
Conducting a diagnosis of vulnerability to climate change and the development of an energy and climate action plan in the municipalities of Méri, Mbé and Petté in the far-north region of Cameroon

Monitoring and Evaluation Plan

UNIDO RFP No.: 7000003982

Date: April 08, 2020

Basic Information	
Title of response plan	Conducting a diagnosis of vulnerability to climate change and the development of an energy and climate action plan in the municipalities of Méri, Mbé and Petté in the far-north region of Cameroon.
Technical assistance reference number	CTCN Reference No: 2018000023 UNIDO RFP No.: 7000003982
Country/ countries	Cameroon
NDE focal point and organisation	END Cameroon: Mr. Forghab Patrick Mbomba, Deputy Managing Director L'ONACC (l'Observatoire National des Changements Climatiques) BP 35414, Bâtiment N°1220, Rue N°1793, Bastos, Yaoundé, Cameroun E-mail : forghabp@yahoo.fr
Sector(s) addressed	Agriculture
Technologies supported	Identification and prioritization of technologies
Implementation period and total duration	March 2020 – February 2021 (12 months)
Total budget for implementation	118.261,88
Designer of the response plan	Lavola 1981, SAU
Implementer of response plan	Lavola 1981, SAU

(A) Outputs and Activities as described in the Response Plan	(B) Indicator	(C) Expected results	(D) Method and frequency for data collection	(F) Comments
Output #1: Development of Implementation Planning and Communication Documents				
Activity 1.1: Kick off meeting	Number of other information materials strengthened, revised or created	- 1 work plan - 1 ppt presentation - 1 call meeting minute	Attendance records (at time of meeting) Record of information materials produced (ongoing)	
Activity 1.2: Monitoring and evaluation Plan	Number of other information materials strengthened, revised or created	- 1 Monitoring and Evaluation Plan	Record of information materials produced (ongoing)	
Activity 1.3: CTCN Impact Description	Number of other information materials strengthened, revised or created	- 1 Impact Description	Record of information materials produced (ongoing)	
Activity 1.4: Data Collection Report	Number of other information materials strengthened, revised or created	- 1 Closure and Data Collection Report - 1 ppt presentation - 1 call meeting minute (project closure)	Attendance records (at time of meeting) Record of information materials produced (ongoing)	
Output #2: Vulnerability matrix for the diagnostic of climate change impacts for each of the 3 selected municipalities				
Activity 2.1: Develop vulnerability matrices for the 3 selected municipalities	Number of tools and technical documents strengthened, revised or developed Number of other information materials strengthened, revised	- 3 vulnerability matrices (one for each municipality) - 1 ppt presentation - 1 call meeting minute (or 3 in case a	Attendance records (at time of meeting) Record of information materials produced (ongoing)	

(A) Outputs and Activities as described in the Response Plan	(B) Indicator	(C) Expected results	(D) Method and frequency for data collection	(F) Comments
	<p>or created</p> <p>Number of vulnerable key sectors / groups analyzed</p> <p>Number of climate change risks identified</p>	<p>meeting with each municipality is organized)</p> <p>- 3 infographics (one for each municipality)</p> <p>- 7 key sectors and 2 key groups identified</p>	<p>Description of the methodology applied to generate the vulnerability matrices and bibliography consulted (ongoing)</p>	
<p>Activity 2.2: Identification of pilot projects</p>	<p>Number of tools and technical documents strengthened, revised or developed</p> <p>Number of other information materials strengthened, revised or created</p>	<p>- 1 report with 6 Pilot projects identified (two for each municipality)</p> <p>- 1 ppt presentation</p> <p>- 1 call meeting minute</p>	<p>Attendance records (at time of meeting)</p> <p>Record of information materials produced (ongoing)</p>	
<p>Activity 2.3: Organization of First National Meeting</p>	<p>Number of other information materials strengthened, revised or created</p> <p>Number of communication and outreach activities conducted by proponents and implementing partners to showcase CTCN support</p> <p>Number of participants at event</p>	<p>- 1 meeting minute (including list of participants disaggregated by gender)</p> <p>- 1 ppt presentation</p> <p>- 2 social media postings (I2D's and Anthesis-Lavola's twitter accounts)</p> <p>- 2 news release (I2D's and Anthesis-Lavola's websites)</p>	<p>Record of information materials produced (ongoing)</p> <p>Record of events (ongoing)</p> <p>Attendance records (at time of meeting)</p> <p>Photos (at time of meeting)</p>	

