + mandated deliverables for SB40/COP20 7.1 GEF support to the CTCN. |
| 11.30 – 12.00 | <i>Coffee break</i> |
| 12.00 – 13.00 | 7.2 Joint annual reports of the TEC and the CTCN for 2013 and 2014. |
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| 13.00 – 14.00 | <i>Lunch</i> |
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| 14.00 – 14.30 | Agenda item 8 – Outreach and communications |
| 14.30 – 15.00 | Agenda item 9 – Other matters: 9.1 Transition of Chair and Vice-Chair 9.2 Date and venue of the next meeting. 9.3 Other matters. |
| 15.00 | Agenda item 10 – Closure of the meeting. |