



DEUMAN®

August 2021

**Mapping contribution from the private sector, including
NGOs, academia, commercial and development banking, for
mitigation objectives and climate change adaptation needs in
Dominican Republic
Output 1**



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Deliverable 1.1

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Detailed Work Plan

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1 Detailed work plan

The work plan details all the activities that will be carried out on the technical assistance "Mapping contribution from the private sector, including NGOs, academia, commercial and development banking, for mitigation objectives and climate change adaptation needs in Dominican Republic", which will be implemented by DEUMAN.

A Gantt chart is also presented to identify these activities with deliveries and products, where the milestones and responsibilities are presented, as well as the detailed budget.

1.1 Strategic steering & operational control structure

Table 1 below presents the contractual conditions of the six products that will be delivered, including the team members.

Table 1 General Information Chart

" Mapping contribution from the private sector, including NGOs, academia, commercial and development banking, for mitigation objectives and climate change adaptation needs in Dominican Republic"			
Implementer:	Servicios de Ingeniería Deuman Limitada		
Client:	CTCN-ONUUDI		
Deadlines	Contract Signing	28-may-21	
	Product 1	26-jul-21	
	Product 2	06-sept-20	
	Product 3	07-oct-21	
	Product 4	08-nov-21	
	Product 5	07-jan-22	
	Product 6	07-feb-22	
	Product 7	21-mar-22	
Team DEUMAN	Lead Technical Expert	Rodrigo Valenzuela	RV
	International Expert	Jaime Parada	JP
	Technical Coordinator	Kathiana Aznarán	KA
	Technical Analyst	Camila Muñoz-Najar	CM
	Technical Assistant	Alexandra Mendoza	AM
	Administration	Daniela Vera	DV
National Consultants	Dominican Republic	Antonio Serrano	AS
	Dominican Republic	Fhabrisia de Jesús	FJ
Technical Counterpart	CTCN-ONUUDI	Ramiro Salinas	RS
	CTCN-ONUUDI	Diana Ramos	DR
National Focal Point	CNCCMDL	Luz Alcántara	LA
	CNCCMDL	Rosalía Duval	RD
NDE	Directorate of Climate Change of the Ministry of Environment	Nathalie Flores	NF



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Table 2 below describes the main role of each member of the project team for this technical assistance.

Table 2 Roles and functions of the project team

	Name	Code	Function
DEUMAN Team	Rodrigo Valenzuela	RV	Head of Study whose function are direct, supervise and enforce the Terms of Reference of the project.
	Jaime Parada	JP	International expert whose functions are providing expert knowledge of methodologies to identify gaps and mapping NDC action plan.
	Kathiana Aznarán	KA	Technical Coordinator who performs the function of organizing all meetings and monitoring the fulfillment of activities, commitments, etc. Responsible for the elaboration of general templates and communication between the client, the stakeholder, and the consulting team.
	Camila Muñoz-Najar	CM	Technical analyst who performs the function of information research, systematization, and analysis as well as development of materials and deliverables.
	Alexandra Mendoza	AM	Technical assistant who performs the function of recording all meetings and supports the
National Consultants	Antonio Serrano	AS	National Consultant in charge of contacting local stakeholders, organizing presentations and meeting with them, either in person or virtually.
	Fhabrisia de Jesús	FJ	National Consultant in charge of contacting local stakeholders, organizing presentations and meeting with them, either in person or virtually.
Support DEUMAN	Daniela Vera	DEUMAN	DEUMAN's Administrator.

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1.2 Gantt charts

This Gantt chart shows the general scheme of work for all the consultancy service.

Table 3 General Gantt Chart of the consultancy service

0	Activities	Responsible	Status	Estimated term	Start date	Ending date	months														
							1	2	3	4	5	6	7	8	9	10	11				
0	Signing of contract	DV	Completed		03/06/21																
0	Meeting with Individual Local Consultants	RV	Completed	2	22/06/21	23/06/21															
0	PPT for Kick Off Meeting	KA	Completed	2	23/06/21	24/06/21															
0	Deuman Kick Off Meeting - CTCN	RV	Completed	1	29/06/21	29/06/21															
0	Validation of Administrative Precisions	DV	Completed	1	25/06/21	25/06/21															
0	Compiling CTCN Formats	KA	Completed	1	14/07/21	14/07/21															
0	Development of the Activity Control Form	RV/KA	Completed	15	22/06/21	12/07/21															
1.	PRODUCT 1: Detailed Work Plan				26/07/21																
1,1	Activity 1.1: Work Plan																				
1.1.1	Validation of the Activity Control Form by Consulting Team	DEUMAN	Completed	2	16/07/21	19/07/21															
1.1.2	Validation of the Activity Control Form by CTCN	CTCN	Pending	3	19/07/21	21/07/21															
1.1.3	Deliverables Schedule	RV	Pending	1	19/07/21	19/07/21															
1.1.4	Validation of the Deliverables Schedule	CTCN	Pending	2	21/07/21	22/07/21															
1.1.5	Internal coordination meeting between the entire consulting team	DEUMAN	Pending	1	23/07/21	23/07/21															
CC1.1.1	Preparation of a Work Plan Template	KA	Completed	2	21/07/21	22/07/21															
CC1.1.2	Comments and Observations by the Advisory Team	DEUMAN	Pending	2	22/07/21	23/07/21															
CC1.1.3	Quality Review in Form and Background	RV	Pending	2	23/07/21	26/07/21															
1.1.6	E1.1 Work Plan	RV	Pending	1	26/07/21	26/07/21		X													
1,2	Activity 1.2: Evaluation and Monitoring Plan																				
1.2.1	Analysis of the indicators of the "closure and data collection report"	CM	Completed	2	13/07/21	14/07/21															
1.2.2	Risk Analysis of the consulting service	KA	Pending	3	13/07/21	15/07/21															
1.2.3	List of Key Performance Indicators	CM	Pending	2	15/07/21	16/07/21															
1.2.4	Development of the evaluation and monitoring plan	KA	Pending	3	19/07/21	21/07/21															
1.2.5	Validation of the evaluation and monitoring plan by the consulting team	DEUMAN	Pending	2	22/07/21	23/07/21															
CC1	Product Quality Control																				
CC1.2.1	Preparation of a Template Evaluation and Monitoring Plan	CM	Pending	1	19/07/21	19/07/21															
CC1.2.2	Comments and Observations by the Advisory Team	DEUMAN	Pending	2	22/07/21	23/07/21															
CC1.2.3	Quality Review in Form and Background	RV/JP	Pending	2	23/07/21	26/07/21															
	E1.2 Monitoring and Evaluation Plan	KA	Pending	1	26/07/21	26/07/21															
1,3	Activity 1.3: Description of CTCN Impacts																				

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1.3.2		CTCN Impacts Description Template Analysis	CM	Pending	3	19/07/21	21/07/21											
1.3.3		Evaluation of the Impacts of the consulting service	CM	Pending	4	21/07/21	26/07/21											
	E1.3 (a)	Impact Description Document (initial release)	KA	Pending	1	26/07/21	26/07/21	X										
1.3.4		Elaboration of the description of Impacts of the CTCN	CM	Pending	9	11/04/22	21/04/22											
	E1.3 (b)	Impact Description Document (final version)	KA/RV	Pending	1	22/04/22	22/04/22											
1,3		Activity 1.4: Closing Report and Information Collection			0													
1.3.1		Risk and vulnerability analysis of the consulting service	KA	Pending	5	11/04/22	15/04/22											
1.3.2		CTCN Impacts Description Template Analysis	CM	Pending	5	15/04/22	21/04/22											
	E1.4	Closing and Data Collection Report	RV/KA	Pending	1	22/04/22	22/04/22											X
2		PRODUCT 2: Definition of key sectors				06/09/21												
2,1		Activity 2.1: Review of key documents																
2.1.1		Collection of relevant documents	CM	Completed	12	22/06/21	07/07/21											
2.1.2		Request for Information	KA	Completed	1	29/06/21	29/06/21											
2.1.3		Local knowledge about the state of the art	FM/AS	Completed	1	30/06/21	30/06/21											
2.1.4		Mitigation NDC Review	CM	Completed	2	09/07/21	12/07/21											
2.1.5		NDC Adaptation Review	CM	Completed	2	09/07/21	12/07/21											
2.1.6		Interview with actors from other initiatives	RV/KA/CM	Pending	5	05/07/21	09/07/21											
2.1.7		NDC State of the Art Matrix in Dominican Republic	KA	Completed	4	13/07/21	16/07/21											
2.1.8	RP1	DEUMAN/NDE Progress Meeting	DEUMAN/NDE	Completed	1	14/07/21	14/07/21											
2,2		Activity 2.2: Mapping key actors																
2.2.1		Matrix definition for actor mapping	DEUMAN	Pending	2	19/07/21	20/07/21											
2.2.2		Definition of prioritization criteria	JP/RV	Pending	2	19/07/21	20/07/21											
2.2.3		Identification of actors by sector	CM	Pending	3	21/07/21	23/07/21											
2.2.4		Characterization of actors: Review Previous Information	CM	Pending	5	26/07/21	30/07/21											
2.2.5		Characterization of actors: Bibliographic search	CM	Pending	7	29/07/21	07/08/21											
2.2.6		Characterization of actors: Surveys	CM	Pending	7	29/07/21	07/08/21											
2.2.7		Characterization of actors: Local Consultant Experience	CM/FM/AS	Pending	5	02/08/21	07/08/21											
2.2.8		Classification of actors by category and sector	KA/RV	Pending	1	09/08/21	09/08/21											
2.2.9		Definition of actor action level	CM	Pending	1	09/08/21	09/08/21											
2.2.10	RP2	DEUMAN/NDE Progress Meeting	DEUMAN/NDE	Pending	1	11/08/21	11/08/21											
2.2.12		Actor scoring	CM/FM	Pending	1	10/08/21	10/08/21											
2.2.13		Prioritization of actors	DEUMAN	Pending	1	10/08/21	10/08/21											
2,3		Activity 2.3: Consultation of methodology for prioritizing sectors - Identification of challenges to incorporate climate action																
2.3.1		Review of documents mapped in Act 2.2	CM	Completed	3	08/07/21	12/07/21											
2.3.2		Definition of quantitative and/or qualitative approach	RV/JP	Completed	1	08/07/21	08/07/21											
2.3.3		Draft proposal for prioritization indicators	KA/CM	Completed	2	09/07/21	12/07/21											
2.3.4		Draft proposal of prioritized sectors	KA/CM	Pending	8	12/07/21	21/07/21											
2.3.5	RP3	DEUMAN/NDE Progress Meeting	DEUMAN/NDE	Pending	1	27/07/21	27/07/21											
2.3.6		Logistics workshop preparation	CM	Pending	3	06/08/21	10/08/21											
2.3.7		Sending Invitations	CM	Pending	3	11/08/21	13/08/21											
2.3.8		Coordinations and Protocols for face-to-face event	FM/CM	Pending	3	14/08/21	18/08/21											