(A) Outputs and Activities as described in the Response Plan	(B) Indicator	(C) Expected results	(D) Method and frequency for data collection	(F) Comments
Output #3: Capacity building on climate change mitigation and adaptation for municipal officers and the population of the three selected municipalities				
Activity 3.1: Organization of trainings of municipal officers in the 3 municipalities	<p>Number of other information materials strengthened, revised or created.</p> <p>Number of communication and outreach activities conducted by proponents and implementing partners to showcase CTCN support.</p> <p>Number of training sessions and capacity strengthening activities.</p> <p>Number of people who received the training:</p> <ul style="list-style-type: none"> • Number of men • Number of women <p>Total number of institutions trained:</p> <ul style="list-style-type: none"> • Number of cities and local government <p>Percentage of participants reporting satisfaction with CTCN training (from CTCN training feedback form).</p> <p>Percentage of participants reporting increased knowledge,</p>	<p>- 3 reports on the trainings held for municipal officers (one for each municipality)</p> <p>- 3 meeting minutes (including list of participants disaggregated by gender. One for each municipality)</p> <p>- 3 ppt presentations (one for each municipality)</p> <p>- 2 social media postings (I2D's and Anthesis-Lavola's twitter accounts)</p> <p>- 2 news release (I2D's and Anthesis-Lavola's websites)</p> <p>- 3 training sessions</p> <p>- 20 officers trained in total within 3 municipalities.</p> <p>- 3 cities trained</p> <p>- Expected results would be that more than 75% of participants report satisfaction with CTCN training</p> <p>- Expected results would be that more than 75% of participants report increased knowledge, capacity and/or understanding as a result of CTCN training</p>	<p>Record of information materials produced (ongoing)</p> <p>Record of events (ongoing)</p> <p>Attendance records (at time of meeting)</p> <p>Photos (at time of meeting)</p> <p>Participant evaluation survey, from CTCN training feedback form (at time of meeting)</p>	<p>CORE INDICATOR: We are anticipating that each of the direct beneficiaries (20 municipal officers attending the training) would train at least 2 of their work peers (which would be the indirect beneficiaries) on the lessons and topics learned in the municipal training. The trainings' goal is to offer solutions in order to increase resilience of the most vulnerable sectors and population groups by recommending specific solutions and potential pilot projects to implement in each municipality. These pilot projects and solutions would have positive impacts on biodiversity and ecosystem services, and in the improvement of work conditions for</p>

(A) Outputs and Activities as described in the Response Plan	(B) Indicator	(C) Expected results	(D) Method and frequency for data collection	(F) Comments
	<p>capacity and/or understanding as a result of CTCN training (from CTCN training feedback form):</p> <ul style="list-style-type: none"> • Number of men • Number of women <p>CORE INDICATOR: Anticipated number of direct and indirect beneficiaries as a result of the TA.</p>	<p>CORE INDICATOR: Anticipated results would be that 100% of participants (around 20 officers in total) are direct beneficiaries as a result of TA and that each participant will train at least 2 other work peers (indirect beneficiaries) on the lessons and topics learned in the municipal training (mitigation and adaptation)</p>		<p>women and youth and will be selected according to a cost benefit analysis that will ensure economic improvement of the beneficiaries.</p>
<p>3.2.a: Conduction of a workshop in each selected municipality</p>	<p>Number of other information materials strengthened, revised or created.</p> <p>Number of communication and outreach activities conducted by proponents and implementing partners to showcase CTCN support.</p> <p>Number of training sessions and capacity strengthening activities.</p> <p>Number of people who received the training:</p> <ul style="list-style-type: none"> • Number of men • Number of women <p>Percentage of women and</p>	<p>- 3 Reports on the workshops held for the population (one for each municipality)</p> <p>- 3 meeting minutes (including list of participants disaggregated by gender. One for each municipality)</p> <p>- 3 ppt presentations (one for each municipality)</p> <p>- 3 infographics on the local impacts of cc, best adaptation practices and previous experiences if they exist (one for each municipality)</p> <p>- 2 social media postings (I2D's and Anthesis-Lavola's twitter accounts). <i>This posting will be included in the</i></p>	<p>Record of information materials produced (ongoing)</p> <p>Record of events (ongoing)</p> <p>Attendance records (at time of meeting)</p> <p>Photos (at time of meeting)</p> <p>Participant evaluation survey, from CTCN training feedback form (at time of meeting)</p>	<p>CORE INDICATOR: We are anticipating that each of the direct beneficiaries (100% of the participants attending the workshop) would train at least 2 other people in their close circle of family members, friends or neighbours, the indirect beneficiaries, on the lessons and topics learned in the workshop. The workshops' goal is to offer solutions in order to increase resilience of the most vulnerable</p>

