20th meeting of the Advisory Board to the Climate Technology Centre and Network (CTCN AB 20)

9 – 14 September 2022
In-person and Virtual Meeting

I. PROVISIONAL AGENDA

1. Welcome remarks by Acting UNFCCC Executive Secretary (TBC)

2. Opening of CTCN AB 20 meeting and joint TEC-CTCN session
   2.1 Opening of the meeting by the CTCN AB Chair
   2.2 Other remarks (tbc)

3. Organisational matters
   3.1 Adoption of the CTCN 20th Advisory Board meeting agenda
   3.2 Adoption of the minutes of the 19th Advisory Board meeting

4. Matters related to the TEC and CTCN
   4.1 Update on the progress of the work of the TEC and reflections on synergies with the CTCN
   4.2 Update on the progress of the work of the CTCN and reflections on synergies with the TEC
   4.3 Open discussion for TEC and CTCN AB members

Coffee break & group photo

5. Implementation of the joint activities of the TEC and CTCN for 2022-2023
   5.1 Ongoing joint activities: Gender and Technology
   5.2 Ongoing joint activities: Technology and NDC
   5.3 Ongoing joint activities: Monitoring and evaluation system
   5.4 Ongoing joint activities: Joint communication and outreach

Lunch break

6. Joint TEC-CTCN Chapter of the 2022 Joint Annual Report
   6.1 Discussion on draft joint chapter
   6.2 Endorsement of joint chapter

7. Technology Mechanism Work Programme
   7.1 Discussion on draft Technology Mechanism Work Programme
   7.2 Endorsement of draft Technology Mechanism Work Programme

8. Wrap-up and next steps
9. Closure of TEC25 and Joint TEC-CTCN Session

10. Guest speaker: Representative of Egyptian COP Presidency (TBC)

11. Membership matters
   11.1 Introduction of new Advisory Board members
   11.2 Nominations for the 2022 elections

12. Remarks by CTCN host institution
   12.1 Remarks by the Danish Foreign Ministry (TBC)
   12.2 Remarks by the United Nations Environment Programme (UNEP)

13. Coordination with other UNFCCC Constituted Bodies
   13.1 Adaptation Committee update
   13.2 Standing Committee on Finance update
   13.3 UNFCCC Financial Mechanism update

14. Report by the CTCN Director
   14.1 Update on the CTCN’s activities since AB 19
   14.2 CTCN Interim financial report for 2022
   14.3 Projection of available funds for 2023 AOP

15. CTCN Chapter of the 2022 Joint Annual Report
   15.1 Discuss the CTCN Chapter of the 2022 JAR

In-person participation: Dinner hosted by the CTCN

16. CTCN Programme of Work (2023 – 2027)
   16.1 Presentation of and discussion on the proposed CTCN Programme of Work (2023 – 2027)

Break

17. CTCN Partnership and Resource Mobilisation Strategy
   17.1 Presentation of and discussion on the development of the draft Partnership and Resource mobilisation strategy

18. CTCN Annual Operating Plan (AOP) and Budget for 2023
   18.1 Presentation of the 2023 CTCN AOP and Budget

19. Other matters

20. Advisory Board administrative matters
   20.1 Date and venue of the next meeting
21. Closure of CTCN AB 20 meeting

II. ANNOTATION TO THE PROVISIONAL AGENDA

<table>
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<tr>
<th>Proposed: TBC</th>
<th>Non-Annex 1 constituency meeting in preparation for AB 20</th>
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<th>Proposed: Friday, 2 September</th>
<th>Annex 1 constituency meeting in preparation for AB 20</th>
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<tr>
<th>Friday 9th September 2022</th>
<th>Joint TEC-CTCN Session</th>
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<tr>
<td>Add time</td>
<td>Day 1</td>
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CMA.3 invited the TEC and the CTCN to continue their work on technology and NDCs in 2022–2023, in particular by implementing relevant recommendations in the joint publication on this topic. The recommendations from this work for the Technology Mechanism include work on technology roadmaps and regularly updating the joint publication.

COP26 invited both bodies to strengthen their collaboration and the provision of feedback between them with a view to coherence and synergy and effective implementation of the mandates of the Technology Mechanism, inter alia by exploring the preparation of a joint programme.

In response to these invitations, the TEC and CTCN agreed on joint activities to be undertaken during the period of 2022-2023.