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2.3.9		Workshop inquiry guideline	CM	Pending	2	09/08/21	10/08/21												
2.3.10		Preparation of questionnaire and/or activities	DEUMAN	Pending	3	12/08/21	16/08/21												
2.3.11	Wsp 1	Conducting the Validation Workshop	DEUMAN	Pending	1	19/08/21	19/08/21												
2.3.12		Systematizing challenges to incorporate climate action	CM/KA	Pending	3	19/08/21	23/08/21												
2.3.13		Validation of methodology and prioritized sectors	CTCN/NDE	Pending	1	19/08/21	19/08/21												
CC2		Product Quality Control																	
CC2.1		Template Elaboration	CM	Pending	4	17/08/21	20/08/21												
CC2.2		Comments and Observations by the Advisory Team	DEUMAN	Pending	1	20/08/21	20/08/21												
CC2.3		Preparation of the Draft Deliverable	DEUMAN	Pending	8	23/08/21	01/09/21												
CC2.4		Comments and Observations by the Advisory Team	DEUMAN	Pending	3	01/09/21	03/09/21												
CC2.5		Quality Review in Form and Background	RV	Pending	1	03/09/21	03/09/21												
	E2	Output 2 Report	DEUMAN	Pending	1	06/09/21	06/09/21												
	Q2	Product Presentation 2	DEUMAN	Pending	1	08/09/21	08/09/21												
3		OUTPUT 3: Mapping and analysis of mitigation targets and adaptation needs: private sector, NGOs, academia				22/10/21													
3,1		Activity 3.1 Mapping mitigation targets and adaptation needs																	
3.1.1		Characterization sheet: NDC Adaptation	KA	Pending	2	06/09/21	07/09/21												
3.1.2		Characterization sheet: NDC Mitigation	KA	Pending	2	07/09/21	08/09/21												
3.1.3		Mapping: Bibliographic search	CM	Pending	8	08/09/21	17/09/21												
3.1.4		Coordination and Logistics	CM	Pending	6	10/09/21	17/09/21												
3.1.5	RB 1	Mapping: Bilateral Interviews	CM/JP	Pending	5	13/09/21	17/09/21												
3.1.6		Mapping: Validation Local Consultants	CM/FM	Pending	6	17/09/21	24/09/21												
3.1.7		Survey Inquiry Guideline	CM/JP	Pending	5	17/09/21	23/09/21												
3.1.8		Dissemination of Surveys	CM/FM/AS	Pending	6	17/09/21	24/09/21												
3.1.9	RP4	DEUMAN/NDE Progress Meeting	DEUMAN/NDE	Pending	1	22/09/21	22/09/21												
3.1.10		Systematization of Surveys	CM	Pending	3	23/09/21	27/09/21												
3.1.11		Gender Analysis	FM	Pending	4	21/09/21	24/09/21												
3.1.12		Analysis of information received	DEUMAN	Pending	3	27/09/21	29/09/21												
3.1.13		Definition of indicators (mitigation) for next phases	RV/JP	Pending	2	29/09/21	30/09/21												
3.1.14		Definition of indicators (adaptation) for subsequent phases	RV/JP	Pending	2	29/09/21	30/09/21												
3,2		Activity 3.2 Identification of technologies and policy instruments																	
3.2.1		Grouping mitigation goals	CM/KA	Pending	3	01/10/21	05/10/21												
3.2.2		Grouping adaptation needs	CM/KA	Pending	3	05/10/21	07/10/21												
3.2.3	RP5	DEUMAN/NDE Progress Meeting	DEUMAN/NDE	Pending	1	06/10/21	06/10/21												
3.2.4		Review of the TONs	CM	Pending	6	01/10/21	08/10/21												
3.2.5		Benchmark of technologies with countries in the region	RV/CM	Pending	5	06/10/21	12/10/21												
3.2.6		Technology information gathering form	KA	Pending	1	04/10/21	04/10/21												
3.2.7		Systematization of technologies	CM	Pending	8	01/10/21	12/10/21												
3.2.8		Review of policy instrument documents	CM	Pending	4	06/10/21	11/10/21												
3.2.9		Review of the RD policy framework	CM	Pending	3	11/10/21	13/10/21												
3.2.10		Identification of barriers	KA	Pending	3	13/10/21	15/10/21												
3.2.11		Identifying enabling policies	KA	Pending	3	13/10/21	15/10/21												

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3.2.12		Policy benchmark with countries in the region	JP/CM	Pending	4	06/10/21	11/10/21												
3.2.13		Review by local consultants	FM/AS	Pending	2	15/10/21	18/10/21												
3.2.14		Pattern of Inquiry for Interviews	CM/VR	Pending	1	08/10/21	08/10/21												
3.2.15		One-off interviews	DEUMAN	Pending	5	11/10/21	15/10/21												
CC3		Product Quality Control																	
CC 3.1		Template Elaboration	CM	Pending	1	04/10/21	04/10/21												
CC 3.2		Comments and Observations by the Advisory Team	DEUMAN	Pending	3	04/10/21	06/10/21												
CC 3.3		Preparation of the Draft Deliverable	DEUMAN	Pending	10	06/10/21	19/10/21												
CC 3.4		Comments and Observations by the Advisory Team	DEUMAN	Pending	3	19/10/21	21/10/21												
CC 3.5		Quality Review in Form and Background	RV/JP	Pending	1	21/10/21	21/10/21												
	E3	Output 3 Report	DEUMAN	Pending	1	22/10/21	22/10/21												
	Q3	Product Presentation 3	DEUMAN	Pending	1	03/11/21	03/11/21												
4		PRODUCT 4: Mapping and analysis of mitigation targets and adaptation needs: banks, corporate groups, producers' association, large companies					26/11/21												
4,1		Activity 4.1 Mapping mitigation targets and adaptation needs																	
4.1.1		Characterization sheet: NDC Adaptation	KA	Pending	2	18/10/21	19/10/21												
4.1.2		Characterization sheet: NDC Mitigation	KA	Pending	2	19/10/21	20/10/21												
4.1.3	RP6	DEUMAN/NDE Progress Meeting	DEUMAN/NDE	Pending	1	20/10/21	20/10/21												
4.1.4		Mapping: Bibliographic search	CM	Pending	6	22/10/21	29/10/21												
4.1.5		Coordination and Logistics	CM	Pending	1	22/10/21	23/10/21												
4.1.6	RB 2	Mapping: Bilateral Interviews	CM/FM	Pending	5	23/10/21	29/10/21												
4.1.7		Mapping: Validation Local Consultants	CM/FM	Pending	1	01/11/21	01/11/21												
4.1.8		Survey Inquiry Guideline	FM/JP	Pending	1	01/11/21	01/11/21												
4.1.3		Dissemination of Surveys	CM/FM/AS	Pending	4	01/11/21	04/11/21												
4.1.10		Systematization of Surveys	CM	Pending	3	04/11/21	08/11/21												
4.1.11		Gender Analysis	FM	Pending	5	23/10/21	29/10/21												
4.1.12		Analysis of information received	DEUMAN	Pending	3	08/11/21	10/11/21												
4.1.13		Definition of indicators (mitigation) for next phases	RV/JP	Pending	3	08/11/21	10/11/21												
4.1.14		Definition of indicators (adaptation) for subsequent phases	RV/JP	Pending	3	08/11/21	10/11/21												
4,2		Activity 4.2 Identification of technologies and policy instruments																	
4.2.1		Grouping mitigation goals	CM/KA	Pending	3	08/10/21	12/10/21												
4.2.2		Grouping adaptation needs	CM/KA	Pending	3	08/10/21	12/10/21												
4.2.3		Review of the TONS	CM	Pending	6	01/10/21	08/10/21												
4.2.4		Benchmark of technologies with countries in the region	CM/VR	Pending	5	06/10/21	12/10/21												
4.2.5		Technology information gathering form	KA	Pending	1	04/10/21	04/10/21												
4.2.6		Systematization of technologies	CM	Pending	8	01/10/21	12/10/21												
4.2.7		Review of policy instrument documents	CM	Pending	4	06/10/21	11/10/21												
4.2.8		Review of the RD policy framework	CM	Pending	3	11/10/21	13/10/21												
4.2.9		Identification of barriers	KA	Pending	3	13/10/21	15/10/21												
4.2.10		Identifying enabling policies	KA	Pending	3	13/10/21	15/10/21												
4.2.11		Policy benchmark with countries in the region	CM	Pending	4	06/10/21	11/10/21												

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4.2.12		Validation by local consultants	FM/AS	Pending	2	15/10/21	18/10/21													
4.2.13		Analysis of the state of the art of climate finance in the country	RV/AS	Pending	5	01/11/21	05/11/21													
4,3		Activity 4.3 Analysis of investment capacity																		
4.3.1		Definition of criteria for analysis	RV/AS	Pending	1	05/11/21	05/11/21													
4.3.2		Identification of sources of funding	CM	Pending	5	08/11/21	12/11/21													
4.3.3		Identification of funding areas	CM	Pending	5	08/11/21	12/11/21													
4.3.4		Identification of banks' customer portfolio	CM	Pending	5	08/11/21	12/11/21													
4.3.5		Validation by the Consulting Team	RV/AS	Pending	2	12/11/21	15/11/21													
4,4		Activity 4.4 Mapping and Analysis Risk Assessment Tools																		
4.4.1		Identification of currently used Tools	AS/CM	Pending	2	12/11/21	15/11/21													
4.4.2		Benchmarking of tools in countries of the region	CM	Pending	2	15/11/21	16/11/21													
4.4.3		Implementation feasibility analysis	AS/CM	Pending	2	16/11/21	17/11/21													
4.4.4	RP7	DEUMAN/NDE Progress Meeting	DEUMAN/NDE	Pending	1	17/11/21	17/11/21													
4.4.5		Identification of Benefits and Barriers	AS/CM	Pending	2	17/11/21	18/11/21													
4.4.6		Application case	RV	Pending	2	18/11/21	19/11/21													
CC4		Product Quality Control																		
CC 4.1		Template Elaboration	CM	Pending	1	12/11/21	12/11/21													
CC4.2		Comments and Observations by the Advisory Team	DEUMAN	Pending	2	12/11/21	15/11/21													
CC4.3		Preparation of the Draft Deliverable	DEUMAN	Pending	7	15/11/21	23/11/21													
CC4.4		Comments and Observations by the Advisory Team	DEUMAN	Pending	3	23/11/21	25/11/21													
CC4.5		Quality Review in Form and Background	RV	Pending	2	25/11/21	26/11/21													
E4		Output 4 Report	DEUMAN	Pending	1	26/11/21	26/11/21													
Q4		Product Presentation 4	DEUMAN	Pending	1	01/12/21	01/12/21													
5		PRODUCT 5: Identification of gaps and proposal of solutions																		
5,1		Activity 5.1 Comparing mitigation targets and adaptation needs																		
5.1.1		Grouping mitigation goals by actor group	CM	Pending	2	29/11/21	30/11/21													
5.1.2		Grouping adaptation needs by actor group	CM	Pending	2	30/11/21	01/12/21													
5.1.4		Intersectoral comparison matrix	KA	Pending	3	01/12/21	03/12/21													
5.1.5		Definition of methodology for determining the gap	RV/JP	Pending	1	03/12/21	03/12/21													
5.1.6		Identification of gaps	DEUMAN	Pending	4	07/12/21	10/12/21													
5.1.7		Analysis of found results	DEUMAN	Pending	6	10/12/21	17/12/21													
5,2		Activity 5.2 Mapping enabling conditions																		
5.2.1		Identification of methodologies to be applied	CM	Pending	2	09/12/21	10/12/21													
5.2.2		Choice of methodology	RV	Pending	3	13/12/21	15/12/21													
5.2.3	RP8	DEUMAN/NDE Progress Meeting	DEUMAN/NDE	Pending	1	15/12/21	15/12/21													
5.2.4		Identifying drivers for climate action	CM	Pending	3	15/12/21	17/12/21													
5.2.5		Analysis of investment capacity for climate action	CM/AS	Pending	2	17/12/21	20/12/21													
5.2.6		Identification of R&D initiatives	CM	Pending	6	16/12/21	23/12/21													
5.2.7		Analysis of the country's regulatory system	CM/FM	Pending	4	20/12/21	23/12/21													
5.2.8		Validation by the Consulting Team	DEUMAN	Pending	1	23/12/21	23/12/21													
5,3		Activity 5.3 Identifying gaps and addressing them																		
5.3.1		Synthesis of identified gaps	CM	Pending	4	27/12/21	30/12/21													