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	<p>vulnerable population (youth) participating the trainings.</p> <p>Percentage of participants reporting satisfaction with CTCN training (from CTCN training feedback form).</p> <p>Percentage of women and vulnerable population reporting satisfaction.</p> <p>CORE INDICATOR: Anticipated number of direct and indirect beneficiaries as a result of the TA.</p>	<p><i>same posting of activity 3.1 in case they take place within less than 1 month</i></p> <p>- 2 news release (I2D's and Anthesis-Lavola's websites). <i>This posting will be included in the same posting of activity 3.1 in case they take place within less than 1 month.</i></p> <p>- 3 training sessions</p> <p>- Expected results would be that more than 75% of participants report satisfaction with CTCN training</p> <p>CORE INDICATOR: Anticipated results would be that 100% of participants are direct beneficiaries as a result of TA and that each participant will share the lessons and topics learned to at least 2 other people (i.e indirect beneficiaries) (mitigation and adaptation)</p>		<p>sectors and population groups by recommending specific solutions and potential pilot projects to implement in each municipality. These pilot projects and solutions would have positive impacts on biodiversity and ecosystem services, and in the improvement of work conditions for women and youth and will be selected according to a cost benefit analysis that will ensure economic improvement of the beneficiaries.</p>
<p>3.2.b: Conduction of public awareness campaigns</p>	<p>Number of other information materials strengthened, revised or created.</p> <p>Number of communication and outreach activities conducted by proponents and implementing partners to showcase CTCN</p>	<p>- 3 Reports on the community awareness campaigns (one for each municipality)</p> <p>- Production of posters / infographics to diffuse through newspapers, associations, NGOs as well as religious representatives.</p>	<p>Record of information materials produced (ongoing)</p> <p>Record of events (ongoing)</p>	

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	support.	- At least 1 key message to diffuse through radios (1 for each municipality) - Twits to diffuse through social networks (number of twits and social networks)		
3.3: Conduct a study to identify appropriate mechanisms and tools to integrate women and youth into decision-making on energy and climate issues	Number of tools and technical documents strengthened, revised or developed.	- 1 Report on mechanisms and tools to reduce imbalances of vulnerable groups	Record of information materials produced (ongoing)	
Output #4: Local action plan on climate and energy including climate change adaptation and mitigation projects is developed for each of the three selected				
4.1: Formulating and developing three action plans including climate change mitigation and adaptation projects	Number of tools and technical documents strengthened, revised or developed.	- 3 Draft Action plans for mitigation and adaptation (one for each municipality) - 3 Final Action plans for mitigation and adaptation (one for each municipality)	Record of information materials produced (ongoing)	
4.2: Organization of a Final National Meeting	Number of communication and outreach activities conducted by proponents and implementing partners to showcase CTCN support. Number of participants in the events above: <ul style="list-style-type: none"> • Number of men • Number of women 	- 1 Report on Final National Meeting - 1 meeting minutes (including list of participants disaggregated by gender) - 1 ppt presentation - 2 social media postings (I2D's and Anthesis-Lavola's twitter accounts).	Record of information materials produced (ongoing) Record of events (ongoing) Attendance records (at time of meeting) Photos (at time of meeting)	

(A) Outputs and Activities as described in the Response Plan	(B) Indicator	(C) Expected results	(D) Method and frequency for data collection	(F) Comments
	Number of organizations engaged through CTCN support.	<ul style="list-style-type: none"> - 2 news release (I2D's and Anthesis-Lavola's websites). - At least one organisation is expected to engage through CTCN support with the development of one concept note for one of the 6 pilot projects identified. 		
4.3: Development of a concept note for 1 project	Number of tools and technical documents strengthened, revised or developed.	- 1 concept note	Record of information materials produced (ongoing)	

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