This joint session aims to:
- Share up-to-date information from both bodies’ activities, including feedback from the work of each body;
- Take stock of progress of and provide guidance for the implementation of existing joint activities;
- Discuss the draft Technology Mechanism Work Programme.

| 8:00-9:00 | In-person participation: UNFCCC Bonn Security and Registration open (please bring photo ID). Location: UN Campus, Platz der Vereinten Nationen 1, D-53113 Bonn, Germany Meeting room: F-030 of the “Altes Abgeordnetenhochhaus” (AAH building, upper conference room) |
| 09.00 – 09.15 | 1. Welcome remarks by Acting UNFCCC Executive Secretary (TBC) |

1 https://unfccc.int/ttclear/tec/techandndc.html.
3 https://unfccc.int/ttclear/misc_/StaticFiles/gnwoerk_static/TEC_key_doc/dd66c3218b0a483d82e5f3ff6e480f19/0f71c98696ad4b37a42c0bde598219d.pdf
<table>
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<tr>
<th>Time</th>
<th>Session</th>
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| 09.15 – 09.30 | **2. Opening of CTCN AB 20 meeting and joint TEC-CTCN session**  
  1. Opening of the meeting by the CTCN AB Chair  
  2. Other remarks (tbc) |
| 09.30 – 10:00 | **3. Organisational matters**  
  1. CTCN AB 20 Advisory Board meeting agenda *(Adopt)*  
  2. CTCN AB 19 meeting minutes *(Adopt)* |
|            | CTCN AB members will be invited to adopt AB 20 meeting agenda and AB 19 meeting minutes. Documents will be circulated ahead of the meeting, and members will be asked to share substantive comments in advance of the Advisory Board meeting. |
|            | Documents:  
  - AB/2022/20/3.1 CTCN AB 20 Advisory Board meeting agenda  
  - AB/2022/20/3.2 CTCN AB 19 AB Advisory Board meeting minutes |
| 10:00 – 10.45 | **4. Matters related to the TEC and CTCN**  
  1. Update on the work of the TEC and reflections on synergies with the CTCN by TEC Chair *(Take note)*  
  2. Update on the work of the CTCN and reflections on synergies with the TEC by the CTCN AB Chair *(Take note)*  
  3. Open discussion for TEC and CTCN AB members *(Provide guidance)* |
|            | The Chair of the TEC and CTCN will update on progress of the work of each body since TEC 24 and CTCN AB 19. Chairs of both bodies will stimulate discussion around systematic issues arising from the work of both bodies and their implications for each other work. The objective of the discussion is to share knowledge and experiences to promote coherence and systematic connection between the policy work of the TEC and the implementation support provided by the CTCN, thus enhancing the provision of feedback between the two bodies as mandated by Parties. |
| 10.45 – 11.15 | **Coffee break & group photo** |
| 11.15 – 13:00 | **5. Implementation of the joint activities of the TEC and CTCN for 2022-2023**  
  1. Ongoing joint activities: Gender and Technology *(Take note)*  
  The TEC and CTCN Gender Focal Points will report on progress in the implementation of the joint activity on Gender and Technology  
  2. Ongoing joint activities: Technology and NDC *(Consider; Provide guidance)*  
  The TEC and CTCN agreed to continue updating the joint publication on technology and NDC launched in 2021. The secretariats will report on progress in the update of this joint activity. |
Document:
- AB/2022/20/5.2 Update on progress in the implementation of the TEC-CTCN joint activities on matters relating to technology and NDCs

3. Ongoing joint activities: Monitoring and evaluation system  
   (Consider; Provide guidance)

The TEC and CTCN jointly developed the second joint NDE survey in the first quarter of 2022. The secretariats will present the outcomes of this joint survey, with a view to improving the monitoring and evaluation system in future.

Document:
- AB/2022/20/5.3 Update on progress in the implementation of the TEC-CTCN joint activities on matters relating to monitoring and evaluation

4. Ongoing joint activities: Joint communication and outreach  
   (Consider; Provide guidance)

The TEC and CTCN secretariats will present a draft plan for joint outreach at COP27.