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5.3.2	RP9	DEUMAN/NDE Progress Meeting	DEUMAN/NDE	Pending	1	29/12/21	29/12/21												
5.3.3		Defining classification categories	RV/JP	Pending	1	30/12/21	30/12/21												
5.3.4		Identification of indicators to determine the gap	RV/JP	Pending	1	31/12/21	31/12/21												
5.3.5		Classification of gaps	CM	Pending	3	03/01/22	05/01/22												
5.3.6		Gap analysis by category	RV/JP	Pending	3	05/01/22	07/01/22												
5.3.7		Identification of governance of gaps	KA	Pending	3	07/01/22	11/01/22												
5.3.8		Preliminary proposal on how to bridge the gap	RV/JP	Pending	4	11/01/22	14/01/22												
5.3.9		Governance of closing gaps	KA	Pending	4	11/01/22	14/01/22												
5.3.10	RP10	DEUMAN/NDE Progress Meeting	DEUMAN/NDE	Pending	1	12/01/22	12/01/22												
5.3.11		Validation by Consulting Team	RV/JP	Pending	1	17/01/22	17/01/22												
CC5		Product Quality Control																	
CC5.1		Template Elaboration	CM	Pending	1	05/01/22	05/01/22												
CC5.2		Comments and Observations by the Advisory Team	DEUMAN	Pending	2	06/01/22	07/01/22												
CC5.3		Preparation of the Draft Deliverable	DEUMAN	Pending	6	10/01/22	17/01/22												
CC5.4		Comments and Observations by the Advisory Team	DEUMAN	Pending	2	17/01/22	18/01/22												
CC5.5		Quality Review in Form and Background	RV	Pending	2	18/01/22	19/01/22												
	E5	Output 5 Report	DEUMAN	Pending	1	19/01/22	19/01/22												X
	Q5	Product Presentation 5	DEUMAN	Pending	1	26/01/22	26/01/22												
6		OUTPUT 6: Action Plan for prioritized sectors																	
6,1		Activity 6.1 Identification of gaps with greater impact																	
6.1.1		Collection of gaps prioritized in the previous stage	CM	Pending	1	21/01/22	21/01/22												
6.1.2		Collection of analysis criteria and methodologies	KA	Pending	3	24/01/22	26/01/22												
6.1.3		Crosscheck of gaps with stakeholder initiatives	CM	Pending	3	26/01/22	28/01/22												
6.1.4		Identifying costs to bridge the gap	ACE	Pending	2	28/01/22	31/01/22												
6.1.5		Identification of the impact of gaps (social, economic, environmental)	AS/FM	Pending	4	31/01/22	03/02/22												
6.1.6		Identification of indicators to prioritize the gap	JP	Pending	2	03/02/22	04/02/22												
6.1.7		Prioritizing gaps	DEUMAN	Pending	1	04/02/22	04/02/22												
6,2		Activity 6.2 Identification of actions to strengthen the contribution																	
6.2.1		Strategies to close prioritized gaps	DEUMAN	Pending	4	07/02/22	10/02/22												
6.2.2		Gender analysis and inclusion	FM	Pending	4	07/02/22	10/02/22												
6.2.3		Proposed MRV mechanism	JP	Pending	3	10/02/22	14/02/22												
6.2.4		Logistics workshop preparation	CM	Pending	6	08/02/22	15/02/22												
6.2.5		Sending Invitations	CM	Pending	6	08/02/22	15/02/22												
6.2.6	RP11	DEUMAN/NDE Progress Meeting	DEUMAN/NDE	Pending	1	09/02/22	09/02/22												
6.2.7	Wsp 2	Conducting the Validation Workshop	DEUMAN	Pending	1	15/02/22	15/02/22												
6.2.8		Assignment of responsibilities	RV/KA	Pending	1	15/02/22	15/02/22												
6.2.9		Timeline assignment	RV/KA	Pending	1	15/02/22	15/02/22												
6.2.10		Contribution to the SDGs	RV/KA	Pending	5	15/02/22	21/02/22												
6.2.11		Proposal for the Action Plan	RV/KA	Pending	5	15/02/22	21/02/22												
NC6		Product Quality Control																	
CC6.1		Template Elaboration	CM	Pending	2	09/02/22	10/02/22												
CC6.2		Comments and Observations by the Advisory Team	DEUMAN	Pending	2	10/02/22	11/02/22												

1.3 Principal Activities

The main activities of the Work Plan include internal coordination meetings, preliminary presentations, workshops, product presentations and workshops. The description of each of them is detailed in Table 4.

Table 4 Description of principal activities

Distribution	Description
Progress meeting (RP_x)	Periodic meetings with the Designated National Entity, being able to invite other relevant stakeholders in order to discuss important issues, show the degree of progress and receive feedback.
Product Presentation (P_x)	Presentations to the CTCN and to the Designated National Entity the content of each Product with the results and findings of the progress.
Workshop (Wsp_x)	Established meeting with especial and dynamic activities with Stakeholders to complement Product 2 and 6.
Bilateral meetings (BM_x)	Meetings with prioritized stakeholders for consultation regarding mitigation goals, adaptation needs and other aspects requested to carry out the technical assistance

The following Table 5 presents the Calendar of Activities showing the suggested dates to develop each one of them.

Table 5 Saving dates of Principal Activities

Activities	Code	Start date	Ending date
Progress meeting (RP_x)	RP1	14/07/21	14/07/21
	RP2	11/08/21	11/08/21
	RP3	27/07/21	27/07/21
	RP4	22/09/21	22/09/21
	RP5	06/10/21	06/10/21
	RP6	20/10/21	20/10/21
	RP7	17/11/21	17/11/21
	RP8	15/12/21	15/12/21
	RP9	29/12/21	29/12/21
	RP10	12/01/22	09/02/22
	RP11	09/03/22	09/03/22
	RP12	23/03/22	23/03/22
Bilateral Meetings (BM_x)	BM1	13/09/21	17/09/21
	BM2	23/10/21	/10/21
Product Presentation (P_x) and Deliverables (E x.y)	E1.1	26/07/21	26/07/21
	E1.2	26/07/21	26/07/21
	E1.3 (a)	26/07/21	26/07/21
	E1.3 (b)	22/04/22	22/04/22
	E1.4	22/04/22	22/04/22
	E2	06/09/21	06/09/21
	P 2	08/09/21	08/09/21
	E3	22/10/21	22/10/21

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	P 3	03/11/21	03/11/21
	E 4	26/11/21	26/11/21
	P 4	01/12/21	01/12/21
	E 5	19/01/22	19/01/22
	P 5	26/01/21	26/01/21
	E 6	23/02/22	23/02/22
	P 6	09/03/22	09/03/22
	E 7.1	07/05/21	07/05/21
	E 7.2	18/04/22	18/04/22
	P 7	20/04/22	20/04/22
Workshop (Wsp_x)	WSH 1	17/08/21	21/08/21
	WSH 2	15/02/22	19/02/22

Emphasis is placed on the implementation and importance of holding progress meetings for the constant accompaniment of the technical counterpart, the NDE as well as the bilateral meetings to implement consultations with the main stakeholders to obtain information on their mitigation targets and adaptation needs that reinforce the products 3 and 4, allowing the fulfillment of the client's expectations and objectives of the Terms of Reference. Furthermore, the importance of holding workshops near the beginning and end of the consultancy for the presentation of the TA, validation, and communication of results to the largest number of stakeholders.

The objectives and agenda of the three workshops and three working groups that will take place throughout the consultancy are summarized in Table 6.

Table 6 Description of the working groups

Working Group	Objective	Schedule	Start date	Ending Date
Wsp1	Present the technical assistance, validate sector prioritization, collect, and engage the stakeholders to the TA.	1. Presentation of Consultancy Planning 2. Presentation of sector prioritization 4. Q&A 5. Working activities/Surveys	17/08/21	21/08/21
Wsp2	Validate gap prioritization and proposed solutions to bridge them	1. Presentation of gaps prioritization and proposed solutions to bridge them 4. Q&A 5. Working activities/Surveys	15/02/22	19/02/22
BM1	Capture the attention and commitment of the main stakeholders and collect information for product 3	1. Presentation of sector prioritization 2. Discussion and debate on mitigation targets, adaptation needs, technologies and policy instruments needed to achieve mitigation and adaptation targets.	13/09/21	17/09/21
BM2	Feedback from main stakeholders and collect information for product 3	1. Presentation of sector prioritization 2. Discussion and debate on mitigation targets, adaptation needs, technologies and policy instruments needed to achieve mitigation and adaptation targets, as well as capacity for investment.	23/10/21	/10/21

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1.4 Risk Analysis

The following table shows the potential risks associated with the different Outputs of the consultancy, as well as the level of the risk, and the methodologies to manage those risks, as well as the person in charge. A score from 1 to 9 was used, each score represents a level of risk; where the score is 1, it means that it has a higher risk, meanwhile if the score is 9, it has the lowest level of risk (Table 6).

Table 7 Matrix of Risk Analysis for the Consultancy

Output	Risk	Impact	Probability	Severity	Level of Risk	Opportunity	Manage of Risk	Person in charge
1	Difficulty in generating stakeholder participation	Need to update the Work Plan several times	HIGH	MEDIUM	2	Generate fluid communication between the consultant and the technical counterpart	Bi- weekly progress meetings will be set with the Technical Counterpart to maintain a fluid communication regarding the progress of the consultancy. A letter/cover letter will be requested from the CNCCMDL to facilitate contact with interested parties. A national publication by socialnetworks announcing the technical assistance in order to generate expectations and interest from the private sector.	RV
2	Low availability of information	Difficulty in prioritizing sectors and identifying relevant actors	MEDIUM	HIGH	3	Make synergies between the two technical assistances and carry out a holistic analysis that allows a better mapping for the country	Take advantage of the contacts made for previous technical assistance carried out by DEUMAN in the Dominican Republic	FJ/JP
2	Border closures due to outbreak of new variants of COVID-19	Impossibility of holding the first Workshop in person	MEDIUM	LOW	7	Have more attendees while maintaining social distancing	Conduct the Workshop virtually using digital tools	DEUMAN
3, 4	Little interest on the part of the relevant actors	Delay in collecting relevant information	MEDIUM	LOW	7	Flexibility in the methodology for contacting relevant actors	Application of different participation methodologies (interviews, surveys, emails, etc.) with the help of local consultants	FJ/AS
3, 4	Large amount of information to process	Delay in delivery of the Products	LOW	MEDIUM	8	Further detail in the analysis of mitigation targets and adaptation needs	Application of a risk methodology (PCDA) and having a backstopping team for information processing	DEUMAN
5	Very diverse adaptation goals and needs	Non-comparable information between different actors/sectors	MEDIUM	MEDIUM	5	Collection of information in an orderly and systematized manner	Standardized information collection format used from the beginning of the consultancy	JP/RV

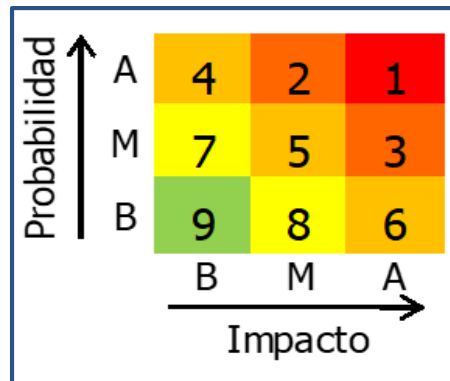
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5	Irrelevant information on mitigation targets and/or adaptation needs	Difficulty identifying gaps in meeting NDCs	LOW	HIGH	6	More robust and key information for other initiatives that the country could have	Complement the collected information with different methods (bibliographic search, interviews, National surveys, expert opinion)	FJ/AS
6	Lack of a monitoring and control system for the actions identified to fill the gaps	Long-term unused Action Plan	LOW	HIGH	6	Development of an action plan with managers and different time horizons	Develop a MRV system accompanied by the action plan with key indicators	RV/JP
7	Difficulty in communicating with the NDE	Delays in the preparation of concept notes	LOW	LOW	9	Seamless communication with all stakeholders	Constant communication from the beginning of the consultancy with the NDE	DEUMAN

*Colors in the level of risk column correspond to the interactions between probability and impact as described in figure 1.

