Workplan for CTCN TA: Development of an urban adaptation plan for Kurunegala

	2018		2019										Remarks
Division	**Nov**	**Dec**	**Jan**	**Feb**	**Mar**	**Apr**	**May**	**Jun**	**Jul**	**Aug**	**Sep**	**Oct**	
Output 1. Development of implementation planning and communication documents													
Activity 1. All implementers must undertake the following activities at the beginning and at the end of the CTCN technical assistance													
[Deliverables 1]													
· *Detailed work plan, Monitoring and evaluation plan, CTCN Impact Description*			◆										
· *Closure and Data Collection report*												◆	
Output 2. Engagement of key stakeholders													
Activity 2.1. Inception Workshop													
Activity 2.2. City level kick off meetings													
Activity 2.3. Formation of a local consultancy team													
[Deliverable 2]													
· *Report on the Inception Workshop (programme, participants list, findings and the key messages), and city level kick-off meetings*			◆										
Output 3. Collection of preliminary baseline information													
Activity 3.1. Literature review on relevant plan and on-going policies													
Activity 3.2. Review of indicators (proxy variables) and existing data in the prioritized issues													
Activity 3.3. Collection of baseline information and data													
[Deliverable 3]													
· *Report on the result of literature review and collection of information and data for vulnerability and risk assessment*						◆							
Output 4. Assessment of climate change vulnerability and risk based on the available information and data													
Activity 4.1. Identification of appropriate methodology and tool for assessment													
Activity 4.2. Weighting to indicators (proxy variables) in prioritized issues													
Activity 4.3. Evaluation of climate change vulnerability and risks and their impacts to related urban sectors and spatial/geographical locations most at risk.													
Activity 4.4. Visualization of each result													
Activity 4.5. Field survey and mini-training workshop													
Activity 4.6. Capacity gap analysis													
[Deliverable 4]													
· *Report on methodology, the results of the vulnerability and risk assessment, and the field survey with annexes for the data arrangement*									◆				
· *Report on the capacity gap analysis*													
Output 5. Development of action plan for addressing heat waves and water management focusing on adaptation with the result of the assessment													
Activity 5.1. Establishment of adaptation measures against the impact of climate change													
Activity 5.2. Development of an urban action plan for addressing heat waves and water management													
Activity 5.3. Stakeholder consultation workshop to share the suggested action plan													
[Deliverable 5]													
· *Report on the action plan including adaptation measures*													
· *Assessment guidelines including the methodology used during the project presented as a step by step tool that can be used to scale up the methodology in other contexts*											◆		
· *Report on the stakeholder consultant workshop*													
Output 6. Capacity building of city planners on the integration of climate-resilient aspects into city development plan													
Activity 6.1. Development of training manual for the city planning and decision support module													
Activity 6.2. Training workshop (for two days)													
[Deliverable 6]													
· *Training manual to guide city planners in Kurunegala city in integrating the city specific adaptation action to the development plan and how to analyze other issues*												◆	
· *Report on programs, contents, and the key discussions of the training workshop*													