



Developing a framework and methodology to carbon sinks from the forestry sector in Samoa

Deliverable 2.2_Minutes of the Consultative Meetings

Meeting Minute

Date	May 19, 2023 09:00 AM (KST) / 13:00 PM (Samoa), Online meeting
Attendees	[NIGT] Gayoung Choi, Moojung Kang, Jooyeon Moon, Eun-Kyung Jang [Korea Univ] Prof.Yowhan Son, Prof. Woo-Kyun Lee, Mr.Youngjin Ko and researchers [Samoa NDE] Utulei Lui, Bernadette Amosa, Elisapeta Areta

AGENDA

1. Data Acquisition

[Korea University] Korea University research team shared the list of data required for the project. They inquired about the possibility of acquiring GIS-related data, the database developed in Samoa, and data related to fieldwork in Samoa.

[Samoa] As there were no officials from the forestry department in Samoa's NDE present in the meeting, the Korean side expressed plans to deliver the data to the relevant departments once the list of required data is shared. It was confirmed that the recent FAO project also covers information related to forest cover.

2. Securing Local Stakeholders in Samoa

[NIGT] It was highlighted that local experts are needed to help organize the working group for Output 1 and collect data in the region.

[Samoa] It was agreed that Samoa would prepare information on stakeholders and local collaborators in the field for the next virtual meeting. They also assured that representatives from the Forestry Division and Conservation Division within the Samoan NDE, as well as those involved in remote sensing (Spatial Data Agency), would be included in the next online meeting.

3. Summer Visit to Samoa

[NIGT] The possibility of an on-site visit to Samoa in June/July was discussed.

[Samoa] The Samoan NDE confirmed their support for a visit in June/July. However, it was noted that the visit may be feasible only by the end of June, considering the process of securing Samoan data.

[Korea University] To make the on-site visit more efficient, it was suggested to hold 1-2 additional online meetings in advance to refine the visit plan. The proposed timeline for the visit is around the end of July.

4. Next Online Meeting

It was agreed that 1-2 more online meetings should be scheduled before the on-site visit in July. The next online meeting is planned for early June.

5. Future Schedule

[Korea University] KU will send the list of required data and the presentation to the NIGT

[NIGT] NIGT will share the materials from Korea University with Samoa and discuss the schedule for the June online meeting.

[Samoa] Samoa requested cooperation from relevant departments and confirmed their commitment to provide information on stakeholders and local experts by the next online meeting. Samoa NDE also requested more

Meeting Minute

Date	June 23, 2023 09:00 AM (KST) / 13:00 PM (Samoa), Online meeting
Attendees	[NIGT] Gayoung Choi, Jooyeon Moon, Moon-jung Kang, Hanna Kang [Korea Univ] Prof.Yowhan Son, Prof. Woo-Kyun Lee, Mr.Youngjin Ko and researchers [Samoa NDE] Utulei Lui, Bernadette Amosa, Elisapeta Areta, Moafanua Tolusina Pouli

AGENDA

1. Data Acquisition

[NIGT] Requested the sharing of ongoing or completed project reports related to REDD+ and Forest Carbon in Samoa, as well as reports related to the Samoa National Forestry Plan.

[Korea University] Korea University delivered the necessary Data List on June 13th. The Data List specified items for land classification and carbon potential estimation. They will conduct a preliminary analysis before visiting Samoa based on the data acquired. The pre-analyzed data will be shared with stakeholders during the visit to identify areas that require supplementation.

[Samoa] Samoa plans to finalize FREL and NFMS by the end of 2023. Therefore, based on the data established so far, Samoa will quickly check if there is any data that can be shared and deliver it to the Korean side. Some data can be large and difficult to share.

2. Convening Local Stakeholders in Samoa

[NIGT] Highlighted Output 1 as outlined in PCA includes a consultation meeting with a working group made up of local stakeholders. The Korean team hopes to meet relevant stakeholders such as government officials, field experts, private companies, civil society, academia, and local residents (beneficiaries) during this visit to Samoa. Through the meeting, we would like to examine the views of these stakeholders on current forest monitoring system and potential for implementing forest carbon projects in Samoa. NDE comments on how activities 1.2 and 1.3 could be pursued are also welcome.

[Korea University] It would be nice to be connected with a university that has a forest-related course in Samoa among stakeholders to facilitate and appropriately liaise with activities for field work and data collection throughout the project. KU also suggested that a professional accompanying the field work this time who can help with species identification during field surveys.

[Samoa] Tolu from the Forestry Department participated in this meeting. Tolu and his team will organize necessary data such as available data and field survey manuals and share them with the Korean team. Samoa NDE will provide a list of potential candidates of stakeholders in each sector in advance to facilitate meetings with relevant stakeholders during the visit.

3. Summer Visit to Samoa

[NIGT, Korea Univ] Korean team hopes to visit in late July or early August. We are currently looking at tickets for July 31-August 7. Please recommend for an appropriate accommodation location in Samoa. We are planning to making it 4-5 days trip in Samoa (Arrival: August 1st, Departure: August 6th) including the field survey, stakeholder

meetings. We still need to discuss internally and also confirm with you later on whether it would be feasible to host a training workshop session for model demonstration. We will share draft itinerary for the upcoming trip soon and your feedback is most welcome.

[Samoa] Visiting Samoa in late July-early August is feasible and to support the necessary local meetings if the trip schedule is coordinated in advance.

4. Next Online Meeting

It was agreed that 1-2 more online meetings should be scheduled before the on-site visit in July. The next online meeting is planned for middle of July. The meeting on July 14th would be good.

ACTION ITEMS

[NIGT] NIGT will share with NDE of the draft itinerary with more details. Once shared, NIGT will schedule for next virtual meeting for finalizing the plan.

[Korea University] If list of data requested is obtained in advance, the team will be likely to present preliminary results prior to the site visit.

[Samoa] Samoa will provide feedback on the requested data and list of related stakeholders by next week (Week of June 26).

details of the proposed activities/program of intended activities for the on-site visit by next meeting so Samoa can provide advice on whether it will be feasible to do all activities in 1 visit.

ACTION ITEMS

[Korea University] Share the list of required data and presentation file.

[NIGT] Send materials from Korea University to Samoa. Discuss the schedule for the June online meeting.

[Samoa] Seek cooperation from relevant departments.



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