Figure 1 Determination of risk level



Source: Management of Risk in Projects

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1.5 Detailed Budget Plan

The following table present the detail Budget plan for this technical Assistance (TA).

Table 8 Budget Plan

Outcomes	Outputs	Detailed Budget (in US\$)						Total Budget (per outcome)
		Budget categories	Unit	# of Unit	Unit Cost	Total Budget (per budget category)	Total Budget (per output)	
Outcome: Improvement or strengthening of national and sectoral fulfilment of the adaptation needs and GHG mitigation goals forming part of the Dominican Republic NDC, through the contribution of the private sector, academia, NGOs, banking, and corporate groups, among others.	Output 1: Development of implementation planning and related communication documents	Consultant – Individual – International 1	W/Day	10	330	3,300	5,850	69,970
		Consultant – Individual – International 2	W/Day	5	330	1,650		
		Consultant – Individual – Local 1	W/Day	2	300	600		
		Consultant – Individual – Local 2	W/Day	1	300	300		
		Workshop / Training	Workshop					
		Travel – Local	Trip					
		Travel - International	Trip					
	Output 2: Definition of key sectors and challenges for climate action identified through consultations with national stakeholders	Consultant – Individual – International 1	W/Day	14	330	4,620	15,850	
		Consultant – Individual – International 2	W/Day	7	330	2,310		
		Consultant – Individual – Local 1	W/Day	2	300	600		
		Consultant – Individual – Local 2	W/Day	3	300	900		
		Audio Visual & Printing – Banners	Banners	1	120	120		
		Audio Visual & Printing – Brochures	Test brochures	1	300	300		
		Travel – Local	Trip			-		
		Travel – International	Trip	2	1,500	3,000		
	Output 3: Mapping and analysis of GHG-reduction targets and the adaptation needs of the private sector, NGOs, and academia linked to the priority sectors available	Consultant – Individual – International 1	W/Day	14	330	4,620	9,930	
		Consultant – Individual – International 2	W/Day	7	330	2,310		
		Consultant – Individual – Local 1	W/Day	5	300	1,500		
		Consultant – Individual – Local 2	W/Day	5	300	1,500		
		Audio Visual & Printing – Banners	Banners					
		Audio Visual & Printing – Brochures	Test brochures					
		Travel – Local	Trip					
		Travel – International	Trip					
	Output 4: Mapping and analysis of commercial and local development banks, major companies and	Consultant – Individual – International 1	W/Day	14	330	4,620	9,960	
		Consultant – Individual – International 2	W/Day	8	330	2,640		
		Consultant – Individual – Local 1	W/Day	4.5	300	1,350		

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	corporate groups, and available producer associations	Consultant – Individual – Local 2	W/Day	4.5	300	1,350	
		Audio Visual & Printing – Banners	Banners				
		Travel – Local	Trip				
		Travel – International	Trip				
		Workshop / Training	Workshop				
	Output 5: Gaps identified to achieve climate goals in the priority sectors, because of comparing GHG-mitigation targets and adaptation needs of the private sector, NGOs, companies, and corporate groups with the targets identified in the NDC and the current strategies to involve these priority sectors in the achievement of climate goals.	Consultant – Individual – International 1	W/Day	14	330	4,620	9,660
		Consultant – Individual – International 2	W/Day	8	330	2,640	
		Consultant – Individual – Local 1	W/Day	3	300	900	
		Consultant – Individual – Local 2	W/Day	5	300	1,500	
		Audio Visual & Printing – Banners	Banners				
		Travel – Local	Trip				
		Travel – International	Trip				
	Workshop / Training	Workshop					
	Output 6: Action Plan for priority sectors that summarize intents and lines of actions to fill the most relevant gaps with the highest potential impact in the Dominican Republic NDC achievement	Consultant – Individual – International 1	W/Day	8	330	2,640	12,090
		Consultant – Individual – International 2	W/Day	5	330	1,650	
		Consultant – Individual – Local 1	W/Day	4	300	1,200	
		Consultant – Individual – Local 2	W/Day	2	300	600	
		Audio Visual & Printing – Banners	Banners			-	
		Travel – Local	Trip			-	
		Travel – International	Trip	2	2,000	4,000	
Workshop / Training	Workshop	1	2,000	2,000			
Output 7: Two concept notes are produced, one on adaptation and one on mitigation, for projects/actions in priority key sectors. Developed and checked with National Designated Entity (NDE)	Consultant – Individual – International 1	W/Day	8	330	2,640	6,630	
	Consultant – Individual – International 2	W/Day	3	330	990		
	Consultant – Individual – Local 1	W/Day	5	300	1,500		
	Consultant – Individual – Local 2	W/Day	5	300	1,500		
	Audio Visual & Printing – Banners	Banners					
	Travel – Local	Trip					
	Travel – International	Trip					
Workshop / Training	Workshop						
Total Outcome Budget							69,970

Note: Proposed lumpsum cost of each service must be supported by detail cost breakdown showing personnel costs, level of effort, travel (if any), overheads etc. In absence of such breakdown, a proposal may be considered financially disqualified.



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development banking, for mitigation objectives and
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CTCN Impact Description

Deliverable 1.2

Mapping contribution from the private sector, including NGOs, academia, commercial and development banking, for mitigation objectives and climate change adaptation needs in Dominican Republic

2 Monitoring and Evaluation Plan

2.1 Basic Information

The second deliverable is based on the CTCN Monitoring and Evaluation Plan and the Technical Assistance Response Plan, for the subsequent preparation of the closure report at the end of the assistance, in addition to the selection of the relevant quantitative and qualitative indicators. Table 9 below shows the main information of the project.

Table 9 Basic Information

Title of response plan	Mapping contribution from the private sector, including NGOs, academia, commercial and development banking, for mitigation objectives and climate change adaptation needs in Dominican Republic
Technical assistance reference number	3100004563
Country/ countries	Dominican Republic
NDE focal point and organization	<p>REPÚBLICA DOMINICANA</p> <ul style="list-style-type: none"> • <u>Focal Point of the NDE</u>: Directorate of Climate Change of the Ministry of Environment and Natural Resources • <u>NDE Coordinator</u>: Nathalie Flores, Director of the Directorate of Climate Change of the Ministry of Environment and Natural Resources
Sector(s) addressed	Agriculture, Forest, Mining, Industry, Infrastructure, Water, Energy, Tourism, Transport, Health, Waste
Supported technologies	Climate change mitigation and adaptation technologies
Implementation period and total duration	10 months
Total budget for implementation	69,972.00
Designer of the response plan	CTCN-ONUDI
Implementer of response plan	SERVICIOS DE INGENIERÍA DEUMAN LIMITADA

2.2 Monitoring and Evaluation Plan

For each of the products and activities that will be presented, in accordance with the Terms of Reference, a series of indicators have been carefully selected to measure our results. These are shown in Table 10 Indicators of the Monitoring and Evaluation Plan. Error! La autoreferencia al marcador no es válida..

Table 10 Indicators of the Monitoring and Evaluation Plan

(A) Outputs and Activities as described in the Response Plan	(B) Indicator	(C) Expected results	(D) Method and frequency for data collection	(F) Comments
Output 1: Development of implementation planning and related communication documents	<p>Product presentation</p> <p>a) Number of deliverables produced</p> <ul style="list-style-type: none"> Number of tools and technical documents reinforced, revised, or developed Number of other information materials strengthened, revised, or created 	<p><u>Total: 6 deliverables</u></p> <p>1 work plan 1 monitoring and evaluation plan 1 Impact description 1 closure report (end of the technical assistance) 1 product presentation (ppt) 1 report on the minutes of the meeting, including the participant list.</p>	<p>Methodology: Data will be collected at the beginning of the technical assistance, once the deliverables 1.1, 1.2 and 1.3 are finalised for the product presentation, and at the end of the technical assistance to complete deliverable 1.4.</p>	<p>CTCN templates documents will be used.</p>
	<p>Kick off meeting</p> <p>a) Number of TA progress meetings with NDE and CNCCMDL</p> <p>b) Number of other information materials strengthened, revised, or created</p>	<p><u>Total: 1 kick off meeting</u></p> <p>1 progress meeting with the NDE and CNCCMDL to agree on focal points, work plan, information provision, etc. 1 information material created: Power point 1 Minute of the meeting, including the participant list.</p>	<p>Method: Communication of the agenda to the participants and Ppt presentation preparation for the meeting Recording of minutes and attendance lists at all technical assistance meetings.</p> <p>Frequency: Every two weeks, except when there is a presentation meeting</p>	<p>There is a minute format which must be completed at the end of each meeting with its respective attendance sheet.</p>
<p>Activity 1.1: A detailed work plan of all activities, deliveries, outputs, deadlines, and responsible persons/organizations,</p>	<p>Product presentation</p> <p>a) Number of deliverables produced</p>	<p><u>Total: 1 deliverable</u></p> <p>1 work plan with the detailed budget</p>	<p>Data will be collected at the beginning of the technical assistance</p>	<p>CTCN templates documents will be used.</p>

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strategic steering & operational control structure and detailed budget to implement the Response Plan. The detailed work plan and budget must be based directly on this Response Plan				
Activity 1.2: A monitoring and evaluation plan with specific, measurable, achievable, relevant, and time-bound indicators used to monitor and evaluate the timeliness and appropriateness of the implementation. The monitoring and evaluation plan should enable the implementer to complete the CTCN Closure and Data Collection Report at the end of the assignment. To be provided by the CTCN	<p>Product presentation</p> <p>a) Number of deliverables produced in this output</p>	<p><u>Total: 1 deliverable</u></p> <p>1 monitoring and evaluation plan</p>	<p>Methodology:</p> <p>Data will be collected at the beginning of the technical assistance, once the deliverables 1.1, 1.2 and 1.3 are finalised for the product presentation, and at the end of the technical assistance to complete deliverable 1.4.</p>	CTCN templates documents will be used.
Activity 1.3: A two-page CTCN Impact Description formulated in the beginning of the technical assistance and update/revised once the technical assistance is fully delivered (a template will be provided by the CTCN)	<p>Product presentation</p> <p>a) Number of deliverables produced in this output</p>	<p><u>Total: 1 deliverable</u></p> <p>1 Impact description</p>	<p>Methodology:</p> <p>Data will be collected at the beginning of the technical assistance, once the deliverables 1.1, 1.2 and 1.3 are finalised for the product presentation, and at the end of the technical assistance to complete deliverable 1.4.</p>	CTCN templates documents will be used.
Activity 1.4: A Closure and Data Collection Report completed at the end of the technical assistance. This report is based on the indicators listed in the monitoring and evaluation plan (a template will be provided by the CTCN).	<p>Product presentation</p> <p>a) Number of deliverables produced in this output</p>	<p><u>Total: 1 deliverable</u></p> <p>1 closure report (end of the technical assistance)</p>	<p>Methodology:</p> <p>Data will be collected during the technical assistance and at the end of the technical assistance to complete deliverable 1.4.</p>	CTCN templates documents will be used.
Output 2: Definition of key sectors and challenges for climate action identified through consultations with national stakeholders	<p>Product presentation</p> <p>a) Number of deliverables produced</p> <p>b) Number of presentation meetings</p>	<p><u>Total: 3 deliverables</u></p> <p>1 Report on consultation including prioritized sectors and the</p>	<p>Method:</p> <p>Prepare report from research, consultation and information systematization and analysis. Conduct a quality control process and send for counterpart revision and comments.</p>	The CTCN review will be considered to coordinate the presentation of the product to the customer. There is a minute's format that must be completed at the end of each meeting with their respective attendance sheet.