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<tr>
<th>Time</th>
<th>Event</th>
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<tbody>
<tr>
<td>13:00 – 14:00</td>
<td>Lunch break: Payment by credit or debit card only (UN Bonn Canteen)</td>
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<tr>
<td>14:00 – 14.45</td>
<td>6. Joint TEC-CTCN Chapter of the 2022 Joint Annual Report</td>
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<td></td>
<td>1. Discussion on draft joint chapter</td>
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<td>2. Endorsement of joint chapter (Endorse)</td>
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<td></td>
<td>The TEC and CTCN Advisory Board will be invited to consider the draft joint chapter and provide inputs and further guidance for the Chairs and Vice-Chairs of the TEC and the CTCN Advisory Board to finalise the joint chapter.</td>
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<tr>
<td></td>
<td>1. Discussion on draft Technology Work Programme</td>
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<td></td>
<td>2. Endorsement of draft Technology Work Programme (Endorse)</td>
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<td>COP 26 and CMA 3 invited the TEC and the CTCN to strengthen their collaboration with a view to ensuring coherence and synergy and effective implementation of the mandates of the Technology Mechanism, inter alia by exploring the preparation of a joint programme. The draft overarching work programme for the Technology Mechanism seeks to coordinate the work of both bodies and facilitate further coherence, synergy and impact, while allowing flexibility for each body to perform their respective functions.</td>
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<td></td>
<td>The TEC and CTCN Advisory Board will be invited to consider the draft Technology Mechanism Work Programme and provide inputs and further</td>
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- **guidance for the joint TEC-CTCN task force to finalise the Work Programme.**

Document:
- AB/2022/20/7.1 Draft Technology Mechanism Work Programme

### 16.45 – 16.55

8. **Wrap-up and next steps**

The Chair and vice-Chairs of the TEC and the CTCN Advisory Board will share key conclusions from the discussions and proposed next steps.

### 16.55 – 17.00

9. **Closure of TEC25 and Joint TEC-CTCN Session**

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### Monday 12th September 2022

13.00-17.00

**Day 2**

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<tr>
<th>Time</th>
<th>Event</th>
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<tr>
<td>12.00-13.00</td>
<td><strong>In-person participation for those who did not register on September 9:</strong> UNFCCC Bonn Security and Registration open (please bring photo ID). <strong>Location:</strong> UN Campus, Platz der Vereinten Nationen 1, D-53113 Bonn, Germany</td>
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<tr>
<td>12.30 – 13.00</td>
<td><strong>In-person participation: coffee and tea</strong> Meeting room: F-030 of the “Altes Abgeordnetenhochhaus” (AAH building, upper conference room)</td>
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<td>13.00 – 13.10</td>
<td><strong>10. Guest speaker: Representative of Egyptian COP Presidency (TBC)</strong> Reflections from the Incoming Egyptian COP Presidency on COP27 (Take note)</td>
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| 13.10 – 13.25 | **11. Membership matters**

1. **Introduction of new Advisory Board members** (Take note)

New members of the Advisory Board will be introduced and invited to present themselves briefly.

2. **Nominations for the 2022 elections** (Take note)

The Chair of the Advisory Board will remind Government representatives of their responsibility to elect some new members at COP27

Documents:
- AB/2022/20/11.1 CTCN Advisory Board composition
- AB/2022/20/11.2 Modalities and procedures of the CTCN Advisory Board (p.26-38), please note that section III. Members in Annex II has been updated following Decision -/CP.26 Review of the constitution of the Advisory Board of the Climate Technology Centre and Network⁴.