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		<p>challenges they face to advance climate action</p> <p>1 information material for product presentation (ppt) 1 Minute of the meeting, including the participant list.</p> <p><u>1 presentation meeting carried out</u></p>	<p>Prepare a ppt presentation and record any suggestions and feedback to be considered.</p> <p>Frequency: At the end of product</p>	
	<p>Workshop</p> <p>a) Total number of events organized by proponents and implementing partners</p> <p>b) Number of participants in events organized by proponents and implementing partners Percentage of men and women</p> <p>c) Number of other information materials strengthened, revised, or created</p> <p>d) Number of communication materials, including news releases, newsletters, articles, presentations, social media postings, etc.</p>	<p><u>1 workshop carried out</u></p> <p>1 workshop for stakeholders 35 participants from the private sector, NGOs, academia, banks, etc. Approximately 50% women, 50% men 1 workshop results report 1 Minute from the workshop including attendance list 1 communication material for workshop (ppt) 1 communication material (flyer) for workshop dissemination</p>	<p>Method: In advance preparation of the workshop presentation, dynamics, and activities and its validation with the NDE. Verification of participants in the attendance list (must be present the NDE and the greatest number of interested parties) and the materials used. Analysis of the questions asked and answered, and of the activities carried out.</p> <p>Frequency: At the end of product.</p>	<p>This workshop is intended for the validation of sectors prioritized for the mapping of mitigation actions and adaptation needs. Also, to gather actions and barriers to implement climate action in private sector</p>
	<p>Progress meetings</p> <p>a) Number of TA progress meetings with NDE and CNCCMDL</p> <p>b) Number of other information materials strengthened, revised, or created</p>	<p><u>Total: 3 progress meetings</u></p> <p>3 progress meeting with the NDE and CNCCMDL to present preliminary result and get feedback 3 information materials created: Power point (1 per progress meeting) 3 Minute of the meeting, including the participant list.</p>	<p>Method: Communication of the agenda to the participants and Ppt presentation preparation for the meeting Recording of minutes and attendance lists at all technical assistance meetings.</p> <p>Frequency: Every two weeks, except when there is a presentation meeting</p>	<p>There is a minute format which must be completed at the end of each meeting with its respective attendance sheet. Agenda of these meetings will be established according to need, with the purpose of validating approaches, presenting, and gathering feedback on progress, coordination, etc.</p>
	<p>Surveys</p>	<p><u>Total: 30 surveys</u></p> <p>1 google form prepared</p>	<p>Methodology: In advance preparation of google forms and validation of stakeholders list with the counterpart.</p>	<p>Information collected will serve to complement information gathered on criteria for sectors prioritization and</p>

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	<p>a) Number of other information materials strengthened, revised, or created</p> <p>b) Number of stakeholders filling the surveys</p>	<p>30 stakeholder characterization sheets completed</p> <p>30 stakeholders participating</p>	<p>Establish contact with stakeholders through the mediation of the CNCCMDL, and ask them to fill a form in order to collect information regarding mitigation actions and adaptation needs.</p> <p>Systematization of gathered information.</p> <p>Frequency: During development of activity 2.2</p>	<p>challenges for the contribution of the private sector to NDC implementation</p>
<p>Activity 2.1: Review of key documents in order to understand the state of progress, challenges within the NDC and, especially, the challenges and opportunities for the participation of the private sector in the Dominican Republic. In respect of gender equality, analysis and construction will take place based on the Dominican Republic Gender and Climate Change Action Plan (PAGCC-RD).</p>	<p>Progress meetings</p> <p>a) Number of TA progress meetings with NDE and CNCCMDL</p> <p>b) Number of other information materials strengthened, revised, or created</p>	<p><u>Total: 1 progress meetings</u></p> <p>1 progress meeting with the NDE and CNCCMDL to present preliminary result and get feedback</p> <p>1 information materials created: Power point (1 per progress meeting)</p> <p>1 Minute of the meeting, including the participant list.</p>	<p>Method: Communication of the agenda to the participants and Ppt presentation preparation for the meeting</p> <p>Recording of minutes and attendance lists at all technical assistance meetings.</p> <p>Frequency: Every two weeks, except when there is a presentation meeting</p>	<p>There is a minute format which must be completed at the end of each meeting with its respective attendance sheet.</p> <p>Agenda of these meetings will be established according to need, with the purpose of validating approaches, presenting, and gathering feedback on progress, coordination, etc.</p>
	<p>Product development</p> <p>a) Number of tools and technical documents strengthened, revised, or developed</p> <p>b) Number of other information materials strengthened, revised, or created</p>	<p>12 documents reviewed</p> <p>1 matrix on the NDC state of the art developed</p>	<p>Method: Perform research and information systematization and analysis activities.</p>	<p>This will serve as an input of the final product and will be presented in progress meetings.</p>
<p>Activity 2.2: Map key stakeholders in the sectors of the economy identified in the NDC</p>	<p>Product development</p> <p>a) Number of tools and technical documents strengthened, revised, or developed</p> <p>b) Number of other information materials strengthened, revised, or created</p>	<p>12 documents revised</p> <p>1 matrix on the stakeholder prioritization</p>	<p>Method: Perform research and information systematization and analysis activities.</p>	<p>This will serve as an input of the final product and will be presented in progress meetings.</p>
	<p>Progress meetings</p> <p>a) Number of TA progress meetings with NDE and CNCCMDL</p>	<p><u>Total: 1 progress meetings</u></p> <p>1 progress meeting with the NDE and CNCCMDL to present preliminary result and get feedback</p>	<p>Method: Communication of the agenda to the participants and Ppt presentation preparation for the meeting</p>	<p>There is a minute format which must be completed at the end of each meeting with its respective attendance sheet.</p>

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	b) Number of other information materials strengthened, revised, or created	1 information materials created: Power point (1 per progress meeting) 1 Minute of the meeting, including the participant list.	Recording of minutes and attendance lists at all technical assistance meetings. Frequency: Every two weeks, except when there is a presentation meeting	Agenda of these meetings will be established according to need, with the purpose of validating approaches, presenting, and gathering feedback on progress, coordination, etc.
	Surveys a) Number of other information materials strengthened, revised, or created b) Number of stakeholders filling the surveys	1 google form prepared 30 stakeholder characterization sheets completed 30 stakeholders participating	Methodology: In advance preparation of google forms and validation of stakeholders list with the counterpart. Establish contact with stakeholders through the mediation of the CNCCMDL and ask them to fill a form to collect information regarding mitigation actions and adaptation needs. Systematization of gathered information. Frequency: During development of activity 2.2	Information collected will serve to complement information gathered on criteria for sectors prioritization and challenges for the contribution of the private sector to NDC implementation
Activity 2.3: Organize and implement consultation, including its methodology, to prioritize sectors and identify challenges to implementing climate action	Product development a) Number of tools and technical documents strengthened, revised, or developed b) Number of other information materials strengthened, revised, or created	12 documents reviewed 1 matrix on the sector prioritization	Method: Perform research and information systematization and analysis activities.	This will serve as an input of the final product and will be presented in progress meetings.
	Progress meetings a) Number of TA progress meetings with NDE and CNCCMDL b) Number of other information materials strengthened, revised, or created	<u>Total: 1 progress meetings</u> 1 progress meeting with the NDE and CNCCMDL to present preliminary result and get feedback 1 information materials created: Power point 1 Minute of the meeting, including the participant list.	Method: Communication of the agenda to the participants and Ppt presentation preparation for the meeting Recording of minutes and attendance lists at all technical assistance meetings. Frequency: Every two weeks, except when there is a presentation meeting	There is a minute format which must be completed at the end of each meeting with its respective attendance sheet. Agenda of these meetings will be established according to need, with the purpose of validating approaches, presenting, and gathering feedback on progress, coordination, etc.
	Workshop a) Total number of events organized by proponents and implementing partners	<u>1 workshop carried out</u> 1 workshop for stakeholders 35 participants from the private sector, NGOs, academia, banks, etc.	Method: In advance preparation of the workshop presentation, dynamics, and activities and its validation with the NDE.	Workshop a) Number of participants

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	<p>b) Number of participants in events organized by proponents and implementing partners Percentage of men and women c) Number of other information materials strengthened, revised, or created d) Number of communication materials, including news releases, newsletters, articles, presentations, social media postings, etc.</p>	<p>Approximately 50% women 50% men 1 workshop results report 1 Minute from the workshop including attendance list 1 communication material for workshop (ppt) 1 communication material (flyer) for workshop dissemination</p>	<p>Verification of participants in the attendance list (must be present the NDE and the greatest number of interested parties) and the materials used. Analysis of the questions asked and answered, and of the activities carried out. Frequency: At the end of product.</p>	<p>b) Number of other information materials strengthened, revised, or created c) Number of communication materials, including news releases, newsletters, articles, presentations, social media postings, etc.</p>
<p>Activity 2.4: Prepare reports on consultation.</p>	<p>Product presentation a) Number of deliverables produced</p>	<p>1 Report on consultation including prioritized sectors and the challenges they face to advance climate action</p>	<p>Method: Prepare report from research, consultation and information systematization and analysis. Conduct a quality control process and send for counterpart revision and comments. Frequency: At the end of product</p>	<p>The CTCN review will be considered to coordinate the presentation of the product to the customer. There is a minute's format that must be completed at the end of each meeting with their respective attendance sheet.</p>
<p>Output 3: Mapping and analysis of GHG-reduction targets and the adaptation needs of the private sector, NGOs, and academia linked to the priority sectors available</p>	<p>Product presentation a) Number of deliverables produced</p> <ul style="list-style-type: none"> • Number of tools and technical documents reinforced, revised, or developed • Number of other information materials strengthened, revised, or created <p>b) Number of presentation meetings</p>	<p><u>Total: 3 deliverables</u></p> <p>1 Document containing the results of mitigation targets and adaptation needs and analysis 1 information material for product presentation (ppt) 1 Minute of the meeting, including the participant list. <u>1 presentation meeting carried out</u></p>	<p>Method: Prepare report from research, consultation and information systematization and analysis. Conduct a quality control process and send for counterpart revision and comments. Prepare a ppt presentation and record any suggestions and feedback to be considered. Frequency: At the end of product</p>	<p>The CTCN review will be considered to coordinate the presentation of the product to the customer. There is a minute's format that must be completed at the end of each meeting with their respective attendance sheet.</p>
	<p>Progress meetings a) Number of TA progress meetings with NDE and CNCCMDL</p>	<p><u>Total: 2 progress meetings</u></p> <p>2 progress meeting with the NDE and CNCCMDL to present preliminary result and get feedback</p>	<p>Method: Communication of the agenda to the participants and Ppt presentation preparation for the meeting Recording of minutes and attendance lists at all technical assistance meetings.</p>	<p>There is a minute format which must be completed at the end of each meeting with its respective attendance sheet. Agenda of these meetings will be established according to need, with the</p>

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	b) Number of other information materials strengthened, revised, or created	2 information materials created: Power point (1 per progress meeting) 2 Minute of the meeting, including the participant list.	Frequency: Every two weeks, except when there is a presentation meeting	purpose of validating approaches, presenting, and gathering feedback on progress, coordination, etc.
	Bilateral meetings a) Number of bilateral meetings b) Number of stakeholders participating c) Number of other information materials strengthened, revised, or created	<u>Total: 5 bilateral meetings</u> 10 stakeholders participating 1 inquiry guide prepared 1 meeting minute	Methodology: Summon prioritized stakeholders (priority 1 and 2) validated by the NDE. Preparation of an inquiry guide specific for each group of prioritized stakeholders to conduct discussion. Frequency: During development of activity 3.1	Information collected will serve to complement information gathered on mitigation targets and adaptation needs and will be incorporated in the deliverable.
	Surveys a) Number of other information materials strengthened, revised, or created b) Number of stakeholders filling the surveys	1 google form prepared 25 stakeholder characterization sheets completed 25 stakeholders participating	Methodology: In advance preparation of google forms and validation of stakeholders list with the counterpart. Establish contact with stakeholders through the mediation of the CNCCMDL and ask them to fill a form to collect information regarding mitigation actions and adaptation needs. Systematization of gathered information. Frequency: During development of activity 3.1	Information collected will serve to complement information gathered on mitigation targets and adaptation needs and will be incorporated in the deliverable.
Activity 3.1: Map and analyze the GHG mitigation targets and adaptation needs of actors linked to priority sectors. Adaptation needs shall include identification of taking account of the interests of men and women to seize opportunities and strengthen approaches to adaptation.	Product development a) Number of deliverables produced in this output	1 characterization sheet for mitigation targets 1 characterization sheet for adaptation needs	Method: Perform research and information systematization and analysis activities.	This will serve as an input of the final product and will be presented in progress meetings.
	Progress meetings a) Number of TA progress meetings with NDE and CNCCMDL	<u>Total: 1 progress meetings</u> 1 progress meeting with the NDE and CNCCMDL to present preliminary result and get feedback	Method: Communication of the agenda to the participants and Ppt presentation preparation for the meeting Recording of minutes and attendance lists at all technical assistance meetings.	There is a minute format which must be completed at the end of each meeting with its respective attendance sheet. Agenda of these meetings will be established according to need, with the purpose of validating approaches,

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	b) Number of other information materials strengthened, revised, or created	1 information materials created: Power point (1 per progress meeting) 1 Minute of the meeting, including the participant list.	Frequency: Every two weeks, except when there is a presentation meeting	presenting, and gathering feedback on progress, coordination, etc.
	Bilateral meetings a) Number of bilateral meetings b) Number of stakeholders participating c) Number of other information materials strengthened, revised, or created	<u>Total: 5 bilateral meetings</u> 10 stakeholders participating 1 inquiry guide prepared 1 meeting minute	Methodology: Summon prioritized stakeholders (priority 1 and 2) validated by the NDE. Preparation of an inquiry guide specific for each group of prioritized stakeholders to conduct discussion. Frequency: During development of activity 3.1	Information collected will serve to complement information gathered on mitigation targets and adaptation needs and will be incorporated in the deliverable.
	Surveys a) Number of other information materials strengthened, revised, or created b) Number of stakeholders filling the surveys	1 google form prepared 25 stakeholder characterization sheets completed 25 stakeholders participating	Methodology: In advance preparation of google forms and validation of stakeholders list with the counterpart. Establish contact with stakeholders through the mediation of the CNCCMDL and ask them to fill a form to collect information regarding mitigation actions and adaptation needs. Systematization of gathered information. Frequency: During development of activity 3.1	Information collected will serve to complement information gathered on mitigation targets and adaptation needs and will be incorporated in the deliverable.
Activity 3.2: Identify the technologies and policy instruments needed to facilitate achievement of GHG-mitigation and adaptation targets identified, and their benefits and co-benefits.	Product development a) Number of deliverables produced in this output	1 sheet with the systematization of technologies needed 1 sheet with the systematization of barriers and enabling policies	Method: Perform research and information systematization and analysis activities.	This will serve as an input of the final product and will be presented in progress meetings.
	Progress meetings a) Number of TA progress meetings with NDE and CNCCMDL	<u>Total: 1 progress meetings</u> 1 progress meeting with the NDE and CNCCMDL to present preliminary result and get feedback	Method: Communication of the agenda to the participants and Ppt presentation preparation for the meeting Recording of minutes and attendance lists at all technical assistance meetings.	There is a minute format which must be completed at the end of each meeting with its respective attendance sheet. Agenda of these meetings will be established according to need, with the purpose of validating approaches,

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	b) Number of other information materials strengthened, revised, or created	1 information materials created: Power point (1 per progress meeting) 1 Minute of the meeting, including the participant list.	Frequency: Every two weeks, except when there is a presentation meeting	presenting, and gathering feedback on progress, coordination, etc.
Activity 3.3: Prepare report on analysis and mapping.	Product presentation a) Number of deliverables produced in this output	1 Report on analysis and mapping of mitigation targets, adaptation needs, technologies and enabling policies	Method: Prepare report from research, consultation and information systematization and analysis. Conduct a quality control process and send for counterpart revision and comments. Frequency: At the end of product	The CTCN review will be considered to coordinate the presentation of the product to the customer. There is a minute's format that must be completed at the end of each meeting with their respective attendance sheet.
Output 4: Mapping and analysis of commercial and local development banks, major companies and corporate groups, and available producer associations	Product presentation a) Number of deliverables produced in this output <ul style="list-style-type: none"> Number of tools and technical documents reinforced, revised, or developed Number of other information materials strengthened, revised, or created 	<u>Total: 3 deliverables</u> 1 Document containing the results of mitigation targets and adaptation needs and analysis 1 information material for product presentation (ppt) 1 Minute of the meeting, including the participant list. <u>1 presentation meeting carried out</u>	Method: Prepare report from research, consultation and information systematization and analysis. Conduct a quality control process and send for counterpart revision and comments. Prepare a ppt presentation and record any suggestions and feedback to be considered. Frequency: At the end of product	The CTCN review will be considered to coordinate the presentation of the product to the customer. There is a minute's format that must be completed at the end of each meeting with their respective attendance sheet.
	Bilateral meetings a) Number of bilateral meetings b) Number of stakeholders participating c) Number of other information materials strengthened, revised, or created	<u>Total: 5 bilateral meetings</u> 10 stakeholders participating 1 inquiry guide prepared 1 meeting minute	Methodology: Summon prioritized stakeholders (priority 1 and 2) validated by the NDE. Preparation of an inquiry guide specific for each group of prioritized stakeholders to conduct discussion. Frequency: During development of activity 3.1	Information collected will serve to complement information gathered on mitigation targets and adaptation needs and will be incorporated in the deliverable.
	Progress meetings	<u>Total: 2 progress meetings</u>	Method:	There is a minute format which must be completed at the end of each

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	<p>a) Number of TA progress meetings with NDE and CNCCMDL</p> <p>b) Number of other information materials strengthened, revised, or created</p>	<p>2 progress meeting with the NDE and CNCCMDL to present preliminary result and get feedback</p> <p>2 information materials created: Power point (1 per progress meeting)</p> <p>2 Minute of the meeting, including the participant list.</p>	<p>Communication of the agenda to the participants and Ppt presentation preparation for the meeting</p> <p>Recording of minutes and attendance lists at all technical assistance meetings.</p> <p>Frequency: Every two weeks, except when there is a presentation meeting</p>	<p>meeting with its respective attendance sheet.</p> <p>Agenda of these meetings will be established according to need, with the purpose of validating approaches, presenting, and gathering feedback on progress, coordination, etc.</p>
	<p>Surveys</p> <p>a) Number of other information materials strengthened, revised, or created</p> <p>b) Number of stakeholders filling the surveys</p>	<p>1 google form prepared</p> <p>25 stakeholder characterization sheets completed</p> <p>25 stakeholders participating</p>	<p>Methodology: In advance preparation of google forms and validation of stakeholders list with the counterpart.</p> <p>Establish contact with stakeholders through the mediation of the CNCCMDL and ask them to fill a form to collect information regarding mitigation actions and adaptation needs.</p> <p>Systematization of gathered information.</p> <p>Frequency: During development of activity 4.1</p>	<p>Information collected will serve to complement information gathered on mitigation targets and adaptation needs and will be incorporated in the deliverable.</p>
<p>Activity 4.1: Map and analyze the GHG mitigation targets and adaptation needs of actors linked to priority sectors.</p>	<p>Product development</p> <p>a) Number of deliverables produced in this output</p>	<p>1 characterization sheet for mitigation targets</p> <p>1 characterization sheet for adaptation needs</p>	<p>Method: Perform research and information systematization and analysis activities.</p>	<p>This will serve as an input of the final product and will be presented in progress meetings.</p>
	<p>Progress meetings</p> <p>a) Number of TA progress meetings with NDE and CNCCMDL</p> <p>b) Number of other information materials strengthened, revised, or created</p>	<p><u>Total: 1 progress meetings</u></p> <p>1 progress meeting with the NDE and CNCCMDL to present preliminary result and get feedback</p> <p>1 information materials created: Power point (1 per progress meeting)</p> <p>1 Minute of the meeting, including the participant list.</p>	<p>Method: Communication of the agenda to the participants and Ppt presentation preparation for the meeting</p> <p>Recording of minutes and attendance lists at all technical assistance meetings.</p> <p>Frequency: Every two weeks, except when there is a presentation meeting</p>	<p>There is a minute format which must be completed at the end of each meeting with its respective attendance sheet.</p> <p>Agenda of these meetings will be established according to need, with the purpose of validating approaches, presenting, and gathering feedback on progress, coordination, etc.</p>
	<p>Bilateral meetings</p> <p>a) Number of bilateral meetings</p>	<p><u>Total: 5 bilateral meetings</u></p> <p>10 stakeholders participating</p> <p>1 inquiry guide prepared</p>	<p>Methodology: Summon prioritized stakeholders (priority 1 and 2) validated by the NDE.</p>	<p>Information collected will serve to complement information gathered on mitigation targets and adaptation</p>

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	<p>b) Number of stakeholders participating</p> <p>c) Number of other information materials strengthened, revised, or created</p>	1 meeting minute	<p>Preparation of an inquiry guide specific for each group of prioritized stakeholders to conduct discussion.</p> <p>Frequency: During development of activity 3.1</p>	needs and will be incorporated in the deliverable.
	<p>Surveys</p> <p>a) Number of other information materials strengthened, revised, or created</p> <p>b) Number of stakeholders filling the surveys</p>	<p>1 google form prepared</p> <p>25 stakeholder characterization sheets completed</p> <p>25 stakeholders participating</p>	<p>Methodology: In advance preparation of google forms and validation of stakeholders list with the counterpart. Establish contact with stakeholders through the mediation of the CNCCMDL and ask them to fill a form to collect information regarding mitigation actions and adaptation needs. Systematization of gathered information.</p> <p>Frequency: During development of activity 4.1</p>	Information collected will serve to complement information gathered on mitigation targets and adaptation needs and will be incorporated in the deliverable.
<p>Activity 4.2: Identify the technologies and policy instruments needed to facilitate achievement of GHG-mitigation targets and identified adaptation need.</p>	<p>Product development</p> <p>a) Number of deliverables produced</p>	<p>1 sheet with the systematization of technologies needed</p> <p>1 sheet with the systematization of barriers and enabling policies</p>	<p>Method: Perform research and information systematization and analysis activities.</p>	This will serve as an input of the final product and will be presented in progress meetings.
<p>Activity 4.3: Map and analyse the capacity for investment in climate actions of the commercial and development banking sector, major companies, and corporate groups, as well as producer associations.</p>	<p>Product development</p> <p>a) Number of deliverables produced</p>	1 sheet with the systematization and analysis of financial sources, areas, and portfolios	<p>Method: Perform research and information systematization and analysis activities.</p>	This will serve as an input of the final product and will be presented in progress meetings.
<p>Activity 4.4: Map and analyse current risks assessment tools to identify climate change impacts and adaptation measures in commercial and local development banks, major</p>	<p>Progress meetings</p> <p>a) Number of TA progress meetings with NDE and CNCCMDL</p>	<p><u>Total: 1 progress meetings</u></p> <p>1 progress meeting with the NDE and CNCCMDL to present preliminary result and get feedback</p>	<p>Method: Communication of the agenda to the participants and Ppt presentation preparation for the meeting Recording of minutes and attendance lists at all technical assistance meetings.</p>	<p>There is a minute format which must be completed at the end of each meeting with its respective attendance sheet. Agenda of these meetings will be established according to need, with the</p>