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⁴ [https://unfccc.int/sites/default/files/resource/cop26_auv_9c_CTCN_AB.pdf](https://unfccc.int/sites/default/files/resource/cop26_auv_9c_CTCN_AB.pdf)
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<tr>
<th>Time</th>
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<tr>
<td>13.25 – 13.45</td>
<td><strong>12. Remarks by CTCN host country and institution</strong></td>
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<td>1. Remarks by the Danish Foreign Ministry (TBC – <em>Take note</em>)</td>
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<td>2. United Nations Environment Programme (<em>Take note</em>)</td>
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<td>13.45 – 14.30</td>
<td><strong>13. Coordination with other UNFCCC Constituted Bodies</strong></td>
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<td>1. Adaptation Committee (<em>Take note</em>)</td>
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<td>The Adaptation Committee will provide an update on its activities.</td>
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<td></td>
<td>2. Standing Committee on Finance (<em>Take note</em>)</td>
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<td>The Standing Committee on Finance will provide an update on its activities.</td>
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<td>3. UNFCCC Financial Mechanism (<em>Take note</em>)</td>
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<td>The Global Environment Facility (GEF) will provide an update on its activities.</td>
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<td>The Green Climate Fund (GCF) representative will provide an update on discussions at the GCF Board and an update on developments related to the use of GCF support for the implementation of CTCN Technical Assistance.</td>
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<td>14.30 – 15.00</td>
<td><strong>Break</strong></td>
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<tr>
<td>15.00 – 16.00</td>
<td><strong>14. Report by the CTCN Director</strong></td>
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<td>1. Update on the CTCN’s activities in 2022 (<em>Take note; Provide guidance</em>)</td>
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<td>2. Update on the CTCN’s financial resources (<em>Take note; Provide guidance</em>)</td>
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<td>3. Projection of available funds for 2023 Annual Operating Plan (<em>Take note; Provide guidance</em>)</td>
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<td>The CTCN Director will give an update on the CTCN’s activities in 2022. The CTCN Director will also provide an update on the CTCN’s financial situation.</td>
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Document:
- AB/2022/20/14.2 CTCN Interim Financial Report for 2022
- AB/2022/20/14.3 CTCN Financial Information: 2022 and projected funds

| 16.00 – 17.00| **15. CTCN Chapter of the 2022 Joint Annual Report**                    |
|              | 1. Discuss the CTCN Chapter of the 2022 JAR (*Endorse*)                 |
|              | The CTCN Advisory Board will be invited to consider the draft CTCN chapter of the joint annual report to COP27 and provide inputs and further guidance for the Chair and Vice-Chair of the CTCN Advisory Board to finalise. |

Document:
- AB/2022/20/15.1 Draft CTCN Chapter of the 2022 Joint Annual Report

<p>| 18.00 – 20.00| <strong>In-person participation: Reception hosted by the CTCN</strong> (29th floor, Langer Eugen building, UNFCCC Secretariat campus) |</p>
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<th>Time</th>
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| 12.30 – 13.00| **In-person participation:** coffee and tea  
Meeting room: F-030 of the “Altes Abgeordnetehochhaus” (AAH building, upper conference room) |
| 13.00 - 15.30| **16. CTCN Programme of Work (2023 – 2027)**  
1. Presentation of and discussion on the proposed CTCN Programme of Work (2023 – 2027) *(Approve)*  
Document:  
- AB/2022/20/16.1 CTCN Programme of Work (2023 – 2027) |
| 15.30 – 16.00| **Break**                                                                 |
| 16.00 - 17.00| **17. CTCN Partnership and Resource Mobilisation Strategy**  
1. Presentation of and discussion on the development of the draft Partnership and Resource mobilisation strategy *(Take note)* |
|              | **Wednesday 14th September 2022**  
**13.00 – 17.00**  
**Day 4** |
| 12.30 – 13.00| **In-person participation:** coffee and tea  
Meeting room: F-030 of the “Altes Abgeordnetehochhaus” (AAH building, upper conference room) |
| 13.00 – 14.30| **18. CTCN Annual Operating Plan (AOP) and Budget for 2023**  
1. Presentation of the 2023 CTCN AOP and Budget *(Approve)*  
The CTCN Advisory Board will be invited to consider the draft Annual Operating Plan and Budget for 2023, provide inputs and approve the AOP and Budget for 2023.  
Document:  
- AB/2022/20/18.1 CTCN 2023 Annual Operating Plan (AOP) and Budget |
| 14.30- 15.00| **Break**                                                                 |
| 15.00 – 15.30| **19. Other matters**  
Any other matters arising during the meeting will be taken up under this item. Advisory Board members and observers attending the meeting will be invited, time permitting, to raise any other issues for consideration by the Advisory Board. The Advisory Board may wish to consider any other matters raised and agree on any follow-up action, as appropriate. |
| 15.30 – 16.00| **20. Advisory Board administrative matters**  
1. Date and venue of the next meeting *(Approve)* |
<table>
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<tr>
<th>Time</th>
<th>Agenda Item</th>
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<tr>
<td>16.00 – 16.15 (17.00)</td>
<td><strong>21. Closure of CTCN AB 20 meeting</strong> <em>(Please note: if additional time is required to discuss AB matters, 45 minutes can be scheduled until 17.00 on Wednesday, 14 September)</em></td>
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</table>

The Advisory Board is invited to agree on the venue and dates of its next meeting.