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companies, and corporate groups	b) Number of other information materials strengthened, revised, or created	1 information materials created: Power point (1 per progress meeting) 1 Minute of the meeting, including the participant list.	Frequency: Every two weeks, except when there is a presentation meeting	purpose of validating approaches, presenting, and gathering feedback on progress, coordination, etc.
Activity 4.5: Prepare report with results of mapping and analysis	Product presentation a) Number of deliverables produced	1 Report on analysis and mapping of mitigation targets, adaptation needs, technologies, enabling policies and capacity for investment	Method: Prepare report from research, consultation and information systematization and analysis. Conduct a quality control process and send for counterpart revision and comments. Frequency: At the end of product	The CTCN review will be considered to coordinate the presentation of the product to the customer. There is a minute's format that must be completed at the end of each meeting with their respective attendance sheet.
Output 5: Gaps identified to achieve climate goals in the priority sectors, as a result of comparing GHG-mitigation targets and adaptation needs of the private sector, NGOs, companies, and corporate groups with the targets identified in the NDC and the current strategies to involve these priority sectors in the achievement of climate goals	Product presentation a) Number of deliverables produced in this output <ul style="list-style-type: none">Number of tools and technical documents reinforced, revised or developedNumber of other information materials strengthened, revised, or created b) Number of presentation meetings c) Total number of policies, strategies, plans, laws, agreements, or regulations supported by the assistance (both adaptation and mitigation related)	<u>Total: 3 deliverables</u> 1 Document containing gaps identified 1 information material for product presentation (ppt) 1 Minute of the meeting, including the participant list. <u>1 presentation meeting carried out</u> <u>2 policies, strategies, plans, laws, agreements, or regulations supported by the assistance</u>	Method: Prepare report from research, consultation and information systematization and analysis. Conduct a quality control process and send for counterpart revision and comments. Prepare a ppt presentation and record any suggestions and feedback to be considered. Frequency: At the end of product	The CTCN review will be considered to coordinate the presentation of the product to the customer. There is a minute's format that must be completed at the end of each meeting with their respective attendance sheet.
	Progress meetings a) Number of TA progress meetings with NDE and CNCCMDL	<u>Total: 1 progress meetings</u> 1 progress meeting with the NDE and CNCCMDL to present preliminary result and get feedback	Method: Communication of the agenda to the participants and Ppt presentation preparation for the meeting Recording of minutes and attendance lists at all technical assistance meetings.	There is a minute format which must be completed at the end of each meeting with its respective attendance sheet. Agenda of these meetings will be established according to need, with the purpose of validating approaches,

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	b) Number of other information materials strengthened, revised, or created	1 information materials created: Power point (1 per progress meeting) 1 Minute of the meeting, including the participant list.	Frequency: Every two weeks, except when there is a presentation meeting	presenting, and gathering feedback on progress, coordination, etc.
Activity 5.1: Compare the GHG-mitigation targets and adaptation needs of the private sector, including banks, companies, and corporate groups, and identify gaps.	Product development a) Number of deliverables produced in this output	1 matrix of comparison between private sector mitigation actions and adaptation needs and NDC objectives to identify gaps	Method: Perform research and information systematization and analysis activities.	This will serve as an input of the final product and will be presented in progress meetings.
Activity 5.2: Map existing mechanisms and enabling condition to facilitate the participation of the private sector, including banks, companies, and corporate groups, in climate action.	Product development a) Number of deliverables produced in this output	1 sheet with the systematization of existing mechanisms and enabling conditions for the participation of the private sector	Method: Perform research and information systematization and analysis activities.	This will serve as an input of the final product and will be presented in progress meetings.
	Progress meetings a) Number of TA progress meetings with NDE and CNCCMDL b) Number of other information materials strengthened, revised, or created	<u>Total: 1 progress meeting</u> 1 progress meeting with the NDE and CNCCMDL to present preliminary result and get feedback 1 information materials created: Power point (1 per progress meeting) 1 Minute of the meeting, including the participant list.	Method: Communication of the agenda to the participants and Ppt presentation preparation for the meeting Recording of minutes and attendance lists at all technical assistance meetings. Frequency: Every two weeks, except when there is a presentation meeting	There is a minute format which must be completed at the end of each meeting with its respective attendance sheet. Agenda of these meetings will be established according to need, with the purpose of validating approaches, presenting, and gathering feedback on progress, coordination, etc.
Activity 5.3: Identify gaps and propose solutions to bridge them.	Product development a) Number of deliverables produced in this output	1 sheet with the systematization of gaps analysis and characterization as well as preliminary proposal on how to bridge them	Method: Perform research and information systematization and analysis activities.	This will serve as an input of the final product and will be presented in progress meetings.
	Progress meetings a) Number of TA progress meetings with NDE and CNCCMDL	<u>Total: 1 progress meetings</u> 1 progress meeting with the NDE and CNCCMDL to present preliminary result and get feedback	Method: Communication of the agenda to the participants and Ppt presentation preparation for the meeting Recording of minutes and attendance lists at all technical assistance meetings.	There is a minute format which must be completed at the end of each meeting with its respective attendance sheet. Agenda of these meetings will be established according to need, with the

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	b) Number of other information materials strengthened, revised, or created	1 information materials created: Power point (1 per progress meeting) 1 Minute of the meeting, including the participant list.	Frequency: Every two weeks, except when there is a presentation meeting	purpose of validating approaches, presenting, and gathering feedback on progress, coordination, etc.
Output 6: Action Plan for priority sectors that summarize intents and lines of actions to fill the most relevant gaps with the highest potential impact in the Dominican Republic NDC achievement	Product presentation a) Number of deliverables produced in this output <ul style="list-style-type: none"> Number of tools and technical documents reinforced, revised, or developed Number of other information materials strengthened, revised, or created b) Number of presentation meetings c) Total number of policies, strategies, plans, laws, agreements, or regulations supported by the assistance (both adaptation and mitigation related)	<u>Total: 3 deliverables</u> 1 Action plan with technology and policy solutions and incentives to promote the participation of the private sector 1 information material for product presentation (ppt) 1 Minute of the meeting, including the participant list. <u>1 presentation meeting carried out</u> <u>2 policies, strategies, plans, laws, agreements, or regulations supported by the assistance</u>	Method: Prepare report from research, consultation and information systematization and analysis. Conduct a quality control process and send for counterpart revision and comments. Prepare a ppt presentation and record any suggestions and feedback to be considered. Frequency: At the end of product	The CTCN review will be considered to coordinate the presentation of the product to the customer. There is a minute's format that must be completed at the end of each meeting with their respective attendance sheet
	Progress meetings a) Number of TA progress meetings with NDE and CNCCMDL b) Number of other information materials strengthened, revised, or created	<u>Total: 1 progress meetings</u> 1 progress meeting with the NDE and CNCCMDL to present preliminary result and get feedback 1 information materials created: Power point (1 per progress meeting) 1 Minute of the meeting, including the participant list.	Method: Communication of the agenda to the participants and Ppt presentation preparation for the meeting Recording of minutes and attendance lists at all technical assistance meetings. Frequency: Every two weeks, except when there is a presentation meeting	There is a minute format which must be completed at the end of each meeting with its respective attendance sheet. Agenda of these meetings will be established according to need, with the purpose of validating approaches, presenting, and gathering feedback on progress, coordination, etc.
	Workshop a) Total number of events organized by proponents and implementing partners	<u>1 workshop carried out</u> 1 workshop for stakeholders 35 participants from the private sector, NGOs, academia, banks, etc. Approximately 50% women 50% men	Method: In advance preparation of the workshop presentation, dynamics, and activities and its validation with the NDE, as well as its dissemination to reach the greatest number of relevant attendees	This workshop is intended for the validation of gaps prioritization and proposed solutions to bridge them, as well as collection of input and feedback in this regard.

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	<p>b) Number of participants in events organized by proponents and implementing partners Percentage of men and women</p> <p>c) Number of other information materials strengthened, revised, or created</p> <p>d) Number of communication materials, including news releases, newsletters, articles, presentations, social media postings, etc.</p>	<p>1 workshop results report 1 Minute from the workshop including attendance list 1 communication material for workshop (ppt) 1 communication material (flyer) for workshop dissemination</p>	<p>Filling of an attendance list including gender information. Analysis of the questions asked and answered, and of the activities carried out. Frequency: One workshop during activity 6.2</p>	
	<p>Anticipated number of direct and indirect beneficiaries as a result of the TA</p>	<p><u>60 direct beneficiaries</u> <u>100 indirect beneficiaries</u></p>	<p>Method: Direct beneficiaries are estimated from the number of stakeholders actively participating from workshops, surveys and/or bilateral meetings. Whereas indirect beneficiaries are estimated from the number of stakeholders mapped from previous consultancies which will be able to access information and resources generated from the technical assistance once this concludes, although not necessarily being part of it during the consultation process.</p>	<p>Beneficiaries from concept notes elaboration as well as beneficiaries from the productive chain both upstream and downstream of engaged stakeholders are intended to be estimated as well during the consultancy.</p>
<p>Activity 6.1: Identify gaps with the highest impact in the achievement of the Dominican Republic NDC</p>	<p>Product development</p> <p>a) Number of deliverables produced in this output</p>	<p>1 evaluation matrix with gaps impact prioritization using relevant indicators/criteria</p>	<p>Method: Perform research and information systematization and analysis activities.</p>	<p>This will serve as an input of the final product and will be presented in progress meetings.</p>
<p>Activity 6.2: Identify actions and description for strengthening participation of private sector, NGOs, academia, commercial and developing banking, for mitigation objectives and climate change adaptation needs in priority sectors</p>	<p>Workshop</p> <p>a) Total number of events organized by proponents and implementing partners</p> <p>b) Number of participants in events organized by proponents and implementing partners Percentage of men and women</p>	<p><u>1 workshop carried out</u></p> <p>1 workshop for stakeholders 35 participants from the private sector, NGOs, academia, banks, etc. Approximately 50% women 50% men 1 workshop results report 1 Minute from the workshop including attendance list</p>	<p>Method: In advance preparation of the workshop presentation, dynamics, and activities and its validation with the NDE, as well as its dissemination to reach the greatest number of relevant attendees Filling of an attendance list including gender information. Analysis of the questions asked and answered, and of the activities carried out.</p>	<p>This workshop is intended for the validation of gaps prioritization and proposed solutions to bridge them, as well as collection of input and feedback in this regard.</p>

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	<p>c) Number of other information materials strengthened, revised, or created</p> <p>d) Number of communication materials, including news releases, newsletters, articles, presentations, social media postings, etc.</p>	<p>1 communication material for workshop (ppt)</p> <p>1 communication material (flyer) for workshop dissemination</p>	<p>Frequency:</p> <p>One workshop during activity 6.2</p>	
	<p>Progress meetings</p> <p>a) Number of TA progress meetings with NDE and CNCCMDL</p> <p>b) Number of other information materials strengthened, revised, or created</p>	<p><u>Total: 1 progress meetings</u></p> <p>1 progress meeting with the NDE and CNCCMDL to present preliminary result and get feedback</p> <p>1 information material created: Power point (1 per progress meeting)</p> <p>1 Minute of the meeting, including the participant list.</p>	<p>Method:</p> <p>Communication of the agenda to the participants and Ppt presentation preparation for the meeting</p> <p>Recording of minutes and attendance lists at all technical assistance meetings.</p> <p>Frequency:</p> <p>Every two weeks, except when there is a presentation meeting</p>	<p>There is a minute format which must be completed at the end of each meeting with its respective attendance sheet.</p> <p>Agenda of these meetings will be established according to need, with the purpose of validating approaches, presenting, and gathering feedback on progress, coordination, etc.</p>
<p>Activity 6.3: Prepare a report on proposed solutions.</p>	<p>Product presentation</p> <p>a) Number of deliverables produced in this output</p>	<p>1 Report on proposed solutions to fill the most relevant gaps with the highest potential impacts in the achievement of the NDC.</p>	<p>Method:</p> <p>Prepare report from research, consultation and information systematization and analysis. Conduct a quality control process and send for counterpart revision and comments.</p> <p>Frequency:</p> <p>At the end of product</p>	<p>The CTCN review will be considered to coordinate the presentation of the product to the customer. There is a minute's format that must be completed at the end of each meeting with their respective attendance sheet.</p>
<p>Output 7: Two concept notes are produced, one on adaptation and one on mitigation, for projects/actions in priority key sectors. Developed and checked with National Designated Entity (NDE)</p>	<p>Product presentation</p> <p>a) Number of deliverables produced in this output</p> <ul style="list-style-type: none"> • Number of tools and technical documents reinforced, revised, or developed • Number of other information materials strengthened, revised, or created 	<p><u>Total: 4 deliverables</u></p> <p>1 Concept note on mitigation for projects/interventions in priority sectors</p> <p>1 Concept note on adaptation for projects/interventions in priority sectors</p> <p>1 information material for product presentation (ppt)</p> <p>1 Minute of the meeting, including the participant list.</p>	<p>Method:</p> <p>Prepare report from research, consultation and information systematization and analysis. Conduct a quality control process and send for counterpart revision and comments.</p> <p>Prepare a ppt presentation and record any suggestions and feedback to be considered.</p> <p>Frequency:</p> <p>At the end of product</p>	<p>The CTCN review will be considered to coordinate the presentation of the product to the customer. There is a minute's format that must be completed at the end of each meeting with their respective attendance sheet</p>

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	b) Number of presentation meetings	<u>1 presentation meeting carried out</u>		
	Progress meetings a) Number of TA progress meetings with NDE and CNCCMDL b) Number of other information materials strengthened, revised, or created	<u>Total: 1 progress meetings</u> 1 progress meeting with the NDE and CNCCMDL to present preliminary result and get feedback 1 information materials created: Power point (1 per progress meeting) 1 Minute of the meeting, including the participant list.	Method: Communication of the agenda to the participants and Ppt presentation preparation for the meeting Recording of minutes and attendance lists at all technical assistance meetings. Frequency: Every two weeks, except when there is a presentation meeting	There is a minute format which must be completed at the end of each meeting with its respective attendance sheet. Agenda of these meetings will be established according to need, with the purpose of validating approaches, presenting, and gathering feedback on progress, coordination, etc.
Activity 7.1: Propose and agree with NDE the format of the concept note	Product development a) Number of deliverables produced	1 outline for concept note development 2 general ideas for concept notes development	Method: Brainstorming sessions based on lessons learned and opportunities for climate financing identified from the development of the consultancy. Preparation of an outline and two ideas to the counterpart.	Ideas and outline will be validated with the counterpart during the nearest progress meeting and/or through e-mail communication.
Activity 7.2: Develop two concept notes to support the management of climate financing funds	Product presentation a) Number of deliverables produced	1 Concept note on mitigation for projects/interventions in priority sectors 1 Concept note on adaptation for projects/interventions in priority sectors	Method: Prepare concept notes based on previous consultancy experience, successful cases at an international level and lessons learned from the consultancy. Frequency: At the end of product	The CTCN review will be considered to coordinate the presentation of the product to the customer. There is a minute's format that must be completed at the end of each meeting with their respective attendance sheet.
Activity 7.3: Check the concept notes with NDE and prepare final versions	Progress meeting a) Number of TA progress meetings with NDE and CNCCMDL b) Number of other information materials strengthened, revised, or created	<u>Total: 1 progress meetings</u> 1 progress meeting with the NDE and CNCCMDL to present preliminary result and get feedback 1 information materials created: Power point (1 per progress meeting) 1 Minute of the meeting, including the participant list.	Method: Communication of the agenda to the participants and Ppt presentation preparation for the meeting Recording of minutes and attendance lists at all technical assistance meetings. Frequency: Every two weeks, except when there is a presentation meeting	There is a minute format which must be completed at the end of each meeting with its respective attendance sheet. Feedback will be received from the counterpart on proposed CN.



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Deliverable 1.3

CTCN Impact Description

3 CTCN Impact Description

This section describes the main impact of the study in Table 11:

Table 11 Impact Description

Impact Statement	
Challenge	<p>The problem to be addressed is the lack involvement in climate action and in the NDC formulation and implementation of the private sector, including academia, NGOs, and banks.</p> <p>More specifically the technical assistance will address some of the barriers pointed out in the Third Communication of the DR to the UNFCCC, such as the lack of knowledge regarding mitigation objectives and adaptation needs of the private sector, academy and NGOs; reluctance of the private sector to disclose their information, reduced capacity in the private sector to understand the meaning of mitigation and adaptation actions and limited financial mechanisms to allow adequate channeling of necessary resources for the NDC implementation.</p>
CTCN assistance	<ul style="list-style-type: none"> • The technical assistance intends to approach barriers identified for the private sector participation in the implementation of the NDC • The technical assistance will prioritize the identification of mitigation objectives and adaptation needs of the private sector, academia, NGO’s, commercial and development banks, etc. • Once, objectives and needs are identified, these will be compared to objectives established in the national action frameworks, gaps will be identified, and solutions to bridge them will be proposed. • The assistance will also identify existent public private partnerships and ways to enhance and strengthen them. Two concept notes for climate financing management and to support mitigation and adaptation actions will also be formulated.
Anticipated impact	<ul style="list-style-type: none"> • Promote private sector participation as boosters of green growth, green supply chains, investment in low emission, climate resilient infrastructure and innovation leads in the development of clean technologies and efficient use of resources. • Contribute to consolidate public private alliance with the National Council for Climate Change and Clean Development Mechanism, keeping track to commitments assumed in the 2015 Corporate Declaration. • Contribute to MRV processes by identifying mitigation objectives and adaptation needs of private sector, academy, NGOs, banks, etc. • Contribute to the actively involvement of the private sector including academy, NGO’s and banks in the climate action initiatives and to enhance its contribution in terms of innovation, science, and technology.
Anticipated co-benefits from the TA	<p>The following co-benefits are visualized:</p> <ul style="list-style-type: none"> - Enhance capacity building of the private sector regarding climate change - Improve the awareness of different stakeholders in climate change impacts - Enhance participation of private sector in the achievement of national goals - Tools for NDC and SDG compliance control - Have a database of key stakeholders to work in any other technical assistant - Networking and climate action between private sector due to spaces of coordination generated by the technical assistance - Figure out a market of opportunities that requires financing to scale up projects with the private sector.
Gender aspects of the TA	<p>The design of the TA defines the active inclusion of women in each phase, with their active, incidental, and outstanding participation. Whenever possible, during stakeholder mapping, women organizations will be identified, actively including women participation in each phase, and keeping record of it. The TA will incorporate the gender perspective transversally, evaluating how could generate economic, social, and environmental implications among men and women, especially when identifying adaptation needs, complying with ODS 5 on gender equality through appropriate gender indicators in the monitoring and evaluation process. These conditions will cover all levels from project</p>

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	<p>development to service development, emphasizing, throughout the process, the dignity and respect of women.</p> <p><i>Benefits:</i></p> <p>A greater representation of women at the decision level in both public and private sectors will contribute to reduce gaps in terms of opportunities of adapting to climate change and will enhance women contribution to climate change mitigation and adaptation actions.</p> <p>These new opportunities have the potential to improve women's living conditions, offering economic stability, safety, health, and equal opportunities to access jobs while at the same time narrowing the wage gap, in compliance with ODS 5 on gender equality.</p>
<p>Anticipated contribution to NDC</p>	<ul style="list-style-type: none"> • The technical assistance will contribute to enhance private sector participation in GHG emissions reduction, as well as in building resilience to Climate Change to accomplish the NDC¹ mitigation and adaptation objectives. • The technical assistance will also contribute to the development of annual reports, to keep track of the progress achieved towards the NDC. • Once the private sector, academy, ONG's and banks mitigation objectives and adaptation needs are identified, these will serve as an input to update the NDC.
<p>The narrative story</p>	<p>Private sector participation is crucial to accomplish NDC objectives, considering that high investment amounts are required to face climate change both through mitigation and adaptation, and these greatly exceeds public resources. Studies have shown that Africa will need more \$3 billion to meet their NDC 2030 objectives, while in Latin America, Honduras only requires approximately \$6.5 billion to face climate change in transport, water, and land use change sectors. Most countries at a global scale are starting to take advantage of private investment in climate action, however, structural strengthening to guarantee private actors participation spaces is needed.</p> <p>During the last quinquennium, efforts have been made in Dominican Republic to promote private sector participation in climate action. This is evidenced through the Statement of Intent in favour of the Climate presented by ECORED, an alliance of private companies, which was incorporated to the position presented by the country in the framework of the COP21. Examples of private sector initiatives also include actions to reduce GHG emissions undertaken by Banco Popular Group, the search for sustainable energy solutions carried out by ASEEFER and ASOFER and the public private alliance called "Articulation of working tables from the enterprise sector for Climate Action" which is a space for discussion and coordination to come to agreements and define working plans to implement mitigation and adaptation actions.</p> <p>However, there are still barriers and challenges to overcome for private sector involvement and effective contribution to the NDC, and it is in that sense that this technical assistance intends to contribute by identifying how mitigation actions and adaptation needs of the private sector are aligned to those established in the NDC.</p>
<p>Contribution to SDGs</p>	<ul style="list-style-type: none"> - SDG 8: new strategic alliances between private and public sector which contribute to a better environmental performance, employment generation and strengthening of social capital. - SDG 13: resilience will be strengthened through the identification of adaptation needs, two concept notes will be prepared to channel climate financing resources and planification and management capacities will be enhanced through private sector mitigation objectives and adaptation needs identification with focus on women and youth, being DR, an island developing state. - SDG 14: Mitigation objectives and adaptation needs for the private sector in the hotels and tourism sector will be identified.

¹[https://www4.unfccc.int/sites/ndcstaging/PublishedDocuments/Dominican%20Republic%20First/Dominican%20Republic%20First%20NDC%20\(Updated%20Submission\).pdf](https://www4.unfccc.int/sites/ndcstaging/PublishedDocuments/Dominican%20Republic%20First/Dominican%20Republic%20First%20NDC%20(Updated%20Submission).pdf)

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Reference to knowledge products	<ul style="list-style-type: none">- Compilation of good practices and lessons learned on international collaborative research, development, and demonstration initiatives of climate technology²<ul style="list-style-type: none">- Executive Summary for Private Sector Actors³- Executive Summary for Academic and research institutions⁴- Innovative approaches to accelerating and scaling up climate technology implementation for mitigation and adaptation⁵- Industrial Energy and Material Efficiency⁶<ul style="list-style-type: none">- Executive Summary for Financial Institutions⁷- Executive Summary for Industry Actors⁸
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²<https://unfccc.int/ttclear/tec/rdandr/#Compilation>

³https://unfccc.int/ttclear/misc_/StaticFiles/gnwoerk_static/tec_rdandr/7d4a4dd779924e3a8dad2a74233c2027/4c190dbdece3453886a602c911abcccb.pdf

⁴https://unfccc.int/ttclear/misc_/StaticFiles/gnwoerk_static/tec_rdandr/7a46dac52ee7409290470521bdfebb52/b3b35cef13e743aa8bce136b0bc25f53.pdf

⁵https://unfccc.int/ttclear/misc_/StaticFiles/gnwoerk_static/innovative_approaches/07a2f73969c945928ffa1ec74285f356/235654758e1343f788b1f1132bb109b8.pdf

⁶<https://unfccc.int/ttclear/tec/brief11.html#Exec>

⁷https://unfccc.int/ttclear/misc_/StaticFiles/gnwoerk_static/brief11/7d6c8c33904942eda1443bcae4150569/36250497608e4682a1977d31945f215a.PDF

⁸https://unfccc.int/ttclear/misc_/StaticFiles/gnwoerk_static/brief11/c2e21ba090e44773b3b2bbebb182366d/c778ce5b89d4419bb677a4e3e499da66.PDF